

Regular Meeting  
November 4, 2015  
7:00 p.m.

With due call and notice thereof, the November 4, 2015 regular meeting of the Eden Valley City Council was called to order at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, Thielen, and Kern and Clerk Haag. Also present David Krueger, Barb Hagemeyer, Public Works Director Rademacher, Police Chief Junker, and others. Mayor Bengtson presided.

The agenda was approved on a motion by Thielen, seconded by Bradshaw.

A motion to approve the consent agenda was made by Kern. Items on the consent agenda included Approve Minutes of October 7, 2015 regular meeting, Approve LG220 Application for Exempt Permit for North Browns Lake Association raffle on June 18, 2016 with no waiting period, Approve payment of \$5500 annual compensation to Zoning Administrator Haag, Approve Annual Contract with Tri-County Humane Society for Animal Control. Motion to approve consent agenda was seconded by Sheets and carried unanimously.

Meeker County Economic Development Executive Director David Krueger and Barb Hagemeyer, Eden Valley Representative on the Meeker Economic Board, were present regarding a proposed County-wide housing study. Krueger explained they are proposing to have a housing study completed for the County by Community Partners Research, at an estimated cost of \$30,000. Funding for the study is proposed to come from a \$4000 grant from Southwest Initiative Fund, County contribution of \$.50/capita, City contributions of \$1.00/capita, with the balance to be paid with Meeker County Development Corporation and EDA funding. The cities of Litchfield, Dassel, Grove City and Cosmos have agreed to contribute the \$1.00/capita and Krueger requested the Council consider approval of participation from the City of Eden Valley. He confirmed the entire city would be included in the study, not just the Meeker County portion of the city, and explained the study results would assist in a business plan for the future, as well as provide information on housing stock and the need to enhance or rehab. After discussion, a motion was made by Bengtson to approve payment of \$1/capita in Eden Valley to help in funding the proposed Meeker County housing study. Motion was seconded by Sheets, and carried, with Bradshaw voting against.

The next item on the agenda was Rental Ordinance Review, and Mayor Bengtson reported due to information Clerk Haag had received from the League of MN Cities regarding the International Property Maintenance Code he would like to schedule a workshop to review the information and consider whether it should be included in the proposed Rental Code. A Council workshop session was scheduled for Tuesday, November 17, 2015, at 7:00 p.m.

Delinquent accounts for certification were presented as follows:

**DELINQUENT WATER/SEWER UTILITIES TO BE CERTIFIED FOR COLLECTION**

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Premiere Apartments	300 Douglas Drive	\$ 3886.12
Jim Getzkow	381 Brooks Street South	3207.65
Jim Getzkow	536 Stearns Avenue East	220.78

JP Morgan Chase Bank	215 Church Street North	918.98
Alice Wadsworth	539 Stearns Avenue East	231.41
	<b>TOTAL</b>	<b>\$ 8464.94</b>

**DELINQUENT LAWN CARE/NUISANCE BILLS TO BE CERTIFIED FOR COLLECTION**

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
JP Morgan Chase Bank	215 Church Street North	\$ 300.00
	<b>TOTAL</b>	<b>\$ 300.00</b>

**WEST CENTRAL SANITATION LISTING OF DELINQUENT ACCOUNTS TO BE CERTIFIED**

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Wes Finger/Theresa McCann	272 Brooks St S	\$ 139.83
Keith McCarney/Nicole Duvall	196 Meeker Ave E	129.49
Keith McCarney/Patrick McCarney	196 Meeker Ave E	38.80
David Briese	438 Brooks St N	228.08
Danielle Getzkow	360 Cossairt Ave W	162.11
Bradley Lang	117 Church St S	286.55
Denise Larson	577 State St N	100.74
Rebecca Ruhland	219 Emily Ave E	106.99

After reviewing the listings, Mayor Bengtson reported he would like to see the City be more aggressive with water shut-off procedures for apartment buildings in the coming year, and the Council concurred. A motion was made by Bengtson, seconded by Thielen, and carried unanimously, to certify the delinquent water and sewer accounts and delinquent lawn care/nuisance bills for collection on the 2016 property tax rolls. A motion was made by Bengtson, seconded by Sheets, and carried unanimously, to certify the delinquent West Central Sanitation accounts as listed for collection on the 2016 property tax rolls.

TIF District 4-2A, which had been proposed to be decertified as of December 31, 2015 per Resolution #2015-6, was discussed. Haag reported there are 3 empty lots for sale in the TIF District that could be eligible for TIF assistance for multi-family housing and after discussing the issue with Financial Advisor Todd Hagen from Ehlers, as well as legal counsel Mary Ippel from Briggs & Morgan, suggested the Council may wish to consider rescinding Resolution #2015-6 and allowing TIF District 4-2A to continue until its required decertification date of December 31, 2029. After discussion, Resolution #2015-18, A Resolution Rescinding a Resolution Decertifying Tax Increment Financing District 4-2A of the City of Eden Valley was introduced and moved for adoption by Thielen, and seconded by Bengtson. Voting in favor were Sheets, Bradshaw, Bengtson, Thielen and Kern; against: none, whereby Resolution #2015-18 was duly adopted.

Minutes of the October 23, 2015 Planning and Zoning Commission regular meeting were reviewed. Review of the regular meeting minutes showed a site permit application from Jason Wirtzfeld, 685 Douglas Drive, for a wood accessory structure was received, and recommended for approval. After review, a motion to accept the October 23, 2015 minutes of the Planning & Zoning Commission as presented and approve recommended site permit was made by Bengtson, seconded by Sheets, and carried unanimously.

Correspondence from Eden Lake Township submitting a proposal to lease the fire hall meeting room at a rate of \$450 per month/\$5400 per year with a 5-year contract was reviewed. The previous 20-year lease has expired and had been reviewed at a budget workshop, where a suggestion of offering a lease of \$600 per month had been made, with recommendation to have a shorter lease term than 20 years. After review, Council consensus was to split the difference and offer a 5-yr. lease at a rate of \$525 per month. Haag is to send a counter offer of \$525 to the Township.

Mayor Bengtson and Councilor Sheets reported on the League of MN Cities Regional meeting they attended where topics including communications, social media, legislative updates, street funding, and city security issues were covered. Bengtson suggested the City look into an OSHA matching grant program for security upgrades in the city hall/council area in 2016. Both Bengtson and Sheets noted the League had stressed the importance of keeping in contact with area Legislators and Bengtson will be inviting them to meet with Council when available. Bengtson also encouraged Council to attend League sponsored events and training opportunities.

Mayor Bengtson opened the Public Forum. No one was present with concerns.

The Clerk presented the bills.

Total Expense: \$ 152,941.66

A motion to approve the bills, with the exception of the bill from Thielen Machine & Welding, was made by Thielen, seconded by Sheets, and carried unanimously. A motion to pay the bill from Thielen Machine & Welding was made by Bengtson, seconded by Bradshaw, and carried, with Thielen abstaining.

Correspondence from the MN Department of Health regarding a Water Fluoridation Quality Award presented to the City of Eden Valley was reviewed.

Clerk Haag reported the application and interview process for the part-time Deputy Clerk position has been completed and the interview committee consisting of Haag, Mayor Bengtson and Councilor Kern recommended offering the position to Darla Kerzman. A motion was made by Sheets, seconded by Bradshaw, and carried unanimously to hire Darla Kerzman as part-time Deputy Clerk for the City of Eden Valley effective November 16, 2015.

Haag reported notice had been received from the MN Department of Administration that the Police squad lease would be reduced effective November 1, 2015, from \$547.80/month to \$432.60/month.

A thank you was received from the Initiative Foundation for the \$1000 annual support for 2015, as well as the commitment for support in 2016.

Haag and Councilor Sheets reported on information they received at the Stearns County Municipal League meeting regarding the Code Red emergency notification system. After discussion of the need for more information, Haag was requested to set up a meeting with either the City of Paynesville representatives or, if possible, a representative from Code Red to obtain more information and be available to answer questions. It was also suggested Code Red would be beneficial for the fire/rescue contracted service area, and Township representatives should be invited to any meeting that could be scheduled.

Haag provided cash and investment reports as of October 31, 2015.

A budget workshop should be scheduled before the December 9, 2015 regular meeting, and Bengtson scheduled the workshop for Wednesday, December 2, 2015 at 7:00 p.m.

Chief Junker reported Halloween went well this year, with no incidents to report.

Winter parking regulations have gone into effect as of November 1<sup>st</sup>, and no overnight parking is allowed on any city street until April 1, 2016.

Junker also provided his monthly report of calls for October.

Public Works Director Rademacher reported they are completing the end-of-the year work, and replacement of hydrant and valves was completed on the north end of town.

Reclaim and paving work completed went well, but Rademacher reported actual costs exceeded estimate because he added needed work on Hutcheson and Hyneman Avenues, and in the area where the hydrant was replaced, as well at Eden Terrace.

Next regular meeting date and budget/tax levy hearing will be December 9, 2015 at 7:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Bengtson seconded by Kern.

Attest:

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Mona Haag, Clerk/Treasurer

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Brent Bengtson, Mayor

# CITY OF EDEN VALLEY

## \*Check Summary Register©

October 2015 to November 2015

Name	Check Date	Check Amt	
<b>10100 STATE BANK IN EV</b>			
Paid Chk# 009217	AFSCME LOCAL 65	10/26/2015	\$246.76 UNION DUES
Paid Chk# 009218	CENTER POINT ENERGY	10/26/2015	\$405.00 NATURAL GAS
Paid Chk# 009219	CROW RIVER TIRE & BRAKES IN	10/26/2015	\$622.40 REPAIRS
Paid Chk# 009220	FLEET SERVICES	10/26/2015	\$540.30 SQUAD LEASE
Paid Chk# 009221	JACK'S OIL DISTRIBUTING INC	10/26/2015	\$806.35 GAS
Paid Chk# 009222	LMC	10/26/2015	\$80.00 REGIONAL MEETING
Paid Chk# 009223	MEEKER COOPERATIVE	10/26/2015	\$383.50 ELECTRIC
Paid Chk# 009224	SELECT ACCOUNT	10/26/2015	\$8.44 ADMIN
Paid Chk# 009225	TRI-COUNTY HUMANE SOCIETY	10/26/2015	\$175.00 STRAY BILLING
Paid Chk# 009226	WEST CENTRAL SANITATION	10/26/2015	\$154.69 SERVICES
Paid Chk# 009227	XCEL ENERGY	10/26/2015	\$1,715.63 ELECTRIC
Paid Chk# 009228	LONA BRUTGER	11/5/2015	\$30.00 EDA MTG 10/26/15
Paid Chk# 009229	CONNIE HAAG	11/5/2015	\$30.00 EDA MTG. 10/26/15
Paid Chk# 009230	BARB HAGEMEIER	11/5/2015	\$30.00 EDA MTG. 10/26/15
Paid Chk# 009231	STEVE SCHMITT	11/5/2015	\$30.00 EDA MTG. 10/26/15
Paid Chk# 009232	AMERIPRIDE SERVICES	11/5/2015	\$154.33 UNIFORM RENTAL
Paid Chk# 009233	JUANITA ARENS	11/5/2015	\$450.00 SERVICES
Paid Chk# 009234	ARVIG	11/5/2015	\$1,596.98 PHONE & ADV
Paid Chk# 009235	BCBS/RESOURCE TRAINING	11/5/2015	\$5,176.00 INSURANCE
Paid Chk# 009236	BRENT BENGTSON	11/5/2015	\$46.00 MILEAGE
Paid Chk# 009237	BOLTON & MENK, INC	11/5/2015	\$520.00 ENGINEERING SERVICES
Paid Chk# 009238	CENTRAL MCGOWAN	11/5/2015	\$6.60 RENTAL
Paid Chk# 009239	COMDATA	11/5/2015	\$643.55 SUPPLIES, SERVICES, MEALS
Paid Chk# 009240	DEADRICKS CARPET	11/5/2015	\$598.60 SERVICES - BROOKVIEW
Paid Chk# 009241	EDEN VALLEY CHAMBER	11/5/2015	\$65.00 DUES
Paid Chk# 009242	EDEN VALLEY LUMBER CO	11/5/2015	\$122.74 SUPPLIES
Paid Chk# 009243	EV-W SCHOOLS ISD #463	11/5/2015	\$278.00 REPAIRS
Paid Chk# 009244	GOPHER STATE ONE-CALL	11/5/2015	\$18.85 SERVICES
Paid Chk# 009245	GRANITE WATER WORKS	11/5/2015	\$420.88 SUPPLIES
Paid Chk# 009246	MONA HAAG	11/5/2015	\$165.03 MILEAGE
Paid Chk# 009247	HARDRIVES, INC	11/5/2015	\$80,850.29 STREET MAINTENANCE
Paid Chk# 009248	HEARTLAND DOOR SALES	11/5/2015	\$440.00 REPAIRS
Paid Chk# 009249	HEARTLAND SECURITY	11/5/2015	\$177.75 SERVICES
Paid Chk# 009250	HEIMAN INC.	11/5/2015	\$385.29 SUPPLIES
Paid Chk# 009251	JIM NEUMAN SMALL ENGINE RE	11/5/2015	\$236.49 REPAIRS
Paid Chk# 009252	KELLYS HEATING AND AC	11/5/2015	\$904.00 REPAIRS
Paid Chk# 009253	MARK KERN	11/5/2015	\$368.96 MILEAGE
Paid Chk# 009254	KIMBALL PARTS CITY	11/5/2015	\$8.65 SUPPLIES
Paid Chk# 009255	LANDSCAPING PLUS	11/5/2015	\$5,968.00 SERVICES - CITY SIGNS
Paid Chk# 009256	MADISON NATIONAL LIFE	11/5/2015	\$412.72 INSURANCE
Paid Chk# 009257	MARC	11/5/2015	\$363.43 SUPPLIES
Paid Chk# 009258	MINI BIFF LLC	11/5/2015	\$271.26 RENTAL & REPAIRS
Paid Chk# 009259	MINNESOTA COMPUTER SYSTE	11/5/2015	\$58.97 SUPPLIES
Paid Chk# 009260	440600 NCPERS MINNESOTA	11/5/2015	\$16.00 INSURANCE
Paid Chk# 009261	BOB PESCHON	11/5/2015	\$200.00 SERVICES
Paid Chk# 009262	JAMES RADEMACHER	11/5/2015	\$98.90 MILEAGE

# CITY OF EDEN VALLEY

## \*Check Summary Register©

October 2015 to November 2015

Name	Check Date	Check Amt	
Paid Chk# 009263 RIDGEWATER COLLEGE	11/5/2015	\$2,257.20	TRAINING - LP BURN
Paid Chk# 009264 RONS EXCAVATING	11/5/2015	\$2,436.89	HYDRANT REPLACEMENT
Paid Chk# 009265 SIMPLEX GRINNELL	11/5/2015	\$668.39	SERVICES
Paid Chk# 009266 STEARNS COUNTY HIGHWAY	11/5/2015	\$2,340.00	SEALCOATING-STEARNS AVE E
Paid Chk# 009267 SUMMIT COMPANIES	11/5/2015	\$581.50	REPAIRS
Paid Chk# 009268 TEAM LABORATORY	11/5/2015	\$915.00	SUPPLIES
Paid Chk# 009269 JEFF TEICHER	11/5/2015	\$260.00	SERVICES - LIONS PARK
Paid Chk# 009270 THIELEN MACHINE & WELDING,	11/5/2015	\$15.00	REPAIRS
Paid Chk# 009271 THUNDER VALLEY	11/5/2015	\$169.45	SUPPLIES & REPAIR
Paid Chk# 009272 TOSHIBA FINANCIAL SERVICES	11/5/2015	\$115.09	COPIER LEASE
Paid Chk# 009273 TOTAL LAWN CARE	11/5/2015	\$86.00	
Paid Chk# 009274 VERIZON	11/5/2015	\$263.12	PHONE SERVICE
Paid Chk# 009275 VMG	11/5/2015	\$81.45	SUPPLIES
Paid Chk# 009276 XCEL ENERGY	11/5/2015	\$3,514.48	ELECTRIC
<b>Total Checks</b>		<b>\$119,964.91</b>	

CHECK#	TO:	FOR:	AMOUNT
EFT192E	IRS	Payroll Taxes	348.53
EFT193E	Select Account	Flex	48.00
EFT194E	GWRS/MN	MN DCP	200.00
EFT195E	IRS	Payroll Taxes	1,928.95
EFT196E	PERA	PERA	1,728.49
40016	Petty Cash	Petty Cash	300.00
EFT197E	MN Revenue	State withholding tax	721.00
EFT198E	MN Revenue	Sales Tax	569.00
40017	USPS	Stamps	196.00
EFT199E	GWRS/MN	MN DCP	200.00
EFT200E	IRS	Payroll Taxes	1,920.29
EFT201E	PERA	PERA	1,743.08
JE-2015	Water Treatment Plant	October Usage	8,658.00
22735-			
22742	Payroll	Salaries	7,201.25
22743-			
22750	Payroll	Salaries	7,214.16
<b>TOTAL:</b>			<b>\$ 32,976.75</b>

**GRAND TOTAL: \$ 152,941.66**