

Regular Meeting  
December 4, 2013  
7:00 p.m.

With due call and notice thereof, the December 4, 2013 regular meeting of the Eden Valley City Council was called to order at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Korman, Councilors Gabrelcik, Bradshaw and Thielen, and Clerk Haag. Also present Public Works Director Rademacher, Chief Junker, City Engineer Kent Louwagie, and others. Mayor Korman presided.

The agenda was approved on a motion by Thielen, seconded by Gabrelcik.

A motion to approve the consent agenda was made by Gabrelcik. Items on the consent agenda included Approve Minutes of November 6, 2013 regular meeting, Adopt Donation Resolution #2013-36, Approve LSS Senior Nutrition Program Site Use Agreement 2014, Approve LG220 Application for Exempt Permit for North Browns Lake Association raffle on July 19, 2014 with no waiting period, Approve additional pay as recommended in budget workshop to Clerk for Zoning Administrator duties in 2013, Approve 2013 Audit Proposal submitted by KDV. Motion to approve consent agenda was seconded by Thielen and carried unanimously.

The first item on the agenda was discussion and public input of 2014 budget and property tax levy and utility rates. No residents were present for public input, but Clerk Haag and the Council reviewed the proposed budget and levy, noting the proposed levy for 2014 remained at \$400,000, which has remained unchanged for the past five years. Haag reported legislation passed in 2013 resulted in cities regaining their sales tax exempt status beginning in 2014, and the amount of sales tax the city had paid out in 2012 was estimated at \$13,050. It is hoped the city will see savings of that amount or more in 2014, depending on purchases that will be made. Increases and decreases proposed in the budget compared to the previous year's budget were discussed, with over \$48,000 increased local government aid revenue noted, as well as various decreases in general fund expenditures - \$6500 increase in Elections, \$21,000 decrease related to the Clerk's and Zoning Department due to staffing changes, \$25,000 budgeted for building improvements, and an increase of \$8300 in the Street Department. Increases in liability and property insurance affecting various departments were also noted. Special Revenue Fund budgets remained consistent with 2013, and Enterprise Budgets were reviewed. Refinancing of Brookview Apartments EDA bonding resulted in lower debt service payments, which helped to keep apartment rentals at the 2013 levels, and only garage rentals will be increased in 2014, at a level of \$10/month, for a total of \$50/month. Water and Sewer budgets were reviewed, with new debt service increasing projected expenses, and rate increases proposed to help balance the budgets there. Council reviewed the projected rate increases provided by City Engineer to help finance water and sewer improvements funded through the PFA loans the City received for the current main street project. Recommended increases for 2014 for water rates were from \$7.50/1000 gallons to \$8.75/1000 gallons and base fee of \$7/month to \$9/month and for sewer rates were from \$4.25/1000 gallons to \$5.25/1000 gallons and base fee of \$7/month to \$10/month. As there were no questions or comments, the public input portion of the meeting ended.

City Engineer Kent Louwagie was present to update the Council on the street project. Pay Request #3, to Kuechle Underground, in the amount of \$372,601.09 was submitted for approval. Louwagie reported the street was opened to traffic last Wednesday, detour taken down and permanent street signs have been put back up as of today. He has not received any further word on the timing of installation of new street lights, or the railroad crossing, but anticipates it will be end of December or sometime in January. Construction on the balance of the project is anticipated to begin next Spring, once the weather conditions are fit. After review, a motion was made by Thielen to approve Pay Request #3 from Kuechle Underground as submitted. Motion was seconded by Bradshaw and carried unanimously.

Snow removal on main street sidewalks in the downtown business area was discussed. The Council had held an informal meeting with property and business owners on November 26<sup>th</sup> and discussed snow and ice removal on the new sidewalks, and the importance of not using salt or ice removal products with salt on the new sidewalks. Public Works Director Rademacher had contacted two local contractors for bids on removing snow, and only one had responded with a bid, while the other indicated they were not interested in bidding. Landscaping Plus submitted a bid of \$180/time for blowing snow off sidewalks when there is 3" or more of snowfall on sidewalks from Hwy 55 to just north of Corner Bar, and one block off each direction on Stearns Avenue E. & W., Cossairt Avenue E. & W, Railroad Avenue E., and Central Avenue E. Council reviewed the bid, noting Railroad Avenue E. would not need to be included in the job. Mayor Korman reported the consensus of those present at the informal meeting on November 26<sup>th</sup> was favorable to having the City hire a contractor for snow removal, and Council consensus was to include the cost in the city budget rather than bill individual property owners. Clerk Haag reported she had contacted the City's insurance agent and attorney, and both had advised having a written agreement with the contractor, and requiring a certificate of insurance, with at least \$1,000,000 coverage and the city named as an additional insured. Haag also reported Eden Valley Lumber had located an ice removal product that had been recommended for use on the new sidewalks and it would be available for sale there tomorrow. After review, a motion to accept the bid from Landscaping Plus for sidewalk snow removal was made by Gabrelcik, seconded by Thielen, and carried unanimously. Haag will send notices to affected property and business owners about the snow removal and availability of ice removal product from a local vendor.

The 2014 proposed budget, levy, and water and sewer rate increases were then reviewed, with a recommendation to increase the snow removal professional services budget from \$14,250 to \$20,000. A motion was made by Thielen, seconded by Bradshaw, and carried unanimously to approve the proposed 2014 budget, as recommended. Resolution #2013-37 was introduced as follows:

#### **RESOLUTION APPROVING FINAL TAX LEVY**

**BE IT RESOLVED**, by the City Council of the City of Eden Valley, Counties of Meeker and Stearns, Minnesota, that the following sums of money be levied for the current year, collectible in 2014, upon the taxable property in the City of Eden Valley, for the following purposes:

|                            |    |                   |
|----------------------------|----|-------------------|
| GENERAL FUND LEVY          | \$ | 383,500.00        |
| 2003 GO IMPROVEMENT BOND   | \$ | 4,500.00          |
| 2007 GO IMPROVEMENT BOND   | \$ | <u>12,000.00</u>  |
| TOTAL LEVY TO BE CERTIFIED | \$ | <b>400,000.00</b> |

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Meeker and Stearns Counties, Minnesota.

A motion was made by Gabrelcik to adopt Resolution #2013-37 as introduced, and seconded by Thielen. Voting in favor were Gabrelcik, Bradshaw, Korman and Thielen; against: none, whereby Resolution #2013-37 was duly adopted.

A motion was made by Gabrelcik to approve water and sewer rate increases for 2014 as recommended. Motion was seconded by Thielen, and carried unanimously.

License renewals for 2014 were reviewed. After review, a motion was made by Thielen, seconded by Bradshaw, and carried unanimously to approve the 2014 Off-Sale Liquor License for Eden Valley Liquor contingent upon receipt of certificate of insurance. A motion was made by Thielen, seconded by Gabrelcik, and carried unanimously to approve the 2014 On-Sale & Sunday Liquor License for Valley Inn contingent upon receipt of certificate of insurance. A motion was made by Gabrelcik, seconded by Bradshaw, and carried unanimously to approve the 2014 On & Off-Sale & Sunday Liquor License for The SpeakEasy, with plans to extend the on-sale area to the west lot pending discussion and further information on the proposed serving area on the west lot, and contingent upon receipt of certificate of insurance. A motion was made by Gabrelcik, seconded by Bradshaw, and carried unanimously, to approve the 2014 Off-Sale Liquor License for J & M Liquor upon receipt of certificate of insurance.

Mayor Korman opened the Public Forum. There were no comments

The Clerk presented the bills.

Total Expense: \$ 581,008.21

A motion to approve the bills with the exception of the bill from Thielen Machine & Welding was made by Thielen, seconded by Bradshaw, and carried unanimously. A motion was made by Gabrelcik, seconded by Bradshaw, and carried to pay the bill from Thielen Machine & Welding, with Thielen abstaining.

Clerk Haag reported on a meeting she had attended regarding updating Meeker County's All Hazard Mitigation Plan, and Mayor Korman reported on an email he had received from EV-W School Superintendent Messman regarding some possible grant opportunities. Resolution #2013-38, A Resolution to Participate in Meeker County's All Hazard Mitigation Plan, was introduced and moved for adoption by Gabrelcik, and seconded by Thielen. Voting in favor were Gabrelcik, Bradshaw, Korman and Thielen; against: none, whereby Resolution #2013-38 was duly adopted.

Correspondence from EV-W Voice and MN Department of Health was provided to the Council in their agenda packets. Haag reported filings for the special election to fill the open Council seat had closed and three candidates have filed – Robert Bischof, Mark Kern, and Brent Bengston. The special election is scheduled for January 28<sup>th</sup>, with polls open from 12:00 noon until 8:00 p.m. Dolores Stewart is now working twenty hours per week in the Clerk's office through the SCSEP program and things are going well with that arrangement. Haag reminded the Council the Community Holiday Gathering is scheduled for Sunday, December 15<sup>th</sup>. Councilor Thielen questioned the status of the delinquent water bill discussed at the last regular meeting, and Haag reported the delinquent amount had been paid as of Monday.

Chief Junker reported now that the detour route has been taken down for the winter parking on the north side of Valley Meats & Grocery has returned to angle parking, and Junker suggested for safety reasons it would be nice to keep the parallel parking in effect. Discussion followed, with Council consensus the parallel parking did indeed offer more safety and easier access, and would be favorable. The question of formal action needed to designate parallel parking there was raised and Haag reported a resolution adopted by the Council in 1996 already designated the parking there to be parallel, so no additional action other than enforcement would be needed. Council requested Public Works obtain parallel parking signs and install them there and Police Department enforce parallel parking once signs have been posted.

Public Works Director Rademacher reported he had been visited by a representative from Falcon Power Industrial regarding some equipment they had for sale at a reduced price. The representative had said the equipment was displayed at a conference in Minnesota, and the company decided to offer it to a local government or fire department at a reduced price rather than ship it back to Texas. The equipment's stated value was \$12,335,22 and the offered price was \$4950, but the representative needed an answer right away, as several other cities and fire departments were also considering the offer. Rademacher had contacted Councilor Thielen when the representative was here and he had seen the equipment as well. Mayor Korman questioned if the equipment was needed, and Rademacher reported some may be usable, but some could also be sold and the City use the money for something else. After discussion, Rademacher suggested the City pass on the offer, and the Council agreed. Councilor Thielen questioned when the lighted stop signs will be installed at the intersection of Hwys 55 & 22, and Kent Louwagie said they had not heard a time schedule for those, but expected it to happen next Spring.

Next regular meeting date will be January 8, 2014.

As there was no further business, the meeting was adjourned on a motion by Gabrelcik, seconded by Thielen.

Attest:

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Mona Haag, Clerk/Treasurer

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Peter Korman, Mayor

**CITY OF EDEN VALLEY**  
**\*Check Summary Register©**

| Name                          | Check Date                  | Check Amt  |  |
|-------------------------------|-----------------------------|------------|--|
| <b>10100 STATE BANK IN EV</b> |                             |            |  |
| Paid Chk# 007347              | STEARNS ELECTRIC ASSOCIATI  | 11/7/2013  | \$36,000.00 FIRE HALL PAYMENT          |
| Paid Chk# 007348              | YOUNG BROTHERS CONSTRUC     | 11/12/2013 | \$16,013.00 HOUSING REHAB-TEICHER      |
| Paid Chk# 007349              | BOB PESCHON                 | 11/15/2013 | \$200.00                               |
| Paid Chk# 007350              | AFSCME LOCAL 65             | 11/20/2013 | \$233.50 UNION DUES                    |
| Paid Chk# 007351              | CENTER POINT ENERGY         | 11/20/2013 | \$811.00 NATURAL GAS                   |
| Paid Chk# 007352              | FLEET SERVICES              | 11/20/2013 | \$558.31 SQUAD LEASE PYMT              |
| Paid Chk# 007353              | MEEKER COOPERATIVE          | 11/20/2013 | \$605.84 ELECTRIC                      |
| Paid Chk# 007354              | MN REVENUE                  | 11/20/2013 | \$729.39 STATE WH TAX 8021776          |
| Paid Chk# 007355              | ON THE MARK CARPENTRY       | 11/20/2013 | \$18,195.00 VIOLET HAMILTON REHAB LOAN |
| Paid Chk# 007356              | SELECT ACCOUNT              | 11/20/2013 | \$7.32 INS ADMIN                       |
| Paid Chk# 007357              | T-MOBILE                    | 11/20/2013 | \$120.41 PHONE SERVICE                 |
| Paid Chk# 007358              | TOTAL LAWN CARE             | 11/20/2013 | \$94.67 SERVICES                       |
| Paid Chk# 007359              | WEST CENTRAL SANITATION     | 11/20/2013 | \$1,723.29 SERVICES                    |
| Paid Chk# 007360              | XCEL ENERGY                 | 11/20/2013 | \$2,271.37 ELECTRIC                    |
| Paid Chk# 007361              | AMERIPRIDE SERVICES         | 12/5/2013  | \$155.30                               |
| Paid Chk# 007362              | JUANITA ARENS               | 12/5/2013  | \$400.00                               |
| Paid Chk# 007363              | ARVIG                       | 12/5/2013  | \$1,342.70                             |
| Paid Chk# 007364              | AVENET LLC                  | 12/5/2013  | \$350.00 SERVICES                      |
| Paid Chk# 007365              | BANYON DATA SYSTEMS         | 12/5/2013  | \$805.94 PAYROLL SUPPORT               |
| Paid Chk# 007366              | BCBS/RESOURCE TRAINING      | 12/5/2013  | \$5,566.50 INSURANCE                   |
| Paid Chk# 007367              | BENUSA CONTRACT SALES & S   | 12/5/2013  | \$208.41 SUPPLIES                      |
| Paid Chk# 007368              | BOLTON & MENK, INC          | 12/5/2013  | \$46,783.00 ENGINEERING                |
| Paid Chk# 007369              | BRAUN INTERTEC CORP         | 12/5/2013  | \$10,273.25 SERVICES                   |
| Paid Chk# 007370              | BRIGGS & MORGAN             | 12/5/2013  | \$8,596.00 SERVICES                    |
| Paid Chk# 007371              | CENTRA SOTA                 | 12/5/2013  | \$50.00 SERVICES                       |
| Paid Chk# 007372              | CENTRAL MCGOWAN             | 12/5/2013  | \$6.12 CYLINDER RENT                   |
| Paid Chk# 007373              | COLD SPRING RECORD          | 12/5/2013  | \$6.20 PRINTING-LIBRARY EVENT          |
| Paid Chk# 007374              | COMDATA                     | 12/5/2013  | \$413.57 SUPPLIES                      |
| Paid Chk# 007375              | COMMISSIONER OF TRANSPOR    | 12/5/2013  | \$251.02 TESTING                       |
| Paid Chk# 007376              | EDEN VALLEY LUMBER CO       | 12/5/2013  | \$566.20 SUPPLIES & REPAIRS            |
| Paid Chk# 007377              | ELECTRIC PUMP               | 12/5/2013  | \$250.00 MAINT/REP                     |
| Paid Chk# 007378              | GOPHER STATE ONE-CALL       | 12/5/2013  | \$20.30                                |
| Paid Chk# 007379              | MONA HAAG                   | 12/5/2013  | \$94.36 MILEAGE                        |
| Paid Chk# 007380              | HEARTLAND DOOR SALES        | 12/5/2013  | \$241.25 REPAIRS                       |
| Paid Chk# 007381              | KAESER & BLAIR INC          | 12/5/2013  | \$276.46 SUPPLIES                      |
| Paid Chk# 007382              | KEEPRS, INC.                | 12/5/2013  | \$54.90 SUPPLIES                       |
| Paid Chk# 007383              | MEEKER COUNTY SHERIFF       | 12/5/2013  | \$30.00                                |
| Paid Chk# 007384              | MINNESOTA COMPUTER SYSTE    | 12/5/2013  | \$67.06 SUPPLIES                       |
| Paid Chk# 007385              | MN CHIEFS OF POLICE ASSOC   | 12/5/2013  | \$165.00 DUES                          |
| Paid Chk# 007386              | MN DEPARTMENT OF HEALTH     | 12/5/2013  | \$680.00 CONNECTION FEE 1470012        |
| Paid Chk# 007387              | 440600 NCPERS MINNESOTA     | 12/5/2013  | \$16.00                                |
| Paid Chk# 007388              | PAYNESVILLE PRESS           | 12/5/2013  | \$22.00 ADV LIBRARY 1467               |
| Paid Chk# 007389              | BOB PESCHON                 | 12/5/2013  | \$200.00                               |
| Paid Chk# 007390              | PETTIPIECE & ASSOCIATES, LL | 12/5/2013  | \$419.50                               |
| Paid Chk# 007391              | RIDGEWATER COLLEGE          | 12/5/2013  | \$300.00 HAZ MAT, ETC.                 |
| Paid Chk# 007392              | RINKE NOONAN                | 12/5/2013  | \$4,798.60                             |

**CITY OF EDEN VALLEY**  
**\*Check Summary Register©**

| Name                | Check Date                 | Check Amt  |                               |
|---------------------|----------------------------|------------|-------------------------------|
| Paid Chk# 007393    | RONS EXCAVATING            | 12/5/2013  | \$3,342.00 SERVICES           |
| Paid Chk# 007394    | JAMES SCHUTZ               | 12/5/2013  | \$341.00 SERVICES/REPAIRS     |
| Paid Chk# 007395    | THIELEN EXCAVATING         | 12/5/2013  | \$4,232.00 REPAIRS & SUPPLIES |
| Paid Chk# 007396    | THIELEN MACHINE & WELDING, | 12/5/2013  | \$62.18 SUPPLIES & REPAIRS    |
| Paid Chk# 007397    | TOM'S CARPET KINGDOM       | 12/5/2013  | \$1,233.67 REPAIRS            |
| Paid Chk# 007398    | TOSHIBA FINANCIAL SERVICES | 12/5/2013  | \$134.72                      |
| Paid Chk# 007399    | TRI-COUNTY NEWS            | 12/5/2013  | \$137.77 STORY HOUR           |
| Paid Chk# 007400    | VALLEY QUICK STOP          | 12/5/2013  | \$975.63 GAS                  |
| Paid Chk# 007401    | VERIZON                    | 12/5/2013  | \$61.03                       |
| Paid Chk# 007402    | VMG                        | 12/5/2013  | \$149.18 SUPPLIES             |
| Paid Chk# 007403    | XCEL ENERGY                | 12/5/2013  | \$2,596.43                    |
| Paid Chk# 007404    | KUECHLE UNDERGROUND INC    | 12/19/2013 | \$372,601.09 PAY ESTIMATE #3  |
| <b>Total Checks</b> |                            |            | <b>\$546,839.44</b>           |

| CHECK#       | TO:                       | FOR:           | AMOUNT        |
|--------------|---------------------------|----------------|---------------|
| 39898        | State Bank in Eden Valley | Petty Cash     | 300.00        |
| 39899        | USPS                      | Postage        | 132.00        |
| EFT          | PERA                      | PERA           | 1,490.92      |
| -----        | City Utilities            | Water/Sewer    | 1,456.35      |
| 39900        | Madison National Life     | Insurance      | 334.70        |
| EFT          | IRS                       | Payroll Taxes  | 3,449.60      |
| EFT          | PERA                      | PERA           | 1,965.22      |
| 39901        | Judy Thielen              | Supplies       | 110.75        |
| 39902        | USPS                      | Postage        | 184.00        |
| JE-2013-     | Water Treatment Plant     | November Usage | 9,481.50      |
| 22111-       |                           |                |               |
| 22117        | Payroll                   | Salaries       | 6,496.89      |
| 22118-       |                           |                |               |
| 22124        | Payroll                   | Salaries       | 6,878.72      |
| 22125-       |                           |                |               |
| 22127        | Payroll                   | Comp Time      | 1,888.12      |
| TOTAL:       |                           |                | \$ 34,168.77  |
| GRAND TOTAL: |                           |                | \$ 581,008.21 |