

Regular Meeting  
January 11, 2012  
7:00 p.m.

With due call and notice thereof, the January 11, 2012 regular meeting of the Eden Valley City Council was held at 7:00 p.m. in the City Hall meeting room. Present were Mayor Korman, Councilors Thielen, Bethel, Reetz and Gabrelcik and Clerk Haag, Deputy Clerk Anderson, Public Works Director Rademacher, Chief Junker and others.

The agenda was presented and reviewed. A motion was made by Reetz to approve the agenda as presented. Motion was seconded by Gabrelcik and carried unanimously.

A motion to approve the consent agenda was made by Thielen seconded by Reetz and carried unanimously. Items on the consent agenda were as follows: Approve Minutes of December 7, 2011 regular meeting, Adopt Donation Resolution 2012-1, Approval of LG220 Application for Exempt Permits with no waiting period for Eden Valley-Watkins Post Prom Committee for raffle 3/22/12 and North Browns Lake Association, Inc. for raffle 7/21/12. Mayor Korman commented on the donation resolution explaining the donation from Goebel, noted the donation was of materials only with a cash value as listed.

The proposed Mutual Aid Agreement with the Chain of Lakes Fire Department was reviewed. Rick Utecht from the Chain of Lakes Department was present to answer any questions regarding the proposed mutual Aid Agreement. Rick noted the department was in operation as of 12/30. After review and discussion a motion was made by Reetz to approve the mutual aid agreement. Motion seconded by Bethel and carried unanimously.

Chad Kuechle assistant Fire Chief was present to discuss the truck bid process. Kuechle reviewed some of the details that would be on the new pumper. It was noted there was a committee of Fire department members that put together the specs. Clerk Haag noted they committee has everything ready and would like to advertise for bids on Jan 18<sup>th</sup> and request being returned by noon on Feb 23<sup>rd</sup>. The bids will then be opened at 1:00 on the 23<sup>rd</sup> and be given to the truck committee for their review with recommendation at the Annual Township meeting on the 29<sup>th</sup> of February to the City council and Townships. The Council could then act on award of the bid at their March 7<sup>th</sup> regular meeting. A motion to approve advertising for fire truck bids was made by Reetz seconded by Gabrelcik and carried unanimously.

Genelle McBride was present to address concerns with police protocol in Eden Valley and issues she has with Chief Junker and officer Peterka. She noted she picked up complaint forms from the City Office and will be sending them certified mail to the City of Eden Valley. The Council informed Genelle that she would need to follow the complaint process and her complaints will be addressed based on the complaint procedure policy.

Tim Anderson was present to request a payment plan for his delinquent bill. Mayor Korman reviewed the past payment history on this account. Anderson requested that he be allowed to pay half on Monday and pay the remaining balance on or before February 3<sup>rd</sup>. Councilor Reetz reviewed the process on the council decision to be stricter on delinquent water and sewer accounts. Korman stated he is okay with Tim Anderson paying half of his bill on Tuesday January 17<sup>th</sup> and the remaining being paid by Feb 3<sup>rd</sup> at the end of the day. Korman noted if the balance was not paid by the end of the day February 3<sup>rd</sup> the water would be shut-off and not turned back on until the delinquent bill and the reconnect fee have been paid in full. Anderson stated he is in agreement with the arrangement and that he would pay half on Tuesday January 17<sup>th</sup> and have the remaining paid in full on or before February 3<sup>rd</sup> 2012. Motion was made by Reetz to approve the payment agreement as stated. Motion seconded by Bethel and carried unanimously.

2012 appointments were reviewed and are as follows:

#### 2012 APPOINTMENTS & SALARIES

Street Commissioner: Eric Reetz

Police Commissioner: Dan Thielen

Fire Commissioner: Peggy Bethel

Water & Sewer Commissioner: Kevon Gabrelcik

EDA Council Representatives: Pete Korman & Dan Thielen

City Attorney: John Kolb, Rinke Noonan Law Firm

Official Newspaper: Eden Valley Watkins Journal Patriot

Official Depository: State Bank in Eden Valley, with provision City reserves right to seek best interest on investments

Assistant Tree & Weed Inspector: Jim Rademacher

Emergency Management Director: Jim Rademacher

Acting Mayor: Dan Thielen

Authorized Signature on Checks: Ramona Haag, Pete Korman, Dan Thielen

#### SALARIES:

Election Judges - \$10/hr.

Mileage - As approved by IRS reimbursement rate

Official Daytime Meeting Reimbursement - \$40/half day

\$80/full day (defined as

anything over five hours)

Planning & Zoning Commission Members - \$30/meeting

EDA Board - \$30/meeting

Park Board - No compensation, but noon meal provided

Clerk Haag noted Rinke Noonan legal service fees for 2012 have increased and went through them for the council. A motion to approve the 2012 appointments was made by Bethel seconded by Gabrelcik and carried unanimously.

**Resolution 2012-2** "Resolution Reviewing and Adjusting Fee Schedule" was introduced and moved for adoption by Thielen seconded by Reetz.

**RESOLUTION REVIEWING AND ADJUSTING "FEE SCHEDULE"**

WHEREAS, the City has established a fee schedule for specific services it provides from time to time; and WHEREAS, the City Council shall review such fees from time to time and adjust where deemed necessary.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Eden Valley, Minnesota, that the following fees are hereby enacted.

Civic Center Rental – Private parties, etc.	\$ 50.00
Civic Center – Wake lunches & service groups, etc.	no charge
Special Assessment Search	\$ 20.00
Returned Check Charge	\$ 30.00
Copies – City paperwork - current files	\$ .25/page
- City paperwork – research required	.50/page
- requestor’s own paperwork	.25/page
*page is considered single side, printing back & front counts as 2 pages	
City Ordinance Copy (CD format)	\$ 10.00
Police Reports	\$ 15.00
Storage of Impounded Vehicles/Equipment	\$ 10.00/day
Dog License	\$ 10.00
Duplicate dog license	\$ 5.00
Dog Pound Daily Care/Maintenance Fee	\$ 10.00/day
Dog Release Fee (1 <sup>st</sup> occurrence)	\$ 30.00
(2 <sup>nd</sup> occurrence)	\$ 60.00
(3 <sup>rd</sup> occurrence)	\$ 90.00
Street Sweeping (sweeper & operator)	\$ 100.00/hour
Sickle Mowing (tractor & operator)	\$ 100.00/hour
Lawn Mowing (mower & operator)	\$ 100.00/hour
Sewer Camera Televising (includes operator)	\$ 60.00/hour
(minimum charge \$60)	
Labor Charge for City Employee	\$ 40.00/hour
Rented Equipment (actual cost of rent, plus labor charge for employee)	
Water Rates - \$7.00 per month base fee, plus \$7.25 per one thousand gallons	
Bulk Water - \$25.00 connection fee, plus \$7.25/1000 gal. water	
Sewer Rates - \$7.00 per month base fee, plus \$4.00 per one thousand gallons	
The bi-monthly rate for residences/businesses without City water shall be \$14 plus \$14.40 for each resident/full-time employee (1800 gal/mo/person estimate)	
Water Meter – 1 meter (5/8") will be provided by City per watermain connection, any additional meters will be billed at cost. (including oversized meters)	
Fire Department False Alarm Calls (3 or more false alarms/year)	\$750/call
Police Department False Alarm Calls (3 or more false alarms/year)	\$50/call

BE IT FURTHER RESOLVED that the fees prescribed above shall be effective January 1, 2012, unless otherwise specified herein.

Voting in favor were Thielen, Bethel, Gabrelcik and Bethel. Opposed none whereby Resolution 2012-2 was duly adopted.

**Resolution 2012-3** "Resolution Setting Administrative Offensive fees schedule" was introduced and moved for adoption by Bethel seconded by seconded by Gabrelcik. Voting in favor were Bethel, Gabrelcik, Reetz, Thielen and Korman. Opposed none, whereby Resolution 2012-3 was duly adopted.

2012 Special Revenue budget was reviewed. Haag reviewed changes that were made to the special revenue budgets under the new GASB 54 standards. Clerk Haag reported the Fire Truck escrow and Rescue Equipment have been changed to Capital Project Funds. A motion to approve the special revenue budgets was made by Reetz seconded by Gabrelcik and carried unanimously.

GASB 54 new rules and regulations were reviewed. A motion to adopt the policy as presented was made by Reetz seconded by Bethel and carried unanimously.

**Resolution 2012-4** "Establishing Fund Balance Policy" was introduced and moved for adoption by Bethel seconded by Thielen. Voting in favor where Thielen, Reetz, Korman, Bethel and Kevon. Opposed none, whereby Resolution 2012-4 was duly adopted. Clerk Haag informed the council on the new reporting standards for GASB 54 noting that fund balances would be assigned under the new standards. Clerk Haag review the balances for the council as of December 31, 2011. Police Equipment escrow \$21,000, Park Escrow \$9,000 Street Equipment escrow \$27,000 and Emergency snow removal escrow \$5,000. Haag noted the street equipment escrow and park fund escrow are budgeted to be expended in 2012.

Mayor Korman opened the Public Forum. There were no comments or concerns, mayor Korman closed the public hearing.

The Clerk presented the bills.

Total Expense: \$162,046.61

Bethel questioned what supplies Mayor Korman purchased. Korman noted he bought supplies for the new community center and that the funds came from the HCP funds. A motion to approve the bills was made by Reetz seconded by Gabrelcik and carried unanimously.

Public Works Director Rademacher reported on general maintenance issues throughout the City. Rademacher provided the annual water/wastewater report. Rademacher asked the council for permission for Mark and Himself to attend annual training conference in March. Consensus was

for both Mark and Jim to attend. Rademacher also noted Clerk Haag, Mayor Korman and he met with school officials today regarding the upcoming school project.

Chief Junker provided his end of year reports for the council. Administrative citations were discussed. Chief Junker noted he made copies of the complaint policy for them to review and would be happy to answer any questions they may have.

Mayor Korman informed the Council that he would be interested in requesting CP Rail having a steam engine stop in Eden Valley. The consensus of the council was to have Mayor Korman send a letter stating interest to CP Rail for the steam engine to stop in Eden Valley.

Next regular Council meeting date will be February 8, 2011.

With no further business a motion to adjourn the meeting was made by Bethel seconded by Gabrelcik and carried unanimously.

Attest:

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Susan Anderson, Deputy Clerk

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Pete Korman, Mayor

# CITY OF EDEN VALLEY

## \*Check Summary Register©

Name	Check Date	Check Amt	
<b>10100 STATE BANK IN EV</b>			
Paid Chk# 005463	LISA ANSELMET	1/12/2012	\$45.00 Clothing allowance
Paid Chk# 005464	PAT BECKER	1/12/2012	\$10.00 Clothing Allowance
Paid Chk# 005465	HOWARD COVERT	1/12/2012	\$85.00 Clothing allowance
Paid Chk# 005466	PENNY COVERT	1/12/2012	\$65.00 Clothing Allowance
Paid Chk# 005467	PAM HAAG	1/12/2012	\$0.00 Clothing allowance
Paid Chk# 005468	ERNIE JUNKER	1/12/2012	\$55.00 Clothing allowance
Paid Chk# 005469	CHAD KUECHLE	1/12/2012	\$0.00 Clothing allowance
Paid Chk# 005470	HEIDI KUECHLE	1/12/2012	\$60.00 Clothing allowance
Paid Chk# 005471	PERRY KUECHLE	1/12/2012	\$15.00
Paid Chk# 005472	GREG KUMMET	1/12/2012	\$10.00
Paid Chk# 005473	MARY LIES	1/12/2012	\$0.00
Paid Chk# 005474	LOREN MEIERHOFER	1/12/2012	\$5.00
Paid Chk# 005475	DENNIS NISTLER	1/12/2012	\$10.00
Paid Chk# 005476	JAMES RADEMACHER	1/12/2012	\$53.15 Clothing allowance
Paid Chk# 005477	JUSTIN RADEMACHER	1/12/2012	\$115.00 Clothing allowance
Paid Chk# 005478	ERIC REETZ	1/12/2012	\$5.00 Clothing allowance
Paid Chk# 005479	BILL RUHLAND	1/12/2012	\$50.00 Clothing allowance
Paid Chk# 005480	RANDY RUHLAND	1/12/2012	\$115.00 Clothing allowance
Paid Chk# 005481	MIKE SCHINDLER	1/12/2012	\$30.00 Clothing allowance
Paid Chk# 005482	CORY SCHULTZ	1/12/2012	\$0.00 Clothing allowance
Paid Chk# 005483	DAVE THIELEN	1/12/2012	\$25.00 Clothing allowance
Paid Chk# 005484	DAN THIELEN	1/12/2012	\$0.00 Clothing allowance
Paid Chk# 005485	GREG THIELEN	1/12/2012	\$0.00 Clothing allowance
Paid Chk# 005486	JOE THIELEN	1/12/2012	\$25.00
Paid Chk# 005487	NICK THIELEN	1/12/2012	\$0.00
Paid Chk# 005488	SCOTT THIELEN	1/12/2012	\$160.00 Clothing allowance
Paid Chk# 005489	ERIN WELCH	1/12/2012	\$15.00 Clothing allowance
Paid Chk# 005490	AMERIPRIDE SERVICES	1/12/2012	\$106.74 Uniform Rental
Paid Chk# 005491	RITA ANDERSON	1/12/2012	\$30.00 Zoning
Paid Chk# 005492	SUSAN ANDERSON	1/12/2012	\$670.47 Insurance
Paid Chk# 005493	ARENS ELECTRIC	1/12/2012	\$133.51 Service
Paid Chk# 005494	JUANITA ARENS	1/12/2012	\$400.00 Service
Paid Chk# 005495	ARNOLDS OF KIMBALL	1/12/2012	\$23.69 Supplies
Paid Chk# 005496	AT&T UNIVERSAL CARD	1/12/2012	\$1.00 Service
Paid Chk# 005497	BCBS/RESOURCE TRAINING	1/12/2012	\$5,450.00 Insurance
Paid Chk# 005498	BENUSA CONTRACT SALES & S	1/12/2012	\$83.36 Supplies
Paid Chk# 005499	BOND TRUST SERVICES	1/12/2012	\$23,882.50 2007 GO BOND PYMT
Paid Chk# 005500	BORDER STATES	1/12/2012	\$698.51 Supplies
Paid Chk# 005501	CUF	1/12/2012	\$106.53 Insurance
Paid Chk# 005502	CAR QUEST	1/12/2012	\$128.59 Supplies
Paid Chk# 005503	CENTRA SOTA	1/12/2012	\$44.00 Service
Paid Chk# 005504	CITY OF WATKINS	1/12/2012	\$1,028.47
Paid Chk# 005505	HOWARD COVERT	1/12/2012	\$5.00 Dues - Stearns CO Fire Chiefs
Paid Chk# 005506	DIVERSICOM	1/12/2012	\$1,168.32 Phone Service
Paid Chk# 005507	DIVINE CAKES	1/12/2012	\$106.25 Supplies
Paid Chk# 005508	EDEN VALLEY LUMBER CO	1/12/2012	\$117.81 Supplies

# CITY OF EDEN VALLEY

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January 2012

Name	Check Date	Check Amt	
Paid Chk# 005509	FARM-RITE EQUIPMENT INC	1/12/2012	\$146.28 Supplies
Paid Chk# 005510	GOPHER STATE ONE-CALL	1/12/2012	\$7.25 Service
Paid Chk# 005511	HEARTLAND DOOR SALES	1/12/2012	\$115.00 Supplies
Paid Chk# 005512	HEARTLAND SECURITY	1/12/2012	\$63.32 Service
Paid Chk# 005513	HUTCHINSON LEADER	1/12/2012	\$88.88 Adv-
Paid Chk# 005514	JOURNAL PATRIOT	1/12/2012	\$262.88 Adv & Supplies
Paid Chk# 005515	KELLYS HEATING AND AC	1/12/2012	\$780.00 Maint
Paid Chk# 005516	DOUG KLEIN	1/12/2012	\$176.50 Service
Paid Chk# 005517	KM FIRE PUMP SPECIALISTS	1/12/2012	\$1,768.82 Repairs
Paid Chk# 005518	LAKE REGION FIREFIGHTERS	1/12/2012	\$40.00 Dues
Paid Chk# 005519	LMC	1/12/2012	\$220.00 Leadership Conference
Paid Chk# 005520	MEEKER COUNTY ATTORNEY	1/12/2012	\$36.00 Legal
Paid Chk# 005521	MEEKER COUNTY AUDITOR	1/12/2012	\$900.00 Dispatch Fees
Paid Chk# 005522	MEEKER COUNTY SHERIFF	1/12/2012	\$33.40 Service
Paid Chk# 005523	MIKE'S STANDARD	1/12/2012	\$1,026.33 Gas, Oil, Supplies
Paid Chk# 005524	MINNESOTA COPY SYSTEMS	1/12/2012	\$47.16 Supplies
Paid Chk# 005525	MODERN MARKETING	1/12/2012	\$230.19 Supplies
Paid Chk# 005526	MOTOROLA	1/12/2012	\$2,769.39 Radio for Suburban
Paid Chk# 005527	MR. HEATING & AC, LLC	1/12/2012	\$398.35 Repairs / Service
Paid Chk# 005528	440600 NCPERS MINNESOTA	1/12/2012	\$32.00 Insurance
Paid Chk# 005529	OFFICE DEPOT	1/12/2012	\$240.35 Supplies
Paid Chk# 005530	PAYNESVILLE PRESS	1/12/2012	\$321.50 Adv & Printing
Paid Chk# 005531	BOB PESCHON	1/12/2012	\$200.00 Service
Paid Chk# 005532	RINKE NOONAN	1/12/2012	\$182.60 Legal
Paid Chk# 005533	RON'S SOFT WATER	1/12/2012	\$9.11 Supplies
Paid Chk# 005534	SELECT ACCOUNT	1/12/2012	\$228.32 Flex
Paid Chk# 005535	SELECT ACCOUNT - VEBA	1/12/2012	\$12,968.00 VEBA
Paid Chk# 005536	STATE BANK IN EDEN VALLEY	1/12/2012	\$20.00 Box Rent
Paid Chk# 005537	THIELEN EXCAVATING	1/12/2012	\$172.00 Service
Paid Chk# 005538	TOSHIBA FINANCIAL SERVICES	1/12/2012	\$134.72 Copier Maint
Paid Chk# 005539	US BANK	1/12/2012	\$40,416.25 2003 GO Bond Pymt
Paid Chk# 005540	UTILITY CONSULTANTS, INC.	1/12/2012	\$69.00 Testing
Paid Chk# 005541	VERIZON	1/12/2012	\$26.02 PD Phone Service
Paid Chk# 005542	VMG	1/12/2012	\$100.84 Supplies
Paid Chk# 005543	XCEL ENERGY	1/12/2012	\$5,061.21 Electric
		<b>Total Checks</b>	<b>\$104,429.57</b>

FILTER: None

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Name	Check Date	Check Amt	
<b>10100 STATE BANK IN EV</b>			
Paid Chk# 005434	AT&T UNIVERSAL CARD	12/27/2011	\$179.26 Supplies
Paid Chk# 005435	LONA BRUTGER	12/27/2011	\$30.00 EDA Meeting 10/24/11
Paid Chk# 005436	CENTER POINT ENERGY	12/27/2011	\$1,462.58 Natural gas
Paid Chk# 005437	DAVE CURRENS	12/27/2011	\$30.00 EDA Meeting 10/24/11
Paid Chk# 005438	DEADRICKS CARPET	12/27/2011	\$657.39 Services
Paid Chk# 005439	EMP, INC	12/27/2011	\$509.85 Supplies
Paid Chk# 005440	GALLS	12/27/2011	\$396.81 Supplies
Paid Chk# 005441	GRANITE ELECTRONICS	12/27/2011	\$37.95 Repairs
Paid Chk# 005442	CONNIE HAAG	12/27/2011	\$30.00 EDA Meeting 10/24/11
Paid Chk# 005443	BARB HAGEMEIERS	12/27/2011	\$30.00 EDA Meeting 10/24/11
Paid Chk# 005444	HOMESTYLE CATERING	12/27/2011	\$427.50 Services
Paid Chk# 005445	JOURNAL PATRIOT	12/27/2011	\$450.36 Adv & printing
Paid Chk# 005446	PETE KORMAN	12/27/2011	\$298.59 Supply reimbursement-event cen
Paid Chk# 005447	MEEKER COOPERATIVE	12/27/2011	\$793.01 Electric & installation chgs
Paid Chk# 005448	MID-MINNESOTA HOT MIX	12/27/2011	\$950.00 Repairs
Paid Chk# 005449	MINI BIFF LLC	12/27/2011	\$203.07 Holiday train event
Paid Chk# 005450	MINNESOTA DNR	12/27/2011	\$51.00 Polaris license
Paid Chk# 005451	MN REVENUE	12/27/2011	\$756.55 8021776
Paid Chk# 005452	PERA	12/27/2011	\$12,150.00 440600 PERA DCP
Paid Chk# 005453	SELECT ACCOUNT	12/27/2011	\$9.15
Paid Chk# 005454	STEARNS COUNTY AUDITOR/TR	12/27/2011	\$32.34
Paid Chk# 005455	STRATEGIC	12/27/2011	\$191.10 Supplies
Paid Chk# 005456	T-MOBILE	12/27/2011	\$141.86 295120097
Paid Chk# 005457	TOM'S CARPET KINGDOM	12/27/2011	\$760.00 Repairs
Paid Chk# 005458	TRI-COUNTY NEWS	12/27/2011	\$87.50 Advertising
Paid Chk# 005459	UNION SECURITY INSURANCE C	12/27/2011	\$361.65 Insurance
Paid Chk# 005460	WEST CENTRAL SANITATION	12/27/2011	\$154.69 Services
Paid Chk# 005461	XCEL ENERGY	12/27/2011	\$2,060.14
Paid Chk# 005462	ZIEGLER INC.	12/27/2011	\$5,245.98 Repairs
<b>Total Checks</b>			<b>\$28,488.33</b>

<u>CHECK#</u>	<u>TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
39663	State Bank of EV	Santa Daze	\$ 250.00
39664	PERA	PERA	\$ 1529.95
39665	PERA	Council DCP PERA	\$ 130.00
39666	AFSCME Local 65	Union Dues	\$ 260.98
EFT	IRS	Payroll Tax	\$ 3987.97
39667	PERA	PERA	\$ 1565.32
39668	USPS	Stamps	\$ 288.00
JE 2012-1	EV-W Treatment Plant	Dec Usage	\$ 5791.50

21447-			
21453	Payroll	Salaries	\$ 6925.12
21454-			
21458	Payroll	Council Salaries	\$ 1216.14
21459-			
21465	Payroll	Salaries	\$ 7183.73

Total: \$29,128.71

**GRAND TOTAL: \$162,046.61**