

Regular Meeting
August 5, 2015
7:00 p.m.

With due call and notice thereof, the August 5, 2015 regular meeting of the Eden Valley City Council was called to order at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, and Thielen and Clerk Haag. Absent: Kern. Also present Public Works Director Rademacher, Chief Junker, and others. Mayor Bengtson presided.

The agenda was approved on a motion by Thielen, seconded by Bradshaw.

A motion to approve the consent agenda was made by Bengtson. Items on the consent agenda included Approve Minutes of July 8, 2015 regular meeting, Approve Minutes of July 22, 2015 special meeting, Approve Donation Resolution #2015-14. Motion to approve consent agenda was seconded by Thielen and carried unanimously.

Jim Zilka, representing CenterPoint Energy, presented a check for \$2000 from CenterPoint Energy Community Partnership Grant funds. Clerk Haag had submitted a grant application on behalf of the Fire Department to purchase SCBA units for the department and the \$2000 award was made by Zilka to Mayor Bengtson.

Jeff Wendroth, Dave Teicher, Chad Kuechle, Perry Kuechle, Pam Haag, and Scott Thielen were present representing the Eden Valley Fire Relief Association. Wendroth presented Form SC-15, the Schedule Form for Lump-Sum Pension Plans Reporting Year 2015, and reviewed the information with the Council, noting that based on the report no municipal contribution was required for 2016. A motion to accept the report was made by Sheets, seconded by Bradshaw, and carried unanimously. Wendroth also reported the Fire Department had discussed the current benefit level of \$1000 per year of service at their last regular meeting, and based on the projections they had made, decided to ask for an increase to \$1500 per year of service. He reported the benefit level has been at \$1000 since the year 2000 and they felt the projected surplus on the Form SC-15 would support such an increase. Council reviewed the request and Haag questioned if the Relief Association had completed a maximum benefit worksheet. Wendroth reported the worksheet had been completed and provided the information to Haag, who then made copies available for the Council's review. 2015 Maximum Benefit Worksheet showed average available financing per active member was listed at \$1083, with maximum benefit level under Minnesota Statute listed at \$2000. Council discussed the request, noting any benefit level ratified by the Council would require City funds to cover any shortfall in the retirement fund, should there be a deficit in future years due to losses in Relief Association investments. After discussion, it was consensus of the Council to review the information further before making any final decision.

Mayor Bengtson reported City Attorney Adam Ripple has reviewed the questions raised at the informational meeting on the proposed rental ordinance and proposed some changes to clarify some of the areas questioned, and that information has been provided to the Council. Bengtson would like to have one more work session to further review and discuss the proposed ordinance and concerns raised. He also reported he wanted to make it clear everyone would have a responsibility with the ordinance, landlords will need to abide by the ordinance and the

City would need to enforce the ordinance. The work session was scheduled for Wednesday, August 19th, at 7 p.m. in the Civic Center.

The Church Street South entrance to the City athletic field was discussed. Councilor Bradshaw suggested a walk-in gate entrance be added to allow the main gate to be closed to vehicle traffic, while still allowing pedestrian traffic. Chief Junker was opposed to closing the gate to vehicle traffic all the time, and Mayor Bengtson also thought directing all vehicle traffic to the south entrance would not be the answer. It was consensus having a walk-in gate to use on occasion would be helpful. Haag reported Bemboom Fence had provided an estimate of \$685 to install a walk-in gate at the entrance. Council suggested Haag contact the School District to see if they would consider cost-sharing the installation. Rademacher questioned if there was room on the street right-of-way for the gate. After discussion, a motion was made by Thielen to approve installation of the walk-in gate on the street right-of-way if there is room there. Motion was seconded by Sheets, and carried unanimously.

Minutes of the July 22, 2015 Planning and Zoning Commission regular meeting were reviewed. Review of the regular meeting minutes showed a site permit application from Daniel Schmitt for accessory structure was received, and recommended for approval. After review, a motion to accept the July 22, 2015 minutes of the Planning & Zoning Commission as presented and approve recommended site permit was made by Bengtson, seconded by Bradshaw, and carried unanimously.

Haag reported the City had received the first half of the 2015 Small Cities Assistance Account payment in the amount of \$9,544.00, with total amount of \$19,088.00 allocated for 2015. This account was approved by the 2015 State Legislature for cities that do not receive municipal state aid because they do not meet the 5000 population eligibility threshold, and Haag reminded the Council they had adopted a Resolution in support of this legislative action on March 4, 2015. The funds can only be used for construction and maintenance of roads located within the city and Public Works Director Rademacher assured the Council he has plans to spend the money in 2015 and will work with Street Commissioner Bradshaw to determine where the work will be completed. Haag provided information to the Council showing although the account was approved by the Legislature they only approved funding for the first year, and the League of MN Cities will work to secure ongoing and increased funding for the account.

Mayor Bengtson shared his goal to establish an EDA Business Ambassador's Team that would work to put a plan together on how to attract new businesses to the City, both commercial and industrial, and also increase the city's population. He suggested the Team might consist of members from the Chamber, Council, and EDA that would work together to have something planned and tangible to offer new businesses, existing businesses, and new housing developments. He explained this would include future planning, getting framework agreements for development, and discussing incentives for housing growth, and asked the Council what their thoughts were on this goal. Councilor Thielen thought Mayor Bengtson was on the right track, Sheets agreed it was a good idea, and Bradshaw said it was important to discuss what we want Eden Valley to look like in twenty years. Mayor Bengtson will begin to move forward on this goal.

2016 Budget plans are underway, and a budget workshop date was discussed. It was decided to hold a budget workshop following the rental ordinance workshop on August 19th, and to revise the starting time of the rental ordinance workshop to 6:30 p.m. on the 19th instead of 7:00 p.m.

Mayor Bengtson opened the Public Forum. There were no comments

The Clerk presented the bills.

Total Expense: \$ 840,478.51

A motion to approve the bills was made by Thielen, seconded by Bengtson, and carried unanimously.

Clerk Haag provided landscaping bids and drawings for improvements by the Eden Valley signs received from Landscaping Plus and BOALD Landscape Construction LLC. Landscaping Plus bid was \$1492 per sign, including lighting, for a total of \$5968, and BOALD Landscape bid was \$5896.16, with no lighting, \$6296.08 with lighting, plus BOALD also offered options to improve design at additional cost. After review, a motion was made by Thielen to accept the proposal from Landscaping Plus and move forward with the plans. Motion was seconded by Bradshaw, and carried unanimously.

Report of budget to actual expenses for general fund and enterprise funds through June 30, 2015 was provided by Haag to Council.

Haag requested approval of investment purchase through Financial Advisor Rich Knowlton, Morgan Stanley, of \$100,000 CD from Capital One, 5 yr., 2.5% interest. Approval was unanimously granted on a motion by Bengtson, seconded by Thielen.

Haag reported online payment options are now being offered through the City's website by a company called PACE Payment Systems, and this service would not only provide online credit card payments, but would also provide electronic payment through checking account, as well as onsite credit card payments at city hall. In addition, if the City wished to accept credit card payments at an event such as MidSummer Blast, PACE would provide card readers to be used on city smart phones or ipads. There would be no cost to the City for equipment or services, but a service fee of 2.5% for credit card payments and \$1.50 for e-payment options would be charged to the customer, and this charge would be clearly indicated to the customer before completing the transaction. PACE would also work with the City's website provider, Gov Office, to set up the payment information on the website. Since the City has not signed on with any other provider, and the last ones explored did not offer the e-payment option, Haag suggested the Council consider a contract with PACE. After review, a motion was made by Bengtson, seconded by Sheets, and carried unanimously to contract with PACE for online and credit card payment services.

Haag reported information had been received from the State on the LGA allocation for 2016, and the amount will be \$284,758, which is an increase of \$1,891 from 2015.

Haag reported the Stearns County household hazardous waste collection in the City is scheduled for August 12th, from 1:00 p.m. to 3:00 p.m. at the City shop.

An updated job description for Deputy Clerk was provided to the Council for review and consensus was to advertise for the part-time position with the job description as presented. Councilor

Thielen mentioned other grant opportunities for Fire and Rescue and Haag suggested Thielen forward the information to Fire and Rescue as they have members assigned to work on grant applications, but noted she would be available for any assistance those members needed.

Chief Junker provided his monthly report of calls and said plans for Midsummer Blast are going well.

Public Works Director Rademacher reported street sweeping is scheduled to be completed before school starts, "no bikes on sidewalks" logos have been painted on sidewalks in the downtown central business district area, irrigation is going well, and he continues to have issues with electrical current at Well #3. He reported he has only been able to run the well two months in the last three years because of issues with a newly replaced control box burning out. He has explored numerous solutions within the last three years and Kramer Electric recently investigated the issue and suspects there may be an issue with the electrical grounding in the wellhouse. He has sent the control box back in for repairs for the seventh time, which to date the company has not billed for, and when it's repaired and grounding has been corrected, he will try one more time.

Mayor Bengtson read a thank-you from Carter Brown for the certificate of achievement plaque Bengtson awarded Brown at the Eagle Court of Honor awards last Sunday.

Work session on rental code and budget workshop will be on August 19, 2015 at 6:30 p.m. and next regular meeting date will be September 9, 2015 at 7:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Thielen seconded by Bengtson.

Attest:

Mona Haag, Clerk/Treasurer

Brent Bengtson, Mayor

CITY OF EDEN VALLEY

*Check Summary Register©

July 2015 to August 2015

Name	Check Date	Check Amt	
10100 STATE BANK IN EV			
Paid Chk# 008989	AFSCME LOCAL 65	7/27/2015	\$248.89 UNION DUES
Paid Chk# 008990	CENTER POINT ENERGY	7/27/2015	\$340.24 NATURAL GAS
Paid Chk# 008991	HOUSTON PRODUCTIONS LLC	7/27/2015	\$2,000.00 TALENT BUYING SERVICE FEE
Paid Chk# 008992	MEEKER COOPERATIVE	7/27/2015	\$603.50 ELECTRIC
Paid Chk# 008993	WEST CENTRAL SANITATION	7/27/2015	\$154.69 SERVICES
Paid Chk# 008994	XCEL ENERGY	7/27/2015	\$1,687.55 ELECTRIC
Paid Chk# 008995	ADVANCED FIRST AID INC	8/6/2015	\$3,672.00 2 AED UNITS
Paid Chk# 008996	AMERIPRIDE SERVICES	8/6/2015	\$134.21 UNIFORM RENTAL
Paid Chk# 008997	JUANITA ARENS	8/6/2015	\$450.00 SERVICES - BROOKVIEW
Paid Chk# 008998	ARVIG	8/6/2015	\$1,467.78 ADV & PHONE
Paid Chk# 008999	BANYON DATA SYSTEMS	8/6/2015	\$795.00 SERVICES
Paid Chk# 009000	BCBS/RESOURCE TRAINING	8/6/2015	\$5,329.00 INSURANCE
Paid Chk# 009001	BRIGGS & MORGAN	8/6/2015	\$750.00 LEGAL SERVICES
Paid Chk# 009002	CAR QUEST	8/6/2015	\$114.04 SUPPLIES
Paid Chk# 009003	CENTRA CARE HEALTH PAYNES	8/6/2015	\$288.05 SERVICES
Paid Chk# 009004	CITY OF WATKINS	8/6/2015	\$1,308.13 SALARY
Paid Chk# 009005	COMDATA	8/6/2015	\$679.26 SUPPLIES & SERVICE
Paid Chk# 009006	EDEN VALLEY LUMBER CO	8/6/2015	\$136.75 SUPPLIES
Paid Chk# 009007	FLEET SERVICES	8/6/2015	\$540.30 SQUAD LEASE
Paid Chk# 009008	FLEXIBLE PIPE TOOL CO.	8/6/2015	\$500.00 SUPPLIES
Paid Chk# 009009	FRENCH LAKE CURB CO	8/6/2015	\$2,162.92 SERVICES/MAINT
Paid Chk# 009010	GOPHER STATE ONE-CALL	8/6/2015	\$36.35 SERVICES
Paid Chk# 009011	HEARTLAND SECURITY	8/6/2015	\$177.75 SERVICES
Paid Chk# 009012	IIMC	8/6/2015	\$155.00 MEMBERSHIP
Paid Chk# 009013	LMCIT	8/6/2015	\$109.00 VOLUNTEER INSURANCE
Paid Chk# 009014	MADISON NATIONAL LIFE	8/6/2015	\$707.44 INSURANCE
Paid Chk# 009015	MEEKER COUNTY ATTORNEY	8/6/2015	\$90.00 LEGAL
Paid Chk# 009016	MEEKER COUNTY AUDITOR	8/6/2015	\$900.00 DISPATCH FEES
Paid Chk# 009017	MINI BIFF LLC	8/6/2015	\$121.17 RENTAL
Paid Chk# 009018	MINNESOTA COMPUTER SYSTE	8/6/2015	\$14.00 SUPPLIES
Paid Chk# 009019	MN PFA	8/6/2015	\$239,761.07 LOAN PAYMENTS
Paid Chk# 009020	MR. HEATING & AC, LLC	8/6/2015	\$11,482.92 REPAIRS/SERVICES
Paid Chk# 009021	440600 NCPERS MINNESOTA	8/6/2015	\$16.00 INSURANCE
Paid Chk# 009022	OFFICE DEPOT	8/6/2015	\$178.36 SUPPLIES
Paid Chk# 009023	PARKING LOT SWEEPING	8/6/2015	\$945.00 SERVICES
Paid Chk# 009024	PAYNESVILLE PRESS	8/6/2015	\$169.58 ADV
Paid Chk# 009025	BOB PESCHON	8/6/2015	\$200.00 SERVICES - CIVIC CENTER
Paid Chk# 009026	REINER IRRIGATION	8/6/2015	\$450.00 REPAIRS
Paid Chk# 009027	RIDGEWATER COLLEGE	8/6/2015	\$323.30 TRAINING - MARK KERN
Paid Chk# 009028	SAMS CLUB	8/6/2015	\$135.00 MEMBERSHIP
Paid Chk# 009029	JAMES SCHUTZ	8/6/2015	\$1,133.00 SERVICES/REPAIRS
Paid Chk# 009030	SELECT ACCOUNT	8/6/2015	\$8.44 INSURANCE ADMIN FEES
Paid Chk# 009031	SERVOCAL INSTRUMENTS INC.	8/6/2015	\$173.00 SUPPLIES
Paid Chk# 009032	STEARNS COUNTY HUMAN SER	8/6/2015	\$410.00 SERVICES
Paid Chk# 009033	JEFF TEICHER	8/6/2015	\$260.00 LIONS PARK SERVICES
Paid Chk# 009034	THIELEN EXCAVATING LLC	8/6/2015	\$95.00 SERVICES/MAINT

CITY OF EDEN VALLEY

***Check Summary Register©**

July 2015 to August 2015

Name	Check Date	Check Amt
Paid Chk# 009035 THUNDER VALLEY	8/6/2015	\$18.00 REPAIRS
Paid Chk# 009036 TOSHIBA FINANCIAL SERVICES	8/6/2015	\$115.09 COPIER LEASE
Paid Chk# 009037 TRI-COUNTY NEWS	8/6/2015	\$255.00 ADV - MSB
Paid Chk# 009038 VALLEY QUICK STOP	8/6/2015	\$9.19 SUPPLIES
Paid Chk# 009039 VERIZON	8/6/2015	\$263.15 PHONE & INTERNET
Paid Chk# 009040 XCEL ENERGY	8/6/2015	\$3,998.95 ELECTRIC
Total Checks		\$286,073.07

CHECK#	TO:	FOR:	AMOUNT
EFT142E	Authnet Gateway	MSB Website Chgs	25.00
EFT143E	Clearnet LLC	On-line ticket sale fee	4.89
39999	USPS	Stamps	336.00
40000	Mary Thielen	Reissue lost check 10/9/14	79.42
EFT144E	IRS	Payroll Taxes	803.87
EFT145E	GWRS/MN	MN DCP	100.00
EFT146E	IRS	Payroll Taxes	2,281.71
EFT147E	PERA	PERA	1,967.54
EFT148E	Select Account	Flex	590.46
EFT149E	MN Revenue	Sales Tax	611.00
EFT150E	Select Account	Flex	14.50
40001	Void	Void	0.00
40002	Valley Daze Committee	Fireworks Services	5,000.00
EFT151E	PERA	PERA DCPA	10,350.00
-----	City Utilities	Water/Sewer	1,642.40
40003	LaVon Theis	Damage deposit refund	693.45
40004	State Bank in Eden Valley	Wire Transfer to 4M Fund	400,015.00
EFT152E	GWRS/MN	MN DCP	100.00
EFT153E	IRS	Payroll Taxes	1,971.72
EFT154E	PERA	PERA	1,616.61
EFT155E	MN Revenue	State withholding tax	811.89
EFT156E	Internal Revenue Service	ACA PCORI Fee	27.04
EFT157E	Authnet Gateway	MSB Website Chgs	25.00
EFT158E	Select Account	Flex	135.66
JE-201517	Water Treatment Plant	July Usage	8,797.50
40005	Morgan Stanley	Purchase CD	100,000.00
40006	Old Dutch	Supplies	400.00
22644-			
22651	Payroll	Salaries	8,540.97
22652-			
22659	Payroll	Salaries	7,463.81

TOTAL: \$ 554,405.44

GRAND TOTAL: \$ 840,478.51