Regular Meeting & Budget/Levy Hearing
December 9, 2015
7:00 p.m.

With due call and notice thereof, the December 9, 2015 regular meeting and budget/levy hearing of the Eden Valley City Council was called to order at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, Thielen, and Kern and Clerk Haag. Also present Public Works Director Rademacher, Police Chief Junker, Dave Teicher, Scott Thielen and others. Mayor Bengtson presided.

The agenda was approved on a motion by Thielen, seconded by Bradshaw.

A motion to approve the consent agenda was made by Kern. Items on the consent agenda included Approve Minutes of November 4, 2015 regular meeting, Approve 10-yr. Lease Agreement with Eden Valley Sportsman's Club, Approve LG220 Application for Exempt Permit for EV-W Post Prom Committee raffle on March 10, 2016 with no waiting period. Motion to approve consent agenda was seconded by Thielen and carried unanimously.

Mayor Bengtson opened the public hearing on the proposed 2016 budget and tax levy. No one was present that wished to be recognized to speak at the hearing. Bengtson reported discussion at the last budget workshop resulted in Council recommendation to keep the tax rate for 2016 the same as 2015, and decrease the proposed levy by $20,000. Copies of the proposed budget were available and Clerk Haag reviewed information on tax rate and budget. The September proposed levy resulted in a proposed 2016 tax rate of 120.293, with 2015 rate of 115.506, but decreasing the levy by $20,000 for 2016 will result in a tax rate of 115.481. Haag reported the 2016 general fund budget has a 9% increase in expenses and an 8.6% increase in revenue from 2015, and reviewed some of the increases including $8000 for ordinance codification, $6200 for election expense, $6000 for Rescue expenses including PERA, calls, and physical expense increases, $10,300 for proposed rental code administration, and $24,600 in additional street maintenance work. There will be an actual increase of 4.2% in the total levy, but increases in tax capacity throughout the city will result in an actual decrease in the city tax rate. Total general fund budget expenses exceed budgeted revenue, but the excess will be covered through general fund balance reserves. As there were no further comments or questions, Mayor Bengtson closed the public hearing and the regular meeting continued.

Dave Teicher and Scott Thielen were present on behalf of the Eden Valley Fire Relief Association. They reported the Relief Board had met and voted to amend their bylaws to increase the benefit level from $1000 per year of service to $1500 per year of service and requested the City Council ratify their action on the pension plan. Councilor Kern questioned if that increase could be funded and Teicher reported they had run the projections and the $1500 level was well supported with their funds, and projections showed no additional city support required. Councilor Sheets questioned effects of stock market changes and Teicher reported the Board meets regularly with their financial advisors and monitors stock market changes as best they can. After discussion, a motion was made by Kern to approve ratification of the Fire Relief Board's action to increase the benefit level from $1000 per year of service to $1500 per year of service. Motion was seconded by Bengtson, and carried, with Thielen abstaining from voting since he is a vested member of the Fire Department and Relief Association.

The next item on the agenda was Rental Ordinance Review, and Haag reported she had contacted Meeker County Building Inspector Kevin Piepenburg and requested he review the

proposed ordinance to ensure the ordinance was not more restrictive than the State building code, which could cause legal challenges. Haag also reported there had been questions on garbage service for some rental properties already and she had contacted City Attorney Ripple, who had recommended including a section to address garbage service as well in the proposed ordinance. Piepenburg's office had provided a response with several items highlighted, and these were reviewed by the Council. After review, it was suggested Haag contact Piepenburg for clarification on some of the questions highlighted and contact the City Attorney for further review of the proposed ordinance and language needed to address the garbage collection issue.

Mayor Bengtson reported an informational meeting with a representative from the Code Red Emergency Notification system had been held with Council, Township, School District, City staff and Fire & Rescue representatives, as well as Meeker County Sheriff Brian Cruze. Sheriff Cruze reported Meeker County is planning on participating in the Code Red system and offered the opportunity to the City to partner with them on participation, which could be a cost-savings to the City. Features of the system were reviewed, with those members that had attended the informational meeting speaking favorably of the system and its possibilities. After discussion, it was suggested the Council meet with Public Works Director and Emergency Management Director Rademacher and Police Chief Junker in January sometime to further discuss possible scenarios and uses of the system, as well as the potential for partnership with Meeker County. Chief Junker will also be in contact with Sheriff Cruze to discuss the potential partnership.

Liquor license renewals for 2016 were presented for approval. After review, a motion was made by Bengtson, seconded by Thielen, and carried unanimously to approve the 2016 Off-Sale license for J & M Liquor. A motion was made by Thielen, seconded by Kern, and carried unanimously, to approve the 2016 On & Off-Sale and Sunday Liquor licenses for The SpeakEasy. A motion was made by Kern, seconded by Bengtson, and carried unanimously, to approve the 2016 On-Sale and Sunday Liquor licenses for Dee Dee's Corner Bar, contingent upon receipt of certificate of insurance. A motion was made by Thielen, seconded by Kern, and carried unanimously to approve the 2016 On-Sale and Sunday Liquor licenses for Valley Inn, contingent upon receipt of certificate of insurance. A motion was made by Bengtson, seconded by Bradshaw, and carried unanimously, to approve the 2016 Off-Sale license for Valley Liquor, contingent upon receipt of certificate of insurance.

Resolution #2015-19 was introduced by Thielen and moved for adoption as follows:

RESOLUTION APPROVING FINAL TAX LEVY

BE IT RESOLVED, by the City Council of the City of Eden Valley, Counties of Meeker and Stearns, Minnesota, that the following sums of money be levied for the current year, collectible in 2016, upon the taxable property in the City of Eden Valley, for the following purposes.

GENERAL FUND LEVY	$	420,000.00
2013B GO IMPROVEMENT BOND	$	60,000.00
TOTAL LEVY TO BE CERTIFIED	**$**	**480,000.00**

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Meeker and Stearns Counties, Minnesota.

Motion was seconded by Kern. Voting in favor were Sheets, Bradshaw, Bengtson, Thielen and Kern. Against: none, whereby Resolution #2015-19 was duly adopted.

Haag requested before the Council consider adopting the proposed budget they consider Resolution #2015-20, a resolution transferring/reclassifying funds. Haag explained the proposed resolution, which should help to clarify the financial report of the General Fund, as well as Capital Projects Fund, and suggested if the Council decide to move forward with the resolution, the proposed budget as printed would be changed to show the Equipment Escrow budgeted balances for 2016 as transfers out instead of capital outlay. After discussion, Resolution #2015-20, A Resolution Transferring/Reclassifying Funds was introduced by Kern, and moved for adoption. Motion was seconded by Bengtson. Voting in favor were Sheets, Bradshaw, Bengtson, Thielen and Kern. Against: none, whereby Resolution #2015-20 was duly adopted. A motion was made by Bengtson to adopt the proposed budget for 2016, with the revisions as noted by Haag. Motion was seconded by Thielen, and carried unanimously.

Correspondence from Mike Pogge-Weaver, County Administrator of Swift County, requesting consideration of adoption of a resolution of support for the Minnesota Department of Corrections leasing and operating the vacant 1600-bed prison in Appleton MN was reviewed. After review, a motion was made by Bengtson to adopt Resolution #2015-21, A Resolution of Support. Motion was seconded by Thielen. Voting in favor were Sheets, Bengtson, Thielen and Kern. Against: Bradshaw, whereby Resolution #2015-21 was duly adopted.

Mayor Bengtson opened the Public Forum. No one was present with concerns.

The Clerk presented the bills.

Total Expense: $ 182,933.02

A motion to approve the bills, with the exception of the bill from Thielen Machine & Welding, was made by Bradshaw, seconded by Bengtson, and carried unanimously. A motion to pay the bill from Thielen Machine & Welding was made by Kern, seconded by Bradshaw, and carried, with Thielen abstaining.

Haag reported Lonn Peterson had contacted her and requested she ask for Council consideration of an incentive policy for encouraging construction of new homes through either waiving a water/sewer access connection fee, or by a reimbursement of taxes equal to the amount of the connection fees in the event those fees have already been paid. Current WAC/SAC fees in Eden Valley equal $2000. Discussion followed, with Councilor Kern suggesting not only new housing, but existing housing with a new buyer be considered in some type of incentive program. Possibility of utilizing funds from the EDA Business Incentives Revolving loan fund as an economic development purpose was discussed. After discussion, Mayor Bengtson suggested he will present the issue for discussion at the next quarterly meeting of the EDA scheduled for January 2016.

Haag reported she had met with City Engineer Kent Louwagie and reviewed the cost overruns on the 2013 Street project, as well as current status of Pay Requests. Louwagie is still waiting for response from the Contractor, so there will be no final pay request to consider at this time. The original project estimated financing included approximately $34,000 in Petro Fund dollars to cover contamination issues, and Louwagie reported the actual dollar amount expended for contamination, including cost of delay in the project due to contamination, was about $80,000.

Petro Fund representatives have told Louwagie there will be no reimbursement payment made to the City since they do not believe there was a legitimate contamination issue. Haag reported she had asked Louwagie if it was time for the City to contact area legislators for assistance in obtaining these funds and he was going to contact other Engineers to see if they have had experience with this. Haag also reported she had spoken with Louwagie about the Council's concern about penalties to be assessed to the Contractor due to delay in completion of project and he will check into this further. Haag reported the shortfall in funding at this time is approximately $280,000, and Council had proposed during budget workshops to possibly utilize Liquor Trust Funds which are designated for Main Street construction to assist in funding shortages, and there is approximately $230,000 in this fund. In addition, some of the additional costs were related to water and sewer main construction, so the possibility of transferring funds from Water and Sewer to the construction fund was also discussed to cover the remaining shortages that may exist. Final decisions on how to cover the shortfall will be made once the actual amounts have been determined.
Haag provided cash and investment reports as of November 30, 2015.
Haag also reminded the Council the Community Holiday Gathering and Food Shelf Drive was scheduled for Sunday, December 13th from 3 to 6 and invited everyone to attend.

Chief Junker reported he was in favor of the Code Red notification system and had discussed it with Sheriff Cruze and will follow up with Cruze for more information on what features the County will be utilizing.
Junker also provided his monthly report of calls for November.
He also reported he, Clerk Haag and Councilors Kern and Sheets had attended a Rural Narratives session in Litchfield, which is to be repeated in January, and highly recommended the remaining Council attend.

Public Works Director Rademacher reported the drainage ditch from Logeais Street to Stearns Avenue East has been cleaned out, and storm sewer issues in the Industrial Park have been addressed, but he is now experiencing some issues in Sunny Meadows that will need to be addressed.
Ash was cleaned out from the brush site, but Rademacher reported the City will need to look at other options to control and eliminate some of the problems that have been experienced with illegal dumping, as well as complaints from surrounding property owners due to smoke from burning the brush there. He will check into what other cities are doing to control their sites. He requested permission to purchase a grappling bucket from TMW to use at the site, and consensus of the Council was to make the purchase with 2015 budgeted funds in his equipment supply budget.

Mayor Bengtson reported he had been in contact with Stephanie Johnson, Meeker County Emergency Director, and she had provided him with information on online FEMA training the Council should be completing for the National Incident Management System, which he would share with the Council, as well as begin to complete himself.

Next regular meeting date will be January 6, 2015 at 7:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Kern seconded by Thielen.

Attest:

Mona Haag, Clerk/Treasurer	Brent Bengtson, Mayor

CITY OF EDEN VALLEY

*Check Summary Register©

	Name	Check Date	Check Amt	
10100 STATE BANK IN EV				
Paid Chk# 009277	BANK OF ZUMBROTA	11/25/2015	$51,667.00	BROOKVIEW BOND PMT
Paid Chk# 009278	CENTER POINT ENERGY	11/25/2015	$500.65	NATURAL GAS
Paid Chk# 009279	FLEET SERVICES	11/25/2015	$558.31	SQUAD LEASE
Paid Chk# 009280	JACK'S OIL DISTRIBUTING INC	11/25/2015	$883.55	GAS & OIL
Paid Chk# 009281	MADISON NATIONAL LIFE	11/25/2015	$412.72	DISABILITY INS
Paid Chk# 009282	MEEKER COOPERATIVE	11/25/2015	$685.50	ELECTRIC
Paid Chk# 009283	MEEKER COUNTY DEVELOPME	11/25/2015	$1,034.00	HOUSING STUDY
Paid Chk# 009284	RANDY RUHLAND	11/25/2015	$619.48	FIRE & RESCUE GPS SYSTEMS
Paid Chk# 009285	SELECT ACCOUNT	11/25/2015	$8.44	INSURANCE ADMIN
Paid Chk# 009286	STEARNS ELECTRIC ASSOCIATI	11/25/2015	$36,000.00	FIRE HALL PMT
Paid Chk# 009287	USABLE LIFE	11/25/2015	$161.00	LIFE INSURANCE
Paid Chk# 009288	WEST CENTRAL SANITATION	11/25/2015	$705.94	SERVICES & ASSESED CHGS
Paid Chk# 009289	XCEL ENERGY	11/25/2015	$1,747.04	ELECTRIC
Paid Chk# 009290	SHERRI ZIEGELMEIER	11/25/2015	$13.04	SUPPLIES-BROOKVIEW
Paid Chk# 009291	RITA ANDERSON	12/10/2015	$30.00	ZONING MTG 10/28/15
Paid Chk# 009292	MICHAEL RIPLEY	12/10/2015	$30.00	ZONING MTG 10/28/15
Paid Chk# 009293	JESSICA SATHER	12/10/2015	$30.00	ZONING MTG. 10/28/15
Paid Chk# 009294	AMERICAN ENVIROMENTAL LLC	12/10/2015	$1,100.00	MAINT REPAIR
Paid Chk# 009295	AMERIPRIDE SERVICES	12/10/2015	$189.84	UNIFORM RENTAL
Paid Chk# 009296	JUANITA ARENS	12/10/2015	$450.00	SERVICES-BROOKVIEW
Paid Chk# 009297	ARVIG	12/10/2015	$1,533.17	PHONE & ADV
Paid Chk# 009298	AVENET LLC	12/10/2015	$375.00	WEBSITE SVCS
Paid Chk# 009299	BANYON DATA SYSTEMS	12/10/2015	$1,790.00	SUPPLIES
Paid Chk# 009300	BATTERIES PLUS	12/10/2015	$49.73	SUPPLIES
Paid Chk# 009301	BCBS/RESOURCE TRAINING	12/10/2015	$5,020.00	INSURANCE
Paid Chk# 009302	BOLTON & MENK, INC	12/10/2015	$540.00	ENGINEERING SVCS
Paid Chk# 009303	LONA BRUTGER	12/10/2015	$40.00	RURAL NARRATIVES MTG IN LFD 1
Paid Chk# 009304	BUSINESS FORMS & ACCOUNTI	12/10/2015	$313.05	SUPPLIES
Paid Chk# 009305	CENTRA SOTA	12/10/2015	$50.75	TESTING
Paid Chk# 009306	CENTRAL MCGOWAN	12/10/2015	$112.03	RENTAL
Paid Chk# 009307	COMDATA	12/10/2015	$107.82	SUPPLIES & SERVICE
Paid Chk# 009308	EDEN VALLEY LUMBER CO	12/10/2015	$43.61	SUPPLIES
Paid Chk# 009309	ERKENS WATER SOFTENER SE	12/10/2015	$56.80	SUPPLIES
Paid Chk# 009310	FARM-RITE EQUIPMENT INC	12/10/2015	$479.76	REPAIRS
Paid Chk# 009311	GOPHER STATE ONE-CALL	12/10/2015	$14.50	SERVICES
Paid Chk# 009312	MONA HAAG	12/10/2015	$55.48	MILEAGE/EXPENSES
Paid Chk# 009313	HAWKINS INC	12/10/2015	$1,079.73	SUPPLIES-TREATMENT
Paid Chk# 009314	HEIMAN INC.	12/10/2015	$1,768.53	MINOR EQUIP & SUPPLIES
Paid Chk# 009315	INNOVATIVE OFFICE SOLUTION	12/10/2015	$64.73	SUPPLIES
Paid Chk# 009316	JACK'S OIL DISTRIBUTING INC	12/10/2015	$823.04	GAS & OIL
Paid Chk# 009317	JIM NEUMAN SMALL ENGINE RE	12/10/2015	$6.95	SUPPLIES
Paid Chk# 009318	KEEPRS, INC.	12/10/2015	$798.80	SUPPLIES
Paid Chk# 009319	KIMBALL PARTS CITY	12/10/2015	$46.69	SUPPLIES
Paid Chk# 009320	MEEKER COUNTY ASSESSOR	12/10/2015	$3,334.50	SERVICES
Paid Chk# 009321	MEEKER COUNTY ATTORNEY	12/10/2015	$370.00	LEGAL
Paid Chk# 009322	MINNESOTA COMPUTER SYSTE	12/10/2015	$92.61	SUPPLIES & SERVICES

	Name	Check Date	Check Amt	
Paid Chk# 009323	MN DEPARTMENT OF HEALTH	12/10/2015	$680.00	MN TEST FEE
Paid Chk# 009324	MRWA	12/10/2015	$275.00	DUES
Paid Chk# 009325	440600 NCPERS MINNESOTA	12/10/2015	$32.00	INSURANCE
Paid Chk# 009326	PAYNESVILLE PRESS	12/10/2015	$292.66	ADVERTISING
Paid Chk# 009327	BOB PESCHON	12/10/2015	$200.00	SERVICES-CIVIC CENTER
Paid Chk# 009328	RADAR ROAD TEC	12/10/2015	$35.00	SERVICES
Paid Chk# 009329	RAMSEY PRINTING	12/10/2015	$141.10	SUPPLIES
Paid Chk# 009330	RESOURCE TRAINING & SOLUTI	12/10/2015	$87.00	DUES
Paid Chk# 009331	STEVE SCHMITT	12/10/2015	$57.25	MILEAGE/MTG
Paid Chk# 009332	JAMES SCHUTZ	12/10/2015	$462.00	MAINT/REPAIR
Paid Chk# 009333	SCR - CENTRAL	12/10/2015	$2,744.00	ICE MACHINE
Paid Chk# 009334	SELECT ACCOUNT	12/10/2015	$8.44	INSURANCE ADMIN
Paid Chk# 009335	JANICE SHEETS	12/10/2015	$17.25	MILEAGE
Paid Chk# 009336	SRWD	12/10/2015	$5,891.42	DEBT SERVICE
Paid Chk# 009337	STEARNS COUNTY AUDITOR/TR	12/10/2015	$212.80	ASSESSMENTS
Paid Chk# 009338	STRATEGIC	12/10/2015	$34.28	SUPPLIES
Paid Chk# 009339	SUPER H EXCAVATING	12/10/2015	$4,500.00	SERVICES-CLEAN DITCH
Paid Chk# 009340	FRANCIS THEIS	12/10/2015	$28.00	SERVICES
Paid Chk# 009341	THIELEN EXCAVATING LLC	12/10/2015	$1,006.00	SNOW REMOVAL
Paid Chk# 009342	THIELEN MACHINE & WELDING,	12/10/2015	$529.88	MINOR TOOLS & EQUIP
Paid Chk# 009343	TOSHIBA FINANCIAL SERVICES	12/10/2015	$115.09	COPIER LEASE
Paid Chk# 009344	TRI-COUNTY NEWS	12/10/2015	$36.00	SUPPLIES
Paid Chk# 009345	UC LABORATORY	12/10/2015	$1,414.20	TESTING
Paid Chk# 009346	VERIZON	12/10/2015	$263.12	PHONE
Paid Chk# 009347	VESSCO	12/10/2015	$963.00	CHLORINE DETECTOR
Paid Chk# 009348	VFBA ASSOC.	12/10/2015	$201.00	INSURANCE
Paid Chk# 009349	VMG	12/10/2015	$31.15	SUPPLIES
Paid Chk# 009350	XCEL ENERGY	12/10/2015	$4,226.06	ELECTRIC
		Total Checks	$140,277.49	

CHECK#	TO:	FOR:	AMOUNT
EFT202E	IRS	Payroll Taxes	1,140.75
EFT206E	PERA	PERA	770.00
40018	USPS	Stamps	140.00
EFT204E	GWRS/MN	MN DCP	200.00
EFT205E	IRS	Payroll Taxes	1,940.64
EFT206E	PERA	PERA	1,790.44
EFT207E	Select Account	Flex	40.54
EFT208E	Select Account	Flex	215.22
40019	American Legal Publishing	Services	847.50
EFT209E	GWRS/MN	MN DCP	200.00
EFT210E	IRS	Payroll Taxes	1,968.03
EFT211E	PERA	PERA	1,883.70
EFT212E	MN Revenue	State withholding tax	1,245.43
40020	AFSCME Local 65	Union dues	383.56
40021	Randy Kramer	Excess assignment funds	739.25
40022	Eden Valley Lions Club	Supplies	60.00
EFT213E	Authnet Gateway	Services - website	25.00
400222	City Utilities	Water/Sewer	1,655.92
JE-201530	Water Treatment Plant	November Usage	8,478.00
22751	Payroll	Zoning Admin	4,262.40
22752-22759	Payroll	Salaries	7,271.41
22760-22767	Payroll	Salaries	7,397.74
		TOTAL:	$ 42,655.53
		GRAND TOTAL:	$ 182,933.02