

Regular Meeting  
March 9, 2016  
7:00 p.m.

With due call and notice thereof, the March 9, 2016 regular meeting of the Eden Valley City Council was held at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, Thielen and Kern and Clerk Haag. Also present Public Works Director Rademacher, Chief Junker, City Engineer Kent Louwagie and others. Mayor Bengtson presided.

The agenda was approved on a motion by Bengtson, seconded by Bradshaw.

A motion to approve the consent agenda was made by Thielen. Items on the consent agenda included Approve Minutes of February 3, 2016 regular meeting, Approve Donation Resolution #2016-10, Approve LG220 Application for Exempt Permit for Eden Valley Fire Relief Association bingo and raffle on June 24-25, 2016 with no waiting period, Approve LG220 Application for Exempt Permit for Assumption Church raffle on October 2, 2016 with no waiting period. Motion to approve consent agenda was seconded by Kern, provided Assumption Church had a current non-profit Certificate of Good Standing as required by the application, and carried unanimously.

City Engineer Kent Louwagie provided an update on the Hwy 22 Street Project. He has talked to the Contractor about concrete issues and punch list items and the Contractor is checking with his sub-contractor. Discussion on timeline for completion, items on punch list, resolving issues and differences, and the Council meeting with the Contractor was held. Louwagie will contact the Contractor and coordinate with Clerk Haag to schedule a meeting of the Council, Contractor and Louwagie to discuss and hope to resolve the issues of concern.

The latest revised draft of the proposed rental ordinance was reviewed and the need to determine an effective date, fee schedule, and penalties was discussed. Haag reported city records show there are eighty-four (84) rental units in the Meeker County portion of the city and forty-seven (47) rental units in the Stearns County portion, with the exception of Eden Terrace Park. Haag had not been able to get the RFP package for a Zoning Administrator/ Compliance Officer together due to time constraints with annual audit and other business, but hoped to have the package together and ad placed within a week. Questions on penalty amounts and processes were raised and Chief Junker reported he would contact the Meeker County Attorney for guidance. Mayor Bengtson suggested since there were still questions on fees and penalties the Council should schedule one more final workshop before the next regular meeting in order to have everything ready for adoption by the next meeting. The workshop was scheduled for March 30, 2016 at 7:00 p.m. in the Civic Center meeting room.

Correspondence was received from Attorney Matt Quinn of Stearns County Attorney's office regarding documents that are about to expire and need renewal which provide Stearns and Meeker County Attorneys with legal rights to access BCA data in support of their prosecutions

on behalf of the City of Eden Valley. Resolution #2016-11, A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Eden Valley on Behalf of its City Attorney and Police Department, was introduced and moved for adoption by Kern, seconded by Sheets. Voting in favor were Sheets, Bradshaw, Bengtson, Thielen and Kern; against: none, whereby Resolution #2016-11 was duly adopted.

Squad car bids received for the 2007 Ford Crown Victoria were opened by Mayor Bengtson and reported as follows: Brian Nelson - \$452; Larry Miller - \$525.79, Jerry Lynch - \$785; and Meyer Auto - \$878. A motion was made by Bengtson, seconded by Bradshaw, and carried unanimously to award the bid for the 2007 Ford Crown Vic former squad car to Meyer Auto in the amount of \$878.

Public Works Director Rademacher and City Engineer Louwagie presented the quoting abstract of bids received to clean and televise various sections of sewer mains. Bids were reported as follows: Johnson Jet Line, Inc. - \$3840.00; Hydro Klean, LLC - \$6672.00; and American Environmental - \$6960.00. After discussion, a motion was made by Bengtson, seconded by Bradshaw, and carried unanimously to award the bid to Johnson Jet Line, Inc. in the amount of \$3840.00

Brush site operations were discussed. There have been issues and complaints related to smoke from burning at the site and violations of rules by use of the site from people outside of city limits, and Public Works Director Rademacher has looked into several options to better monitor the site, reduce the amount of brush and leaves dropped there, and improve disposal options, whether it be burning or hauling out of the site. Separating branches and leaves, burning, hauling away, chipping branches on site, monitoring the site by camera or employee, establishing hours the site is open, or closing the site were all discussed. Rademacher has been looking at cameras that could be used to monitor the site to identify violators and citations could be issued. After discussion, it was the consensus of the Council to establish hours the site will be open, have separate areas at the site identified for either twig/brush drop off or leaves and garden waste drop off, and to purchase a camera to monitor the site. Hours of operation set were Thursday through Friday from 4 p.m. to 9 p.m., Saturday from 8 a.m. to 9 p.m., and Sunday from 8 a.m. to 4 p.m. Rademacher will have signs made posting the rules and hours at the site and information will be sent out to city residents and published in the local paper.

Mayor Bengtson opened the Public Forum. No one was present with concerns.

The Clerk presented the bills.

Total Expense: \$ 137,240.84

A motion to approve the bills was made by Kern, seconded by Thielen, and carried unanimously.

Clerk Haag reported the 5-year office copier lease through Minnesota Copy Systems was due to expire in March and she had requested proposals from three companies for a new lease. 5-year lease proposals were received from Minnesota Copy Systems, Metro Sales, and Marco,

with Minnesota Copy also offering the option of buying the current leased copier, or continuing the current lease and Marco offering a pre-owned copier for lease or purchase. Proposals for copiers with folding finishers included were as follows: Marco – Option A, new copier, 30 ppm, \$120/month, \$ .0079/copy B&W, \$.049/copy color; Option B, pre-owned copier, 36 ppm, \$82/month, \$.0085/B&W, \$.0525/copy color; Metro Sales – new copier, 30 ppm, \$125/month, Quarter base rate of \$57 to cover 6000 B&W copies, with excess billed at \$.0095/B&W copy, \$.0618/copy color; and Minnesota Copy Systems – new copier, 25 ppm, \$126.17/month, \$.01/copy B&W, \$.06/copy color; or new copier, 30 ppm, \$126.65/month, \$.01/copy B&W, \$.05/copy color. Marco offered the Option B pre-owned copier at a purchase price of \$3800, with 7 yr. guarantee covering both parts and labor. 5-year monthly lease cost of the pre-owned copier if not purchased would be \$4920. After discussion, it was Council consensus to lease rather than purchase. After further review of the proposals, a motion was made by Kern to approve the Marco Option B 5-year lease proposal at \$82/month, plus cost of copies. Motion was seconded by Thielen, and carried unanimously.

Notification from Minnesota Management & Budget regarding the City's compliance with the Local Government Pay Equity Act was received and shared with the Council.

Haag provided cash and investment reports as of February 29, 2016.

Mayor Bengtson reported he and Clerk Haag had been contacted by Kurt Seestrom regarding solar energy gardens and he would be meeting with Kurt the next day at 4:00 p.m. to get more information before anything is brought to a Council meeting. One other member of the Council was invited to attend the meeting if they wished, and Councilor Sheets will plan on attending. Councilor Kern will be available to attend if Sheets is not able to.

Chief Junker provided the monthly report for February, noting it had been a very busy month. Junker will be attending the Police Chief's annual conference in St. Cloud April 17-20, and requested approval to reserve a hotel room for two nights while there in order to participate in the conference networking opportunities. Council consensus was to agree to the request.

Public Works Director Rademacher reported he and Maintenance Worker Mark Berg had attended the MN Rural Water Conference in St. Cloud and felt it was a good conference. He also received some information from vendors there about automatic meter reading equipment and will pursue more information and possible options for the Council to consider regarding purchase of the automatic reading equipment. Councilor Kern requested Rademacher also include information on hours and labor involved with current system in order for Council to compare and determine cost savings.

Rademacher reported he & Berg have been trimming trees by the ponds and the Vail's Lake public access area, and Kern questioned the possibility of installing a dock at the public access. Rademacher will check into the possibility.

Rademacher also reported STE is working on hooking up to city sewer, which will involve an approved trash pump at their site and pipe, which will then be pumped to the existing city sewer main. STE will bear the cost of the pump and extension.

Mayor Bengtson reported he would be meeting with Meeker County EDA Director on March 24<sup>th</sup> and requested Rademacher provide him any information the city may have for future

infrastructure in the Industrial Park area. Rademacher reported he had spoken with a representative from Center Point Energy regarding the existing gas line service to the city being too small and they are working on updating it.

Councilor Thielen reported the building committee at the Event Center is at a point where they would like to tear out the existing kitchen and former restroom area and put in walls, plumbing, and wiring. They have located some used sinks, countertops and storage shelves at a reasonable price and would like to start work on the kitchen area. He requested the Council consider approval of spending budgeted money to pay for the demolition, walls, plumbing and wiring for the kitchen in the amount of \$15,000. He noted the Council had budgeted \$28,000 for maintenance and repairs in the Civic Center and Event Center in 2016. Kitchen plans and future plans for the re-configuration of the Council meeting room for safety and security concerns were discussed. Councilor Kern expressed concern about spending \$15,000 from the \$28,000 maintenance and repair budget so early in the year, citing the possibility of an unforeseen high repair and maintenance cost developing during the year. After discussion, a motion was made by Bengtson to approve the request to spend up to \$15,000 for the Event Center kitchen remodel. Motion was seconded by Sheets, and carried, with Kern and Bradshaw voting against.

Next meeting dates will be March 30, 2016 at 7:00 p.m. for a workshop on the Rental Ordinance fee and penalty review, and the regular meeting date will be April 6, 2016 with Board of Review for Stearns County at 7:00 p.m., Board of Review for Meeker County at 7:30 p.m. and regular meeting at 8:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Bengtson, seconded by Kern.

Attest:

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Mona Haag, Clerk/Treasurer

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Brent Bengtson, Mayor

# CITY OF EDEN VALLEY

## \*Check Summary Register©

February 2016 to March 2016

Name	Check Date	Check Amt	
<b>10100 STATE BANK IN EV</b>			
Paid Chk# 009471	AFSCME LOCAL 65	2/25/2016	\$278.78 UNION DUES
Paid Chk# 009472	BRENT BENGTON	2/25/2016	\$102.60 MILEAGE
Paid Chk# 009473	CENTER POINT ENERGY	2/25/2016	\$1,917.80 NATURAL GAS
Paid Chk# 009474	FLEET SERVICES	2/25/2016	\$440.82 SQUAD LEASE
Paid Chk# 009475	JACK'S OIL DISTRIBUTING INC	2/25/2016	\$417.28 GAS & OIL
Paid Chk# 009476	KELLYS HEATING AND AC	2/25/2016	\$3,000.00 1/2 DOWN PAYMENT FOR BOILER
Paid Chk# 009477	LMC	2/25/2016	\$255.00 LEADERSHIP CONFERENCE
Paid Chk# 009477	LMC	2/25/2016	(\$255.00) LEADERSHIP CONFERENCE
Paid Chk# 009478	MADISON NATIONAL LIFE	2/25/2016	\$439.60 INSURANCE
Paid Chk# 009479	MEEKER COOPERATIVE	2/25/2016	\$655.50 ELECTRIC
Paid Chk# 009480	MEEKER COUNTY TREASURER	2/25/2016	\$32.00 LICENSE TABS
Paid Chk# 009481	PAYNESVILLE PRESS	2/25/2016	\$57.00 ADVERTISING
Paid Chk# 009482	SELECT ACCOUNT	2/25/2016	\$16.88 INSURANCE ADMIN
Paid Chk# 009483	USABLE LIFE	2/25/2016	\$153.00 LIFE INSURANCE
Paid Chk# 009484	WEST CENTRAL SANITATION	2/25/2016	\$464.07 SERVICES
Paid Chk# 009485	XCEL ENERGY	2/25/2016	\$1,824.24 ELECTRIC
Paid Chk# 009486	ALEX AIR APPARATUS INC	3/10/2016	\$1,248.60 FLOW TEST
Paid Chk# 009487	AMERIPRIDE SERVICES	3/10/2016	\$203.13 UNIFORM RENTAL
Paid Chk# 009488	JUANITA ARENS	3/10/2016	\$450.00
Paid Chk# 009489	ARVIG	3/10/2016	\$1,603.60 TELEPHONE
Paid Chk# 009490	AUTOMATIC SYSTEMS CO.	3/10/2016	\$1,507.98 REPAIRS
Paid Chk# 009491	BCBS/RESOURCE TRAINING	3/10/2016	\$5,020.00 INSURANCE
Paid Chk# 009492	BERGANKDV	3/10/2016	\$11,500.00 AUDIT SERVICES
Paid Chk# 009493	BOLTON & MENK, INC	3/10/2016	\$4,192.94 ENGINEERING SVCS
Paid Chk# 009494	CENTRAL MCGOWAN	3/10/2016	\$6.38 RENTAL
Paid Chk# 009495	CITY OF WATKINS	3/10/2016	\$122.00 INS/LICENSE
Paid Chk# 009496	COMDATA	3/10/2016	\$2,040.93 SUPPLIES, TRAINING, SERVICES
Paid Chk# 009497	EDEN VALLEY LUMBER CO	3/10/2016	\$56.95 SUPPLIES
Paid Chk# 009498	ERKENS WATER SOFTENER SE	3/10/2016	\$57.60 SUPPLIES
Paid Chk# 009499	ERTL HARDWARE	3/10/2016	\$66.02 SUPPLIES
Paid Chk# 009500	GOPHER STATE ONE-CALL	3/10/2016	\$1.45 SERVICES
Paid Chk# 009501	MONA HAAG	3/10/2016	\$138.24 MILEAGE
Paid Chk# 009502	HAWKINS INC	3/10/2016	\$1,678.62 SUPPLIES
Paid Chk# 009503	HD SUPPLY FACILITIES MAINT.L	3/10/2016	\$289.36 SUPPLIES
Paid Chk# 009504	HEARTLAND SECURITY	3/10/2016	\$180.75 SERVICES
Paid Chk# 009505	HEIMAN INC.	3/10/2016	\$688.92 SUPPLIES
Paid Chk# 009506	HENRYS WATERWORKS	3/10/2016	\$1,134.65 SUPPLIES
Paid Chk# 009507	INNOVATIVE OFFICE SOLUTION	3/10/2016	\$68.95 SUPPLIES
Paid Chk# 009508	JACK'S OIL DISTRIBUTING INC	3/10/2016	\$347.41 GAS & OIL
Paid Chk# 009509	JIM NEUMAN SMALL ENGINE RE	3/10/2016	\$27.00 REPAIRS
Paid Chk# 009510	KEEPRS, INC.	3/10/2016	\$62.97 SUPPLIES
Paid Chk# 009511	KELLYS HEATING AND AC	3/10/2016	\$4,416.00 FURNACE
Paid Chk# 009512	KIMBALL PARTS CITY	3/10/2016	\$81.04 SUPPLIES
Paid Chk# 009513	RANDY KRAMER	3/10/2016	\$1,451.49 BRENDA CARLSON BKRPCY JUDGE
Paid Chk# 009514	LMC	3/10/2016	\$190.00 CONFERENCE, TRAINING
Paid Chk# 009515	MEEKER COUNTY ATTORNEY	3/10/2016	\$290.00 LEGAL

# CITY OF EDEN VALLEY

## \*Check Summary Register©

February 2016 to March 2016

Name	Check Date	Check Amt
Paid Chk# 009516 MEEKER COUNTY SHERIFF	3/10/2016	\$66.03 SUPPLIES
Paid Chk# 009517 MINNESOTA COMPUTER SYSTE	3/10/2016	\$109.18 SUPPLIES, SERVICE
Paid Chk# 009518 MN DEPARTMENT OF HEALTH	3/10/2016	\$680.00 MN TEST FEE
Paid Chk# 009519 MN STATE COMMUNITY & TECH	3/10/2016	\$80.00 TRAINING
Paid Chk# 009520 NUCARA PHARMACY	3/10/2016	\$1,555.40 RESCUE SUPPLIES
Paid Chk# 009521 PAYNESVILLE PRESS	3/10/2016	\$285.13 ADVERTISING
Paid Chk# 009522 BOB PESCHON	3/10/2016	\$200.00
Paid Chk# 009523 PETES COMMUNICATIONS, INC	3/10/2016	\$309.17 SUPPLIES
Paid Chk# 009524 JAMES RADEMACHER	3/10/2016	\$101.80 MILEAGE
Paid Chk# 009525 RIDGEWATER COLLEGE	3/10/2016	\$450.00 TRAINING
Paid Chk# 009526 RINKE NOONAN	3/10/2016	\$502.50 LEGAL
Paid Chk# 009527 SELECT ACCOUNT	3/10/2016	\$8.44 INS ADMIN
Paid Chk# 009528 STEARNS COUNTY AUDITOR/TR	3/10/2016	\$75.00 SERVICES-AUDIT
Paid Chk# 009529 SUMMIT COMPANIES	3/10/2016	\$258.25 MAINT/REPAIR
Paid Chk# 009530 SURPLUS SERVICES	3/10/2016	\$56.00 BLDG OFFICE SUPPLIES
Paid Chk# 009531 THIELEN EXCAVATING LLC	3/10/2016	\$1,222.00 SNOW REMOVAL
Paid Chk# 009532 GREG THIELEN	3/10/2016	\$70.00 PHYSICAL
Paid Chk# 009533 JUDY THIELEN	3/10/2016	\$50.00 SVCS EVENT CENTER
Paid Chk# 009534 THUNDER VALLEY	3/10/2016	\$34.64 SUPPLIES
Paid Chk# 009535 TOSHIBA FINANCIAL SERVICES	3/10/2016	\$115.09 COPIER LEASE
Paid Chk# 009536 TRI-COUNTY NEWS	3/10/2016	\$106.00 ADVERTISING
Paid Chk# 009537 UC LABORATORY	3/10/2016	\$43.60 TESTING
Paid Chk# 009538 US BANK	3/10/2016	\$450.00 AGENT FEES
Paid Chk# 009539 VALLEY QUICK STOP	3/10/2016	\$27.50 SUPPLIES
Paid Chk# 009540 VERIZON	3/10/2016	\$265.66 PHONE
Paid Chk# 009541 VOSS PLUMBING & HEATING	3/10/2016	\$106.25 TESTING
Paid Chk# 009542 XCEL ENERGY	3/10/2016	\$5,046.34 ELECTRIC
<b>Total Checks</b>		<b>\$61,196.53</b>

<u>CHECK#</u>	<u>TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
40032	North Memorial Ed	Registration	179.00
EFT242E	Select Account	Flex	1,026.89
40033	MN DNR	Water use permit fee	202.91
EFT243E	GWRS/MN	MN DCP	200.00
EFT244E	IRS	Payroll Taxes	2,147.23
EFT245E	PERA	PERA	2,037.73
40034	Valley Daze	Services	5,000.00
EFT246E	Select Account	Flex	295.74
EFT247E	Select Account	Flex	27.77
EFT248E	GWRS/MN	MN DCP	200.00
EFT249E	IRS	Payroll Taxes	2,263.74
EFT250E	PERA	PERA	2,132.93
EFT251E	MN Revenue	State withholding tax	833.54
40035	VMG	Supplies	167.61
EFT252E	USDA Rural Development	Fire Hall payment	21,740.00
EFT253E	Select Account	Flex	608.54
EFT254E	Select Account	Flex	232.27
EFT255E	GWRS/MN	MN DCP	200.00
EFT256E	IRS	Payroll Taxes	2,129.55
EFT257E	PERA	PERA	2,009.09
JE-201607	Water Treatment Plant	February Usage	8,334.00
22825-			
22831	Payroll	Salaries	7,936.56
22832-			
22840	Payroll	Salaries	8,278.52
22841-			
22848	Payroll	Salaries	7,860.69
TOTAL:			\$ 76,044.31
GRAND TOTAL:			\$ 137,240.84