

Regular Meeting

March 5, 2014

7:00 p.m.

With due call and notice thereof, the March 5, 2014 regular meeting of the Eden Valley City Council was called to order at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Korman, Councilors Gabrelcik, Bradshaw, Thielen, and Kern, and Clerk Haag. Also present Public Works Director Rademacher, Chief Junker, City Engineer Kent Louwagie, Brian and Melinda Topp and others. Mayor Korman presided.

The agenda was approved on a motion by Kern, seconded by Thielen.

A motion to approve the consent agenda was made by Gabrelcik. Items on the consent agenda included Approve Minutes of February 5, 2014 regular meeting, Approve Minutes of February 18, 2014 emergency meeting, Adopt Donation Resolution #2014-4, Approve Morgan Stanley Investment purchases of \$100,000 5-yr CD from Goldman Sachs at 1.9% interest rate and \$105,000 7-yr. CD from CIT Bank at 2.65% interest rate. Motion to approve consent agenda was seconded by Bradshaw and carried unanimously.

Mayor Korman reported he, Water/Sewer Commissioner Gabrelcik, City Engineer Chuck DeWolf, Public Works Director Rademacher and Clerk Haag had met with property owners Mike & Brenda Lahr, Nickolas Lies, and Brian & Melinda Topp to discuss the proposed extension of water and sewer on McCarthy Avenue. The extension had been proposed to be a part of the Hwy 22 Street Improvement project when a transfer of the Lies property ownership resulting in Stearns County requiring the current septic system at the Lies property be upgraded. Two options had been reviewed for potential assessment of the costs, with one option to base the assessment on a 3-way split, which would result in \$19,500 per assessment, and the other a 5-way split resulting in \$11,500 per assessment. It was explained the proposal to offer a 5-way split recognized the fact the first part of the extension on McCarthy Avenue would pass by two properties which were already served by city water and sewer and would not benefit from the extension, therefore DeWolf proposed the city cover the costs associated with that portion. It was also noted the proposed assessment for the Mike & Brenda Lahr property would be a deferred until developed assessment, since the benefit to the property would only occur if they decided to develop the abutting property into additional housing in the future. Korman also reported the Topps had requested the city requirement to connect to city water and sewer service when available be waived, as their current septic system and well are working fine, and they had also requested their assessment be deferred until hook-up as well. Discussion followed on the two options for splitting the assessed costs, as well as requiring hookup to available service, and the possibility of stagnant water in the line due to the limited number of residences serviced by the line. Councilor Kern favored requiring Topps hookup when service is available, and Mayor Korman was willing to allow hookup at a future date when either septic or well was not working properly, or when property was sold. Councilor Thielen was concerned about setting precedent of not requiring hookup and deferring assessment to Topps and what that would mean for future improvements. Two incidents by past city councils were reviewed, one where hookup was waived for sewer because of newer home and septic system, but assessments were not deferred, and the other where hookup of water and sewer was waived in exchange for easement across the resident's property. After discussion, a motion was made by Kern to proceed with the proposed water and sewer main extension on McCarthy Avenue and split the assessment with the option as proposed by five ways. Motion was seconded by Thielen, and carried unanimously. A motion was made by Thielen, seconded by Gabrelcik, and

carried unanimously, to assess the improvement without any deferral to the Topps. A motion was made by Gabrelcik, seconded by Bradshaw, and carried unanimously, to waive the mandatory hookup requirement for water and sewer for the Topps, and water for Nick Lies. A written agreement will be drafted by the City Engineer regarding the assessments, and requirement to hook up if septic or well fails, or if property is transferred.

City Engineer Kent Louwagie reported they have requested a schedule for 2014 construction from contractor Kuechle and when that is received they will sit down with city staff and review. Mayor Korman request sidewalk completion be a first priority and Louwagie reported that had been noted. Street lights are being installed and no word has been received from CP Rail yet as to when they would be installing the crossing arms.

Clerk Haag provided information on a quote for a splash pad system from RainDeck for a 12-nozzle splash pad with 60" water umbrella at a cost of \$8822.00. She reported she had spoken with the sales representative from the company and he had suggested a total estimated cost of \$30,000.00 with installation of plumbing, non-slip concrete, electrical, etc. He had explained if the city decided to go with a re-circulating system for the water it would increase the cost of installation and maintenance substantially, since it would require additional plumbing, holding tanks, chlorination, testing and reporting to the Department of Health, and higher maintenance costs due to extra work required by the Public Works Department. In addition to the estimated \$30,000 cost for the splash pad, Public Works Director Rademacher estimated it would cost \$10,000 for storm sewer installation needed to drain the pad. Discussion followed on the proposed location in the park, grant application timeline and requirements, maintenance of the pad, as well as information received from the City of Paynesville related to their experiences with their splash park. Councilor Bradshaw expressed concern about the cost of water that would be used for the splash pad, and suggested instead of installing a splash pad the City look into getting an ice-skating rink installed on school property. Based on information from the City of Paynesville, Haag estimated the cost of the water used could run \$4000 for a summer season of operation. After further discussion, Council consensus was Haag should proceed with submitting a grant application to the DNR Outdoor Recreation Grant program. If successful, the grant would provide 50% of the cost, and the City's match of 50% could come from the Special Revenue Park Fund, in-kind and financial contributions, and/or General fund park funds. The Council also has the option to not move forward with the project if they have continuing concerns regarding funding and future operation and maintenance expenses.

Mayor Korman opened the Public Forum. There were no comments.

The Clerk presented the bills.

Total Expense: \$ 236,665.50

After review, a motion to approve the bills was made by Thielen, seconded by Kern, and carried unanimously.

Clerk Haag provided a copy of correspondence from Stearns County regarding two parcels that are in tax forfeiture status, and the County's request for the City to approve the classification and sale of the parcels. Parcel 50.30769.0000 is a vacant lot in a wetland area along Bell Street and Parcel 50.30732.0000 is the former Mike Opatz property at 278 Stearns Avenue West. Haag reported the Opatz property did have approximately \$5300 in unpaid special assessments,

including \$3300 from the 1996 Improvement Project, \$203 in delinquent water/sewer bills certified, \$1000 water connection fee, \$670 weed control, and \$117 delinquent garbage certified. The other parcel on Bell Street did not have any unpaid special assessments. After review, a motion was made by Gabrelcik to approve the classification as made by the County Board of Stearns County and approve the sale of such lands according to law, and to recertify the special assessments for Parcel 50.30732.0000. Motion was seconded by Bradshaw, and carried unanimously.

The Eden Valley Fire Relief submitted an LG220 Application for Exempt Permit to conduct raffle and bingo during Valley Daze, June 27-28, 2014. A motion was made by Thielen to approve the application with no waiting period. Motion was seconded by Gabrelcik and carried unanimously. Haag reported the Fire Relief Association had also inquired about the possibility of obtaining a temporary on-sale liquor license instead of a 3.2 liquor license for their Valley Daze beer garden in 2014. The City has not issued temporary on-sale licenses in the past and does not have a fee established at this time. Council consensus was to obtain more information regarding the request, any potential ordinance amendment that may be required, and consider the request at a future meeting.

Haag reported delinquent utility shut-off notices would be sent out and requested clarification on how to handle those delinquent subject to shut-off and the recent issue with water lines freezing. Council consensus was those who were subject to water shut-off would be responsible for any costs to thaw water lines that froze due to water being shut off for delinquent account.

Haag provided copies of correspondence received from Minnesota Community Capital Fund regarding the dissolution of the MCCF effective April 30, 2014, and their intent to refund the City's membership deposit of \$25,000. When received, this refund will be deposited to the Special Revenue Business Incentive Fund.

Haag reported she had received more information from MuniPay credit card program and would be implementing the program for online credit card payments of water and sewer accounts. The program does not charge the City any fees, but does charge the customer, and those fees are clearly disclosed to the customer before they complete the online transaction. Credit card payments are not required, and the city will continue to receive payments by cash, check, or money order by mail, in person at the counter, or in the payment box located outside of city hall.

Haag also reported she would be drafting and sending out a request for proposal for Zoning Administrator services in the near future.

Chief Junker provided his monthly report.

Public Works Director Rademacher gave an update on frozen water and sewer lines, reporting twelve waterlines had frozen and two main line sewers. Most services were opened, with the exception of two homes that are being serviced by house to house hose and two homes that have been connected to their private well.

Two proposals for street sweeping services have been received, one from Astech for \$95/hr for operator and sweeper and the other from Parking Lot Sweeping of Rockville for \$70/hour for operator and sweeper. After discussion, a motion was made by Thielen, seconded by Bradshaw, and carried unanimously, to hire Parking Lot Sweeping for 2014 as needed.

Mayor Korman reminded residents to continue to keep their water taps running if in danger of freezing and to report to the city if they are running water in order to get the price adjustment for usage.

Next meeting date will be April 9, 2014, with Board of Review for Stearns County beginning at 7:00 p.m., Board of Review for Meeker County beginning at 7:30 p.m., and regular meeting scheduled for 8:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Kern, seconded by Gabrelcik.

Attest:

Mona Haag, Clerk/Treasurer

Peter Korman, Mayor

CITY OF EDEN VALLEY

*Check Summary Register©

February 2014 to March 2014

Name	Check Date	Check Amt	
10100 STATE BANK IN EV			
Paid Chk# 007581	AFSCME LOCAL 65	2/25/2014	\$238.64 UNION DUES
Paid Chk# 007582	CENTER POINT ENERGY	2/25/2014	\$2,996.02 NATURAL GAS
Paid Chk# 007583	MADISON NATIONAL LIFE	2/25/2014	\$334.70 DISABILITY INS
Paid Chk# 007584	NANCY MCNAB	2/25/2014	\$56.98 SUPPLIES
Paid Chk# 007585	MEEKER COOPERATIVE	2/25/2014	\$719.50 ELECTRIC
Paid Chk# 007586	MN REVENUE	2/25/2014	\$798.40 8021776
Paid Chk# 007587	NOHNER ELECTRIC	2/25/2014	\$2,503.55 REPAIRS & SUPPLIES
Paid Chk# 007588	SELECT ACCOUNT	2/25/2014	\$697.02 FLEX & ADMIN
Paid Chk# 007589	T-MOBILE	2/25/2014	\$113.14 PHONE
Paid Chk# 007590	WEST CENTRAL SANITATION	2/25/2014	\$163.59 SERVICES
Paid Chk# 007591	XCEL ENERGY	2/25/2014	\$2,088.99 ELECTRIC
Paid Chk# 007592	AMERIPRIDE SERVICES	3/6/2014	\$122.91
Paid Chk# 007593	JUANITA ARENS	3/6/2014	\$450.00
Paid Chk# 007594	ARVIG	3/6/2014	\$1,410.72 PHONE
Paid Chk# 007595	BANYON DATA SYSTEMS	3/6/2014	\$75.00 REGISTRATION
Paid Chk# 007596	BCBS/RESOURCE TRAINING	3/6/2014	\$5,591.50 INSURANCE
Paid Chk# 007597	BOLTON & MENK, INC	3/6/2014	\$16,194.60 ENGINEERING
Paid Chk# 007598	BRAUN INTERTEC CORP	3/6/2014	\$2,451.00 SERVICES
Paid Chk# 007599	BUSINESS FORMS & ACCOUNTI	3/6/2014	\$120.96 SUPPLIES
Paid Chk# 007600	CENTRAL MCGOWAN	3/6/2014	\$20.20 SUPPLIES
Paid Chk# 007601	COMDATA	3/6/2014	\$117.35 SERVICES & SUPPLIES
Paid Chk# 007602	EDEN VALLEY CHAMBER	3/6/2014	\$65.00 DUES
Paid Chk# 007603	EDEN VALLEY LUMBER CO	3/6/2014	\$247.89 SUPPLIES
Paid Chk# 007604	ERKENS WATER SOFTENER SE	3/6/2014	\$50.80 SUPPLIES
Paid Chk# 007605	FASTENAL COMPANY	3/6/2014	\$410.85 CAMERA
Paid Chk# 007606	FLEET SERVICES	3/6/2014	\$558.31
Paid Chk# 007607	GOPHER STATE ONE-CALL	3/6/2014	\$1.45 SERVICES
Paid Chk# 007608	MONA HAAG	3/6/2014	\$29.12 MILEAGE
Paid Chk# 007609	HEARTLAND SECURITY	3/6/2014	\$192.96 SERVICES
Paid Chk# 007610	HEIMAN INC.	3/6/2014	\$396.60 SUPPLIES/DNR GRANT
Paid Chk# 007611	IIMC	3/6/2014	\$525.00 REGISTRATION
Paid Chk# 007612	INITIATIVE FOUNDATION	3/6/2014	\$500.00 ANNUAL SUPPORT SERVICES
Paid Chk# 007613	J.P. COOKE CO.	3/6/2014	\$44.50 SUPPLIES
Paid Chk# 007614	JACK'S OIL DISTRIBUTING INC	3/6/2014	\$870.46 GAS
Paid Chk# 007615	KAESER & BLAIR INC	3/6/2014	\$261.48 SUPPLIES
Paid Chk# 007616	KDV	3/6/2014	\$10,000.00 AUDIT SERVICES
Paid Chk# 007617	KEEPRS, INC.	3/6/2014	\$136.07 SUPPLIES
Paid Chk# 007618	KRAEMER TRUCKING & EXCAVA	3/6/2014	\$1,656.25 SERVICES
Paid Chk# 007619	LANDSCAPING PLUS	3/6/2014	\$1,080.00 SERVICES
Paid Chk# 007620	LMC	3/6/2014	\$40.00 REGISTRATION
Paid Chk# 007621	LMCIT	3/6/2014	\$3,985.72 LEGAL FEES
Paid Chk# 007622	MINNESOTA COMPUTER SYSTE	3/6/2014	\$87.36 SUPPLIES & SERVICE
Paid Chk# 007623	MN DEPARTMENT OF HEALTH	3/6/2014	\$680.00 SYSTEM 1470012
Paid Chk# 007624	MPCA	3/6/2014	\$1,450.00 LICENSE FEE
Paid Chk# 007625	MR. HEATING & AC, LLC	3/6/2014	\$1,193.32 REPAIRS & SERVICE
Paid Chk# 007626	440600 NCPERS MINNESOTA	3/6/2014	\$16.00

CITY OF EDEN VALLEY

***Check Summary Register©**

February 2014 to March 2014

Name	Check Date	Check Amt	
Paid Chk# 007627	PAYNESVILLE PRESS	3/6/2014	\$161.11 ADVERTISING
Paid Chk# 007628	BOB PESCHON	3/6/2014	\$200.00 SERVICES
Paid Chk# 007629	POST BOARD	3/6/2014	\$90.00 LICENSE FEE
Paid Chk# 007630	JAMES RADEMACHER	3/6/2014	\$112.00 MILEAGE
Paid Chk# 007631	RINKE NOONAN	3/6/2014	\$5,362.10 LEGAL
Paid Chk# 007632	SELECT ACCOUNT	3/6/2014	\$628.98 FLEX
Paid Chk# 007633	ST CLOUD FIRE EQUIPMENT INC	3/6/2014	\$172.00 SUPPLIES
Paid Chk# 007634	STEARNS COUNTY AUDITOR/TR	3/6/2014	\$75.00 AUDITOR VERIFICATION FEE
Paid Chk# 007635	STREICHERS	3/6/2014	\$24.99 SUPPLIES
Paid Chk# 007636	SURPLUS SERVICES	3/6/2014	\$51.00 SUPPLIES
Paid Chk# 007637	THIELEN EXCAVATING	3/6/2014	\$8,443.00 SNOW REMOVAL
Paid Chk# 007638	THUNDER VALLEY	3/6/2014	\$28.26 SUPPLIES & REPAIR
Paid Chk# 007639	TOSHIBA FINANCIAL SERVICES	3/6/2014	\$127.32
Paid Chk# 007640	TRI-COUNTY NEWS	3/6/2014	\$23.00 ADV-STORY HOUR
Paid Chk# 007641	UC LABORATORY	3/6/2014	\$43.60 TESTING
Paid Chk# 007642	US BANK	3/6/2014	\$450.00 AGENT FEES
Paid Chk# 007643	VERIZON	3/6/2014	\$61.03
Paid Chk# 007644	VMG	3/6/2014	\$60.14 SUPPLIES
Paid Chk# 007645	WIDSETH SMITH NOLTING & AS	3/6/2014	\$369.00 SERVICES
Paid Chk# 007646	XCEL ENERGY	3/6/2014	\$3,169.81 ELECTRIC
	Total Checks		\$81,396.25

CHECK#	TO:	FOR:	AMOUNT
EFT	PERA	PERA	1,607.72
EFT	IRS	Payroll Taxes	1,822.14
39918	Morgan Stanley	Investment	100,000.00
EFT	PERA	PERA	1,652.76
EFT	IRS	Payroll Taxes	1,970.80
EFT	USDA Rural Development	Fire Hall loan payment	21,740.00
39919	USPS	Postage	285.59
JE-2014-	Water Treatment Plant	February Usage	12,712.50
22177-			
22183	Payroll	Salaries	6,619.76
22184-			
22189	Payroll	Salaries	6,857.98
		TOTAL:	\$ 155,269.25
		GRAND TOTAL:	\$ 236,665.50