

Regular Meeting  
March 6, 2013  
7:00 p.m.

With due call and notice thereof, the March 6, 2013 regular meeting of the Eden Valley City Council was held at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Korman, Councilors Reetz, Gabrelcik, Dan Thielen, and Cheryl Thielen and Clerk Haag. Also present Deputy Clerk Anderson, Public Works Director Rademacher, Chief Junker and others.

The agenda was presented and reviewed. A motion was made by Gabrelcik to approve the agenda as presented. Motion was seconded by Reetz and carried unanimously.

A motion to approve the consent agenda was made by Councilor Dan Thielen. Items on the consent agenda included Approve minutes of February 6, 2013 regular meeting, Adopt Donation Resolution #2013-7, and Accept Stearns County Attorney 2012 prosecution contract report. Councilor Cheryl Thielen questioned the February 6, 2013 minutes, reporting she did have concerns regarding moving forward with leasing a new police vehicle but had not been at the February meeting to voice her concerns. Motion to approve consent agenda was seconded by Gabrelcik and carried, with Councilor Cheryl Thielen voting against.

The first item on the agenda was Bob Haag, Eden Lake Township Representative, but he was not present at the meeting.

City Engineer Chuck DeWolf was present and gave an update on the Highway 22 project. Plans have been submitted to MNDOT, but DeWolf did not have a time estimate as to when MNDOT will be finished reviewing the plans and hoped to have more information by the next regular council meeting. Mayor Korman questioned if the project would be started and completed this year and DeWolf anticipates it will. Cheryl Thielen questioned if there are any issues that would delay the project thus far and DeWolf doesn't foresee any issues that would. Temporary construction easement request letters were sent out by Clerk Haag to property owners along Highway 22 where construction and replacement work may occur outside of the highway right-of-way. Haag reported she has received several calls from property owners with questions and concerns regarding the request and DeWolf will meet with property owners to answer questions or concerns they may have. Planned phases of the construction project were reviewed in response to inquiries Mayor Korman had received. DeWolf noted PFA funding is being secured for eligible costs of the project and resolutions of application for the funding were presented. Resolution #2013-8, a Resolution of Application to MNPFA Clean Water Revolving Fund was introduced and moved for adoption by Reetz seconded by Dan Thielen. Voting in favor were Gabrelcik, Reetz, Korman, Dan Thielen and Cheryl Thielen. Voting against: none, whereby Resolution #2013-8 was duly adopted. Resolution #2013-9 a Resolution of Application to MNPFA Drinking Water Revolving Fund was introduced and moved for adoption by Dan Thielen seconded by Gabrelcik. Voting in favor were Gabrelcik, Reetz, Korman, Dan Thielen and Cheryl Thielen. Voting against: none, whereby Resolution #2013-9 was duly adopted. Councilor Dan Thielen questioned the storm water plan and if things have been

looked into regarding the water drainage that flows into Vails Creek at the bridge area of Hwy 22. DeWolf noted any changes in existing stormwater drainage would require permission from MNDOT, plus a permanent easement from a property owner. Councilor Dan Thielen would like to check into the possibility and DeWolf reported he would speak with MNDOT on this issue, as well as the affected property owner about the possibility of obtaining a permanent easement and report back to the Council. Councilor Cheryl Thielen requested information on the PFA financing interest rate and DeWolf reported it is based on the applicant's affordability as well as other factors and he estimates it could be between 1 to 1.5% for this project.

Zoning Administrator Anderson recommended appointing Ernie Junker to the Planning and Zoning Commission to fill one of the two vacancies on the Board. A motion to appoint Ernie Junker to the Planning and Zoning Commission board was made by Reetz. Councilor Cheryl Thielen questioned if it would be during off-duty or on-duty time, and it was clarified it could be some of both, but that similar to other meetings Junker may attend during on-duty time he would respond to any police calls that arise. Motion was seconded by Gabrelcik, and carried unanimously.

Clerk Haag reported on several items that she has reviewed with KDV during the audit and recommendations she would like the Council to consider. After discussion, a motion to forgive the inter-fund loan between the former 2004 Refunding Bond Debt Service (which was closed out to the MN Hwy 22 Debt Service Fund) and the Water Fund was made by Dan Thielen seconded by Cheryl Thielen and carried unanimously. A motion to approve writing off the outstanding business loan to Jason Schutz, dba Grumper Bob's, in the amount \$42,170.08 as uncollectible, was made by Reetz seconded by Dan Thielen and carried unanimously. Clerk Haag reported the assigned escrow balances as of December 31, 2013 and were as follows: \$28,000 police escrow, \$5000 emergency snow removal escrow. Haag also provided a revised fixed asset policy draft for review by the Council and possible adoption at the April meeting.

Mayor Korman gave an event center update and reported on areas in the east end of the building that need to be repaired, including some electrical issues that do not meet code. Estimated costs of these repairs would be \$22,800. Restroom plans for the east end were reviewed, with Korman discussing the donations received, volunteer help, and fund raisers held that will help contribute to construction of the restrooms, plus the need for additional funding for repairs and asked the Council to consider using funds from the Capital Improvement Fund to finance these repairs. After discussion, Councilor Reetz made a motion to approve funds from the Capital Improvement Fund be used to make the repairs as requested by Mayor Korman. Councilor Cheryl Thielen indicated she feels this should be looked into more and needs to be reviewed for due diligence. Further discussion followed, after which the motion was seconded Dan Thielen and carried, with Cheryl Thielen opposed. Councilor Cheryl Thielen excused herself from the meeting for personal reasons at this time.

Mayor Korman opened the Public Forum.

The Clerk presented the bills.

Total Expense: \$ 406,044.32

A motion to approve the bills was made by Dan Thielen seconded by Gabrelcik and carried unanimously.

Clerk Haag reported the new fire truck will be delivered tomorrow. An open house for the public to view the truck was discussed for later this Spring.

Chief Junker asked for permission to attend the Chief Conference scheduled for Duluth this year in April. The consensus of the council was to allow Junker to attend. Junker reported he is in the process of ordering the equipment for the new vehicle. Junker reported he is considering adding Zach Schwartz to the police department as a part-time officer. He reported second part-time officer Trevor Berger is now Chief at Atwater, and not always readily available. After discussion, the Council requested Junker get some cost estimates together, meet with Zach and report back to the council next month.

Public Works Director Rademacher reported on general maintenance issues throughout the City. He has contacted MNDOT regarding the pot holes on main street.

Next meeting date will be the April 3, 2013 regular meeting, April 10, 2013 – Board of Review.

Mayor Korman provided information on conversations he and Chief Junker have had with CP Rail on training with staff on emergency situations, and general public information presentations. The consensus of the council was to have Korman move forward with scheduling these events in the community with CP Rail.

Councilor Reetz addressed the Council and read a written statement reporting he is resigning from the City Council as of April 1, 2013, due to moving out of Minnesota. Mayor Korman thanked Reetz for his service to the city, and Clerk Haag also expressed her appreciation to Councilor Reetz for his service to the City and support of staff.

Councilor Thielen questioned the status of microphones for the Council table, the capital improvement plan, and the possibility of the city looking at paperless agendas. Haag reported she has been in contact with Adam from Arvig on the microphones, staff hoped to have an update on the capital improvement plan at the April meeting, and she would be checking into information on paperless agendas at the annual Clerk's Conference the following week.

As there was no further business, the meeting was adjourned on a motion by Reetz seconded by Gabrelcik.

Attest:

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Mona Haag, Clerk/Treasurer

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Peter Korman, Mayor

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February 2013 to March 2013

Name	Check Date	Check Amt	
<b>10100 STATE BANK IN EV</b>			
Paid Chk# 006627	AFSCME LOCAL 65	2/27/2013	\$284.76 Union Dues
Paid Chk# 006628	CENTER POINT ENERGY	2/27/2013	\$2,249.20 Natural Gas
Paid Chk# 006629	MEEKER COOPERATIVE	2/27/2013	\$639.50 Electric
Paid Chk# 006630	MN REVENUE	2/27/2013	\$785.18 State WH Tax
Paid Chk# 006631	SELECT ACCOUNT	2/27/2013	\$1,735.52
Paid Chk# 006632	T-MOBILE	2/27/2013	\$120.41 Phone Service
Paid Chk# 006633	UNION SECURITY INSURANCE C	2/27/2013	\$383.01 Insurance
Paid Chk# 006634	WEST CENTRAL SANITATION	2/27/2013	\$154.69 Service
Paid Chk# 006635	XCEL ENERGY	2/27/2013	\$2,570.23 Electric
Paid Chk# 006636	A & P PRODUCTIONS	3/7/2013	\$1,750.00 1/2 Production Services - Warr
Paid Chk# 006637	AMERIPRIDE SERVICES	3/7/2013	\$120.92 Uniform Rental
Paid Chk# 006638	SUSAN ANDERSON	3/7/2013	\$670.47 Insurance
Paid Chk# 006639	ARENS ELECTRIC	3/7/2013	\$250.00 Services - Event Center
Paid Chk# 006640	JUANITA ARENS	3/7/2013	\$400.00 Service
Paid Chk# 006641	ARVIG	3/7/2013	\$1,090.21 Phone Service
Paid Chk# 006642	BATTERIES PLUS	3/7/2013	\$658.78 Supplies
Paid Chk# 006643	BCBS/RESOURCE TRAINING	3/7/2013	\$5,456.00 Insurance
Paid Chk# 006644	BELL APPLIANCE INC	3/7/2013	\$61.00 Repairs - Civic Center
Paid Chk# 006645	BORDER STATES	3/7/2013	\$423.48 Supplies
Paid Chk# 006646	CENTRAL MCGOWAN	3/7/2013	\$8.00 Rental
Paid Chk# 006647	CITY OF ROCKVILLE	3/7/2013	\$26.00 Safety Supplies
Paid Chk# 006648	CITY OF WATKINS	3/7/2013	\$91.00 Insurance - Jetter Truck
Paid Chk# 006649	COLD SPRING RECORD	3/7/2013	\$138.72 Adv - Library Open House
Paid Chk# 006650	COMDATA	3/7/2013	\$1,310.54 Supplies, Service, Dues
Paid Chk# 006651	CREATIVE PRODUCT SOURCE	3/7/2013	\$221.65 Supplies
Paid Chk# 006652	CUF	3/7/2013	\$104.77 Insurance
Paid Chk# 006653	ECM PUBLISHERS	3/7/2013	\$80.60 Adv
Paid Chk# 006654	EDEN VALLEY LUMBER CO	3/7/2013	\$405.08 Supplies
Paid Chk# 006655	FRAUENSHUH & SPOONER, P.A.	3/7/2013	\$161.00 Legal
Paid Chk# 006656	GOPHER STATE ONE-CALL	3/7/2013	\$1.45 Services
Paid Chk# 006657	MONA HAAG	3/7/2013	\$56.50 Milage
Paid Chk# 006658	HD SUPPLY WATERWORKS	3/7/2013	\$76.82 Supplies
Paid Chk# 006659	HEARTLAND SECURITY	3/7/2013	\$189.96 Services
Paid Chk# 006660	HEIMAN INC.	3/7/2013	\$832.78 Supplies & Truck Equipment
Paid Chk# 006661	INITIATIVE FOUNDATION	3/7/2013	\$350.00 2013 Support
Paid Chk# 006662	JIM NEUMAN SMALL ENGINE RE	3/7/2013	\$20.00 Repairs
Paid Chk# 006663	KDV	3/7/2013	\$10,000.00 Audit Services
Paid Chk# 006664	KIMBALL PARTS CITY	3/7/2013	\$2.98 Supplies
Paid Chk# 006665	LMC	3/7/2013	\$0.00 Safety Training
Paid Chk# 006666	MEEKER COUNTY SHERIFF	3/7/2013	\$20.00 Reports
Paid Chk# 006667	MIKE'S STANDARD	3/7/2013	\$404.12 Gas, Supplies
Paid Chk# 006668	MINNESOTA COPY SYSTEMS	3/7/2013	\$90.51 Copier, Supplies & Maint
Paid Chk# 006669	MN CHIEFS OF POLICE ASSOC	3/7/2013	\$325.00 Chiefs Conference - Ernest Jun
Paid Chk# 006670	MN DEPARTMENT OF HEALTH	3/7/2013	\$680.00 Water Connection Fee
Paid Chk# 006671	MN STATE COMMUNITY & TECH	3/7/2013	\$540.00 Fire School in Moorhead
Paid Chk# 006672	440600 NCPERS MINNESOTA	3/7/2013	\$32.00 Insurance

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February 2013 to March 2013

Name	Check Date	Check Amt	
Paid Chk# 006673	OFFICE DEPOT	3/7/2013	\$88.30 Supplies
Paid Chk# 006674	PAYNESVILLE PRESS	3/7/2013	\$218.80 Raffle/fundraiser ad
Paid Chk# 006675	BOB PESCHON	3/7/2013	\$200.00 Service
Paid Chk# 006676	PETTIPIECE & ASSOCIATES, LL	3/7/2013	\$462.00 Services
Paid Chk# 006677	RINKE NOONAN	3/7/2013	\$91.70 Legal
Paid Chk# 006678	RON'S SOFT WATER	3/7/2013	\$9.35 Supplies
Paid Chk# 006679	SELECT ACCOUNT	3/7/2013	\$313.87 Flex
Paid Chk# 006680	SOUTHWEST INITIATIVE FOUND	3/7/2013	\$500.00 Annual Support
Paid Chk# 006681	TEAM LABORATORY	3/7/2013	\$361.24 Supplies
Paid Chk# 006682	THIELEN EXCAVATING	3/7/2013	\$6,023.00 Snow Removal
Paid Chk# 006683	TOSHIBA FINANCIAL SERVICES	3/7/2013	\$134.72 Copier Lease
Paid Chk# 006684	TRI-COUNTY NEWS	3/7/2013	\$445.25 Adv
Paid Chk# 006685	US BANK	3/7/2013	\$431.25 Agent Fees - 2003 Bond
Paid Chk# 006686	VALLEY QUICK STOP	3/7/2013	\$250.61 Gas & Supplies
Paid Chk# 006687	VERIZON	3/7/2013	\$26.02 Phone Service
Paid Chk# 006688	VMG	3/7/2013	\$348.03 Supplies
Paid Chk# 006689	WATCHGUARD VIDEO	3/7/2013	\$203.06 Supplies
Paid Chk# 006690	XCEL ENERGY	3/7/2013	\$3,001.00 Electric
<b>Total Checks</b>			<b>\$49,081.04</b>

CHECK#	TO:	FOR:	AMOUNT
39803	MN DNR Eco Water-Res	Water Permit Fee	\$ 251.00
39804	PERA	PERA	1,761.03
39805	MRWA	Registration	390.00
39806	Mark Berg	Supplies	14.26
39807	Meeker Co Treasurer	Recording Fee	46.00
39808	Tyler Bulau	Service	400.00
39809	PERA	PERA	1,722.99
39810	Heiman, Inc	Fire Truck	231,177.00
39811	USPS	Stamps	316.00
EFT	IRS	Payroll Taxes	3922.50
EFT	USDA Rural Development	Fire Hall Loan Pymt	21,740.00
JE-2013-7	4M Transfers	CA to INV / INV to CA	69,940.12
JE-2013-8	Water Treatment Plant	Feb Usage	10,426.50
21856-			
21862	Payroll	Salaries	7,509.48
21863-			
21869	Payroll	Salaries	7,346.40
<b>TOTAL:</b>			<b>\$356,963.28</b>
<b>GRAND TOTAL:</b>			<b>\$406,044.32</b>