

Regular Meeting

January 6, 2016

7:00 p.m.

With due call and notice thereof, the January 6, 2016 regular meeting of the Eden Valley City Council was held at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, Thielen and Kern and Clerk Haag. Also present Public Works Director Rademacher, Chief Junker, and others. Mayor Bengtson presided.

The agenda, with the addition of John Bradshaw to item #7 Rental Ordinance Review, was approved on a motion by Thielen, seconded by Sheets.

A motion to approve the consent agenda was made by Bengtson. Items on the consent agenda included Approve Minutes of December 9, 2015 regular meeting & budget/levy hearing, Approve 5-yr. Office Lease Agreement with Eden Lake Township, Approve 2015 Audit Engagement Agreement with BerganKDV, Ltd., Approve Pay Equity Report, Approve Donation Resolution #2016-1. Motion to approve consent agenda was seconded by Sheets and carried unanimously.

Appointments and salaries for 2016 were presented as follows:

2016 APPOINTMENTS & SALARIES

APPOINTMENTS:

Street Commissioner: Jeff Bradshaw

Police Commissioner: Dan Thielen

Fire Commissioner: Mark Kern

Water & Sewer Commissioner: Janice Sheets

EDA Council Representatives: Brent Bengtson & Dan Thielen

City Attorney: Adam Ripple, Rinke Noonan Law Firm

Official Newspaper: Eden Valley Watkins Voice

Official Depository: State Bank in Eden Valley, with provision City reserves right to seek best interest on investments

Assistant Tree & Weed Inspector: Jim Rademacher

Emergency Management Director: Jim Rademacher

Acting Mayor: Dan Thielen

Authorized Signature on Checks: Ramona Haag, Brent Bengtson, Dan Thielen

SALARIES:

Election Judges - \$12/hr.

Mileage - As approved by IRS reimbursement rate

Official Daytime Meeting Reimbursement - \$40/half day

\$80/full day (defined as anything over five hours)

Planning & Zoning Commission Members - \$30/meeting

EDA Board - \$30/meeting

Park Board - \$30/meeting

A motion was made by Bengtson, seconded by Kern, and carried unanimously, to approve appointments and salaries as presented.

Resolution #2016-2, Reviewing and Adjusting Fee Schedule was introduced and reviewed. Charges for Event Center rental were reviewed, with Council consensus to increase the rental amount from \$25 to \$30, due to new restrooms being completed. A motion to adopt Resolution #2016-2 as revised with increase of Event Center rent to \$30 was made by Bengtson, seconded by Thielen. Voting in favor were Sheets, Bradshaw, Bengtson, Kern, and Thielen; against: none, whereby Resolution #2016-2 was duly adopted.

Resolution #2016-3, Setting Administrative Offense Penalties was introduced and moved for adoption by Bengtson, seconded by Sheets. Questions were raised on penalties for parking violations and rental code violations, and if action is taken on parking ordinance amendments and proposed rental code, there will be consideration of additional offense penalties. Voting in favor were Sheets, Bradshaw, Bengtson, Kern, and Thielen; against: none, whereby Resolution #2016-3 was duly adopted.

Resolution #2016-4, Correcting Resolution #2015-20 Street & Parks Equipment Balance, was introduced and moved for adoption by Kern, seconded by Bradshaw. Voting in favor were Sheets, Bradshaw, Bengtson, Kern, and Thielen; against: none, whereby Resolution #2016-4 was duly adopted.

Resolution #2016-5, Adopting Meeker County Hazard Mitigation Plan, was introduced and moved for adoption by Thielen, seconded by Kern. Voting in favor were Sheets, Bradshaw, Bengtson, Kern, and Thielen; against: none, whereby Resolution #2016-5 was duly adopted.

The proposed rental ordinance was reviewed, with Haag reporting she contacted Meeker County Building Inspector Kevin Piepenburg about the areas he had highlighted on his review of the ordinance, and the revisions made to the proposed ordinance to address the concerns raised. After review, Council consensus was to have City Attorney Ripple review the proposed ordinance, and add reference to compliance with the garbage collection regulations. An ad will be placed requesting proposals for services of a Compliance Officer/Zoning Administrator to administer the proposed rental code as well as the zoning ordinance once Haag has the RFP form drafted. John Bradshaw was present with concerns regarding rental property near property he is trying to sell that needs to be cleaned up. He would like to see the Council adopt the rental ordinance as soon as possible and questioned what the timeline was for adoption. Council reported it would depend on the time for review by the City Attorney, and Bradshaw suggested the Council use the State procedure for dealing with nuisances to abate the issue at the rental property in order to get it taken care of as soon as possible. He noted the State procedure was not a simple process, and will bring information on the process to Clerk Haag for the Council to review. Chief Junker reported he has been doing what he can to address the nuisance issue, but there have been other circumstances that have come into play in the process. Junker also reported he is aware of the State process, and it can be expensive to complete.

A sample Flood Plain Ordinance received from Ceil Strauss, State Floodplain Coordinator from the MN DNR was reviewed. Since it was a sample ordinance drafted by the State Floodplain division Council did not think it was necessary to have the City Attorney review it. Haag will

make the additions necessary to reflect the City's information in the ordinance and have a proposed ordinance and resolution ready for consideration at the next regular Council meeting.

Mayor Bengtson reported there have been internet security issues with the public wi-fi provided by the City at the Event Center/Library building. He has met with a representative from Arvig and discussed introducing a security firewall to filter illegal material and stop illegal downloading. Arvig will install and help manage a fire wall at a proposed cost of \$89/month with a 3-yr. lease on equipment. Judy Thielen, one of three Library Board volunteers present, reported the Library Board feels it's only fair to share in the cost of the firewall since the internet is used at the Library on a regular basis. They are currently working on their budget and plan on meeting next Saturday to discuss what amount they could offer to contribute. Concern of waiting until the next regular Council meeting to make a decision was discussed, and after discussion a motion was made by Bengtson to proceed with installation of the firewall device in the Event Center/Library building through Arvig. Motion was seconded by Thielen, and carried, with Bradshaw voting against.

Haag provided the proposed 2016 City Council meeting schedule, which was approved on a motion by Bengtson, seconded by Kern.

Mayor Bengtson opened the Public Forum. Leah Hauser was present regarding a water shut-off notice she had received for the property located at 169 Maple St. S. She explained the property is in foreclosure and the previous owner had told Leah she would not be responsible for previous bills, which would include the delinquent amount for water and sewer. Haag reported she had informed Hauser of the delinquent bill and potential shut-off notice when she had contacted the city office to have the account transferred to her name, and Hauser reported she had talked to the previous owner who had told her she would be paying the bill. Council questioned the rental agreement and Hauser reported they do not pay rent, but pay for water, sewer, garbage and heat and the property went into foreclosure on 12/23/15, they will have to move out by 6/24/16 and do not have a lease or any paperwork regarding the rental agreement. After discussion, a payment plan for the delinquent amount, as well as the current utility bill was proposed as follows: Hauser will make \$100 payments every two weeks, beginning 1/8/16, will pay the current bill within the required thirty days, and will have the entire bill paid by the end of February 2016. If a payment is missed, the water will be shut off and the reconnect fee of \$150 will be required. Hauser and the Council agreed on the proposed payment plan.

The Clerk presented the bills.

Total Expense: \$ 203,390.75

A motion to approve the bills, with the exception of the bill from Thielen Machine & Welding, was made by Thielen, seconded by Bradshaw, and carried unanimously. A motion to pay the bill from Thielen Machine & Welding was made by Kern, seconded by Bradshaw, and carried, with Thielen abstaining.

Clerk Haag reported Don Kelm had requested the Council update the landowner permission forms for the Meeker County Snowmobile Trail across city property, which had not been

updated since 1977. Councilor Kern questioned what liability the City would incur with this, and Chief Junker reported the law had been changed and landowners were not liable for damages associated with snowmobile trails. A motion was made by Bengtson to approve executing the landowner permission forms as requested, provided Chief Junker's information is correct. Motion was seconded by Bradshaw and carried unanimously.

Haag reported an insurance dividend of \$12,826 had been received from LMCIT in December. City Engineer Kent Louwagie has contacted Haag and hopes to have information ready to schedule a workshop with the Council in late January to discuss possible liquidated damages, and will also have a change order ready for approval at the February regular meeting.

Haag reported she had been contacted by Eagles Kids Coordinator Shannon Larson about the possibility of utilizing some of the area in the garage portion of the old fire hall for storage, since they are running out of room and will be checking with Public Works Director Rademacher and Chief Junker to determine if there is any room available. In addition, there have been inquiries about the possibility of selling the old fire hall and Rademacher is obtaining estimates on the cost of an addition to the city shop to provide the city storage space that would be needed if the City no longer owned the building. Chief Junker provided additional information on the discussions that have taken place at community education meetings regarding the future of the Eagle Kids program and needs for space. Haag reported there is no definite plan for the purchase of the building and these are just initial inquiries to allow the Eagles Kids program representatives to explore all options that may be available for future planning. Council consensus was they would be very open to discussions of selling the building.

Chief Junker provided the end-of-year report for 2015, as well as comparison to 2014.

Mayor Bengtson expressed concern about the issue of double parking by semi and delivery trucks in the City, and Junker reported this in an on-going issue due to the design of the city streets and building locations and he will continue to address it as best he can.

Public Works Director Rademacher reported maintenance has been completed on the Industrial Park lift station, with purchase of a new pump and a re-built pump. He is also working on the brush site issue, and hopes to have options to resolve some of the problems with burning at the site, as well as illegal drop-off from outside of city limits.

Mayor Bengtson read a thank you from the Eden Valley Friends of the Library for the improvements that have been made in the building.

Next regular meeting date will be February 3, 2016 at 7:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Bengtson, seconded by Kern.

Attest:

Mona Haag, Clerk/Treasurer

Brent Bengtson, Mayor

CITY OF EDEN VALLEY
***Check Summary Register©**

Name	Check Date	Check Amt	
10100 STATE BANK IN EV			
Paid Chk# 009351	AFSCME LOCAL 65	12/30/2015	\$279.31 UNION DUES
Paid Chk# 009352	ARVIG	12/30/2015	\$1,467.12
Paid Chk# 009353	BELL APPLIANCE INC	12/30/2015	\$165.00 REPAIRS
Paid Chk# 009354	TYLER BULAU	12/30/2015	\$287.15 ADV-MIDSUMMER BLAST
Paid Chk# 009355	CENTER POINT ENERGY	12/30/2015	\$1,212.20 NATURAL GAS
Paid Chk# 009356	DEADRICKS CARPET	12/30/2015	\$101.48 MAINT/REPAIR
Paid Chk# 009357	DIVINE CAKES	12/30/2015	\$80.00 SUPPLIES-HOLIDAY GATHERING
Paid Chk# 009358	EDEN VALLEY LUMBER CO	12/30/2015	\$905.52 REPAIRS
Paid Chk# 009359	EV-W VOICE	12/30/2015	\$29.00 SUPPLIES
Paid Chk# 009360	FLEET SERVICES	12/30/2015	\$426.60 SQUAD LEASE
Paid Chk# 009361	MONA HAAG	12/30/2015	\$29.20 HOLIDAY GATHERING SUPPLIES &
Paid Chk# 009362	K & B SOLUTIONS	12/30/2015	\$630.64 SUPPLIES
Paid Chk# 009363	KEEPRS, INC.	12/30/2015	\$1,406.86 SUPPLIES-CLOTHING ALLOW
Paid Chk# 009364	KRAMER, RANDY	12/30/2015	\$1,451.20 ASSIGN EXCESS FUNDS BRENDA C
Paid Chk# 009365	LMC	12/30/2015	\$420.00 SAFETY TRAINING
Paid Chk# 009366	MARY'S COUNTRY CATERING	12/30/2015	\$25.00 SUPPLIES
Paid Chk# 009367	MEEKER COOPERATIVE	12/30/2015	\$469.50 ELECTRIC
Paid Chk# 009368	MINNESOTA COMPUTER SYSTE	12/30/2015	\$60.10 SUPPLIES
Paid Chk# 009369	MR. HEATING & AC, LLC	12/30/2015	\$971.00 REPAIRS
Paid Chk# 009370	PARKING LOT SWEEPING	12/30/2015	\$1,365.00 SERVICES-STREET CLEANING
Paid Chk# 009371	RON'S SOFT WATER	12/30/2015	\$9.30 SUPPLIES
Paid Chk# 009372	STATE INDUSTRIAL PRODUCTS	12/30/2015	\$143.60 SUPPLIES
Paid Chk# 009373	STEARNS ELECTRIC ASSOCIATI	12/30/2015	\$22,600.00 FIRE TRUCK LOAN PMT
Paid Chk# 009374	SUMMIT COMPANIES	12/30/2015	\$3,960.00 MAINT/REPAIR
Paid Chk# 009375	THIELEN EXCAVATING LLC	12/30/2015	\$2,363.50 STREET SVCS/SNOW REMOVAL
Paid Chk# 009376	THIELEN MACHINE & WELDING,	12/30/2015	\$2,000.00 SUPPLIES
Paid Chk# 009377	THUNDER VALLEY	12/30/2015	\$48.98 SUPPLIES
Paid Chk# 009378	TRI-COUNTY NEWS	12/30/2015	\$56.00 ADVERTISING
Paid Chk# 009379	USABLE LIFE	12/30/2015	\$80.50 INSURANCE
Paid Chk# 009380	VERIZON	12/30/2015	\$264.51 PHONE
Paid Chk# 009381	XCEL ENERGY	12/30/2015	\$2,968.73 ELECTRIC
Paid Chk# 009382	AMERIPRIDE SERVICES	1/7/2016	\$156.33 UNIFORM RENTAL
Paid Chk# 009383	JUANITA ARENS	1/7/2016	\$450.00 SERVICES - BROOKVIEW
Paid Chk# 009384	BCBS/RESOURCE TRAINING	1/7/2016	\$5,020.00 INSURANCE
Paid Chk# 009385	BOND TRUST SERVICES	1/7/2016	\$83,777.50 BOND PMT, AGENT FEE
Paid Chk# 009386	BORDER STATES	1/7/2016	\$192.18 SUPPLIES
Paid Chk# 009387	CITY OF LITCHFIELD	1/7/2016	\$560.00 SERVICES E-DISPATCH
Paid Chk# 009388	CITY OF ROCKVILLE	1/7/2016	\$26.00 SAFETY TRAINING SUPPLIES
Paid Chk# 009389	COMDATA	1/7/2016	\$343.05 SUPPLIES & SERVICES
Paid Chk# 009390	GOPHER STATE ONE-CALL	1/7/2016	\$11.60 SERVICES
Paid Chk# 009391	HACH COMPANY	1/7/2016	\$474.26 SUPPLIES
Paid Chk# 009392	HUTCHINSON LEADER	1/7/2016	\$44.95 ADVERTISING
Paid Chk# 009393	INNOVATIVE OFFICE SOLUTION	1/7/2016	\$67.21 SUPPLIES
Paid Chk# 009394	LAKE REGION FIREFIGHTERS	1/7/2016	\$40.00 DUES
Paid Chk# 009395	LMC	1/7/2016	\$255.00 TRAINING
Paid Chk# 009396	MADISON NATIONAL LIFE	1/7/2016	\$412.72 INSURANCE

CITY OF EDEN VALLEY

*Check Summary Register©

Name	Check Date	Check Amt
Paid Chk# 009397 MCPA	1/7/2016	\$45.00 DUES
Paid Chk# 009398 440600 NCPERS MINNESOTA	1/7/2016	\$16.00 INSURANCE
Paid Chk# 009399 PAYNESVILLE PRESS	1/7/2016	\$29.75 ADVERTISING
Paid Chk# 009400 BOB PESCHON	1/7/2016	\$200.00 SERVICES-CIVIC
Paid Chk# 009401 REGION VI CHIEFS ASSOC.	1/7/2016	\$25.00 DUES
Paid Chk# 009402 SELECT ACCOUNT - VEBA	1/7/2016	\$12,575.97 INS BENEFIT
Paid Chk# 009403 STEARNS FIRE CHIEFS ASSN	1/7/2016	\$15.00 DUES
Paid Chk# 009404 THUNDER VALLEY	1/7/2016	\$183.95 REPAIRS
Paid Chk# 009405 TOSHIBA FINANCIAL SERVICES	1/7/2016	\$115.09 COPIER LEASE
Paid Chk# 009406 UC LABORATORY	1/7/2016	\$112.60 TESTING
Paid Chk# 009407 VMG	1/7/2016	\$22.46 SUPPLIES
Total Checks		\$151,448.62

CHECK#	TO:	FOR:	AMOUNT
40023	Cash	Starting cash holiday gathering	200.00
40024	Kingery Family Singers	Holiday gathering services	350.00
40025	Kim Fisher	Damage deposit refund	589.95
EFT214E	GWRS/MN	MN DCP	200.00
EFT215E	IRS	Payroll Taxes	2,379.95
EFT216E	PERA	PERA	2,362.69
EFT217E	State Bank in Eden Valley	NSF Cks - Lies	456.64
40026	SCR – Central	Ice Bin	907.00
EFT218E	Select Account	Flex	32.00
EFT220E	GWRS/MN	MN DCP	200.00
EFT221E	IRS	Payroll Taxes	2,004.95
EFT222E	PERA	PERA	1,926.52
EFT223E	MN Revenue	State withholding tax	771.30
EFT224E	Internal Revenue Service	Payroll taxes	86.21
EFT225E	PERA	PERA DCP	176.00
40027	Stearns County Assessor	Brookview PILT	5,582.00
40028	MPCA	NPDES Permit Fee	1,240.00
JE-201601	Water Treatment Plant	December Usage	8,550.00
22768-			
22778	Payroll	Salaries	9,719.14
22779-			
22786	Payroll	Salaries	7,477.50
22787-			
22791	Council	Salaries	1,858.87
22792-			
22808	Fire & Rescue	Calls, Mtgs., Clothing allow	4,871.41
		TOTAL:	\$ 51,942.13
		GRAND TOTAL:	\$ 203,390.75