

Regular Meeting
October 5, 2016
7:00 p.m.

With due call and notice thereof, the October 5, 2016 Regular Council Meeting of the City of Eden Valley was called to order by Mayor Bengtson at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, Thielen and Kern, and Clerk Haag. Also present Public Works Director Rademacher, Police Chief Junker, City Engineer Louwagie and others. Mayor Bengtson presided.

The agenda was approved on a motion by Thielen, seconded by Kern. A motion to approve the consent agenda was made by Bengtson. Items on the consent agenda included Approve Minutes of September 7, 2016 regular meeting, Approve Donation Resolution #2016-20. Motion to approve consent agenda was seconded by Sheets and carried unanimously.

Kent Medalen, MNDOT District 8 Project Manager, was scheduled to be on the agenda, but was not able to attend due to illness. Clerk Haag reported the open house to discuss MNDOT's plans for the 2018 project on Hwy 22 South, as well as Hwy 55 within the city is scheduled for Tuesday, October 25th from 4:30 to 6 p.m. and Medalen would be willing to meet with the Council at 6:00 p.m. that night, or come to a different Council meeting. Mayor Bengtson scheduled a special meeting for Tuesday, October 25th, at 6:00 p.m. to meet with Medalen and discuss the proposed 2018 project.

City Engineer Kent Louwagie was present to provide a report on the capital improvement proposals he and Public Works Director Rademacher have been working on, as well as the sewer televising that had taken place on the south side of the city to determine if sewer main could be repaired by installing a liner in the existing mains. He provided an incident snapshot report of the televising that had been done and reviewed areas where tree roots had grown into the sewer lines as well as areas where inflow and infiltration were evident. He explained many areas showing high concentration of tree roots were homeowner service lines and reported he and Rademacher had discussed the possibility of lining the portion of the service lines that were in the city right-of-way in order to help alleviate some of the issues. In addition, if a project were proposed it was suggested public information meetings be held in the planning process to inform residents of potential issues in their service lines and possibly provide them the opportunity to repair their service lines with the city's project. Louwagie also provided copies of a preliminary 2016 Capital Improvement Plan for the City, showing 2 proposed street and utility projects, one in 2018 and one in 2020, with estimated costs of \$902,900 for the 2018 project and \$1,902,000 for the 2020 project. Project information was briefly reviewed, and Louwagie suggested PFA financing be considered, explaining an engineer's report on a proposed project would need to be submitted to PFA by March 2017 in order to apply for the Project Priority Listing, with rankings of projects announced in August 2017, at which time the City would know if they were eligible for funding. The application process does not commit the City to completing the project. Louwagie and Rademacher also reported they were continuing to work on the capital improvement plan and hoped to have a 10-year plan for Council review in the near future.

Fire Department recommendation to appoint new members Jay Hemmesch, Brandon Stenger and Peter Stenger were approved unanimously on a motion by Kern, seconded by Bradshaw.

Planning & Zoning minutes from the September 28, 2016 meeting were reviewed, with recommendations to approve site permits for Troy Huschle and Thomas Obar. A motion to approve the site permit applications and accept the minutes of the September 28, 2016 planning & zoning minutes was made by Bengtson, seconded by Thielen, and carried unanimously.

Resolution #2016-21, A Resolution Setting the Administrative Offense Penalties, updating the penalty fee to include General Parking violations under 1402.020 was introduced and moved for adoption by Thielen. Motion was seconded by Kern. Voting in favor were Sheets, Bradshaw, Bengtson, Thielen and Kern; against: none, whereby Resolution #2016-21 was duly adopted.

Joint Water Board minutes from the September 29, 2016 semi-annual meeting were reviewed. The Water Board recommended increasing the city contributions from the Cities of Eden Valley and Watkins from \$4.50/1000 gallons to \$5.00/1000 gallons effective January 1, 2017. Review of the minutes showed the contribution rate had not been increased since the plant first started operation seventeen years ago, and increasing maintenance costs plus decreasing use of water has resulted in shortages of operating capital. After discussion, a motion was made by Bengtson to approve the recommendation of the Joint Water Board and increase the city's contribution from \$4.50/1000 gallons to \$5.00/1000 gallons effective January 1, 2017. Motion was seconded by Bradshaw and carried unanimously.

The ordinance codification questionnaire was briefly reviewed. Since the planned workshop had been cancelled due to health reasons, it was suggested the City request an extension of the October 21 deadline for review. Several areas may also require City Attorney review as well, and Councilor Bradshaw suggested the Council complete their review as a group first and then refer any questions they may have to the City Attorney for his review. Haag will request an extension and Mayor Bengtson scheduled a workshop for Council review for October 20, 2016, at 7:00 p.m. in the Civic Center.

Mayor Bengtson opened the Public Forum. There were no comments, but two members of the Eden Valley Boy Scouts and their leader were present to observe the Council meeting and Mayor Bengtson welcomed and recognized them for their attendance and interest in city politics.

The Clerk presented the bills.

Total Expense: \$ 158,868.44

A motion to approve the bills, with the exception of the bill from Thielen Machine and Welding, was made by Thielen, seconded by Kern, and carried unanimously. A motion to pay the bill from Thielen Machine & Welding was made by Bengtson, seconded by Kern, and carried, with Thielen abstaining.

Haag provided copies of correspondence from Eden Valley Hawks Manager Bob Geislinger regarding improvements they had completed at the athletic field and their appreciation to

Public Works Director Rademacher for his assistance. Cash and Investment report as of September 30, 2016 was provided for Council review. The special closed meeting for union negotiations had been postponed and Haag reported Union Representative Rick Nelson had provided dates of October 19, 20, & 26 when he would be available for a meeting. After checking schedules, Mayor Bengtson requested Haag check on Nelson's availability for a meeting in November. Haag also reported the Library Board has requested clarification on when there would be a rental charge for Event Center use. Discussion followed, with Council consensus that meetings of local community groups such as Scouts, Senior Citizens, and Firearms safety classes would not require a rental fee, but other uses would. In addition, use of only the library space in the building for any events sponsored by the Library would not require a rental charge. Haag provided copies of correspondence regarding Central Minnesota Area Transportation Alternatives Program and Funding opportunities, as well as an upcoming Bike Friendly Community Workshop to be held in St. Cloud. Haag will attend the workshop if her schedule allows.

Chief Junker provided the monthly report for September for Council review.

Public Works Director Rademacher reported lift station maintenance was being completed and they had discovered issues with paper toweling plugging up the lift station in the Industrial Park, which will result in costly repairs. Damage to lift stations and sanitary sewer treatment systems because of people flushing toweling, wipes, Kleenex, medications, and other items down the toilets was discussed and Rademacher reported door hangers with information regarding what can be flushed down the toilet and what should not be flushed will be printed and distributed to utility customers. He also reported work has started on sewer main replacement in the alley west of the former Bait Shop, the new sweeper is working well, and flows at the sewer treatment ponds are very high due to wet weather and he anticipates irrigating through October.

Mayor Bengtson reported he had been contacted by CP Rail and the Holiday Train would be coming to Eden Valley on December 11th, with the time schedule to be released shortly.

Next meeting dates will be November 2, 2016, at 7:00 p.m. for the regular meeting, and November 16, 2016, at 7:00 p.m. for a special meeting to canvass election results and review the 2017 proposed budget.

As there was no further business, the meeting was adjourned on a motion by Bengtson, seconded by Thielen.

Attest:

Mona Haag, Clerk/Treasurer

Brent Bengtson, Mayor

CITY OF EDEN VALLEY

*Check Summary Register©

Name	Check Date	Check Amt	
10100 STATE BANK IN EV			
Paid Chk# 009942	AFSCME LOCAL 65	9/26/2016	\$277.36 UNION DUES
Paid Chk# 009943	CENTER POINT ENERGY	9/26/2016	\$426.88 NATURAL GAS
Paid Chk# 009944	JACK'S OIL DISTRIBUTING INC	9/26/2016	\$929.10 GAS
Paid Chk# 009945	MADISON NATIONAL LIFE	9/26/2016	\$439.60 INSURANCE
Paid Chk# 009946	MEEKER COOPERATIVE	9/26/2016	\$578.50 ELECTRIC
Paid Chk# 009947	MN DEPT OF ADMINISTRATION	9/26/2016	\$440.82 SQUAD LEASE
Paid Chk# 009948	NUCARA PHARMACY	9/26/2016	\$635.63 5
Paid Chk# 009949	SELECT ACCOUNT	9/26/2016	\$8.44 INS ADMIN
Paid Chk# 009950	USABLE LIFE	9/26/2016	\$153.00 INSURANCE
Paid Chk# 009951	WEST CENTRAL SANITATION	9/26/2016	\$739.58 SERVICES
Paid Chk# 009952	XCEL ENERGY	9/26/2016	\$1,723.50
Paid Chk# 009953	ALERT-ALL CORP	10/6/2016	\$1,115.50 SUPPLIES
Paid Chk# 009954	AMERIPRIDE SERVICES	10/6/2016	\$155.07 UNIFORM RENTAL
Paid Chk# 009955	JUANITA ARENS	10/6/2016	\$450.00
Paid Chk# 009956	ARVIG	10/6/2016	\$1,568.82 PHONE & SERVICES
Paid Chk# 009957	BCBS/RESOURCE TRAINING	10/6/2016	\$5,020.00 INSURANCE
Paid Chk# 009958	BOLTON & MENK, INC	10/6/2016	\$840.00 ENGINEERING SERVICES
Paid Chk# 009959	BRAUN INTERTEC CORP	10/6/2016	\$797.25 TESTING
Paid Chk# 009960	COMDATA	10/6/2016	\$1,633.65 SUPPLIES, SERVICES, POSTAGE
Paid Chk# 009961	EDEN VALLEY LUMBER CO	10/6/2016	\$146.36 REPAIRS
Paid Chk# 009962	EHLERS & ASSOCIATES INC	10/6/2016	\$750.00 SERVICES
Paid Chk# 009963	ERKENS WATER SOFTENER SE	10/6/2016	\$51.80
Paid Chk# 009964	ETTERMAN ENTERPRISES	10/6/2016	\$58.73 SUPPLIES
Paid Chk# 009965	FLASHS GAS & AUTO	10/6/2016	\$144.00 SERVICES/REPAIRS
Paid Chk# 009966	GARY GRUENKE	10/6/2016	\$210.00 SERVICES
Paid Chk# 009967	GODFATHERS EXTERMINATING	10/6/2016	\$438.19 SERVICES
Paid Chk# 009968	GOPHER STATE ONE-CALL	10/6/2016	\$20.25 SERVICES
Paid Chk# 009969	MONA HAAG	10/6/2016	\$127.98 MILEAGE
Paid Chk# 009970	HEARTLAND SECURITY	10/6/2016	\$62.85 SERVICES
Paid Chk# 009971	HEIMAN INC.	10/6/2016	\$1,010.35 SUPPLIES
Paid Chk# 009972	K & B SOLUTIONS	10/6/2016	\$785.22 SUPPLIES
Paid Chk# 009973	KEEPRS, INC.	10/6/2016	\$231.95 SUPPLIES
Paid Chk# 009974	KELLYS HEATING AND AC	10/6/2016	\$4,068.00 MAINT AGREEMENTS
Paid Chk# 009975	LANGE TRENCHING INC.	10/6/2016	\$456.00 SUPPLIES
Paid Chk# 009976	LEIGHTON BROADCASTING	10/6/2016	\$1,399.00 ADVERTISING
Paid Chk# 009977	LMC	10/6/2016	\$90.00 TRAINING
Paid Chk# 009978	LOCATORS & SUPPLIES, INC	10/6/2016	\$51.63 SUPPLIES
Paid Chk# 009979	MARCO	10/6/2016	\$138.50 COPIER LEASE
Paid Chk# 009980	MARCO TECHNOLOGIES LLC	10/6/2016	\$33.75 SERVICES
Paid Chk# 009981	MEEKER COUNTY SHERIFF	10/6/2016	\$247.99 REPAIRS
Paid Chk# 009982	MIDWEST TESTING LLC	10/6/2016	\$243.65 METER TESTING
Paid Chk# 009983	MINI BIFF LLC	10/6/2016	\$121.42 RENTAL
Paid Chk# 009984	440600 NCPERS MINNESOTA	10/6/2016	\$16.00
Paid Chk# 009985	NELSON SANITATION & RENTAL	10/6/2016	\$1,670.00 SERVICES
Paid Chk# 009986	NOHNER ELECTRIC	10/6/2016	\$104.25 SERVICES
Paid Chk# 009987	OFFICE DEPOT	10/6/2016	\$224.19 SUPPLIES

CITY OF EDEN VALLEY
***Check Summary Register©**

	Name	Check Date	Check Amt
Paid Chk# 009988	BOB PESCHON	10/6/2016	\$200.00
Paid Chk# 009989	JAMES RADEMACHER	10/6/2016	\$35.64 MILEAGE
Paid Chk# 009990	REGENT BROADCASTING-ST CL	10/6/2016	\$168.00 ADVERTISING-MSB
Paid Chk# 009991	CRIS RISBERG	10/6/2016	\$400.00 SERVICES
Paid Chk# 009992	RON'S EXCAVATING INC	10/6/2016	\$5,781.00 HYDRANT REPLACEMENTS
Paid Chk# 009993	ROYAL TIRE	10/6/2016	\$628.46 SUPPLIES
Paid Chk# 009994	SCHLENNER WENNER & CO	10/6/2016	\$4,035.00 ACCOUNTING SERVICES
Paid Chk# 009995	PETE SCHLEPER	10/6/2016	\$1,300.00 SERVICES
Paid Chk# 009996	SHERRIES SIGNS	10/6/2016	\$116.50 SUPPLIES
Paid Chk# 009997	STEARNS COUNTY AUDITOR/TR	10/6/2016	\$500.00 LEGAL
Paid Chk# 009998	STEARNS COUNTY CHIEFS ASS	10/6/2016	\$50.00 DUES
Paid Chk# 009999	SURPLUS SERVICES	10/6/2016	\$260.00 SUPPLIES
Paid Chk# 010000	TEAM LABORATORY	10/6/2016	\$1,562.50 SUPPLIES
Paid Chk# 022856	JEFF TEICHER	10/6/2016	\$270.00 SERVICES
Paid Chk# 022857	THIELEN MACHINE & WELDING,	10/6/2016	\$45.00 REPAIRS
Paid Chk# 022858	JUDY THIELEN	10/6/2016	\$50.00 SERVICES-EVENT CENTER
Paid Chk# 022859	THUNDER VALLEY	10/6/2016	\$15.00 REPAIRS
Paid Chk# 022860	THYSSENKRUPP ELEVATOR	10/6/2016	\$3,054.87 ELEVATOR MAINT
Paid Chk# 022861	TOTAL LAWN CARE	10/6/2016	\$252.86 SERVICES
Paid Chk# 022862	UC LABORATORY	10/6/2016	\$239.00 TESTING
Paid Chk# 022863	VALLEY INN	10/6/2016	\$130.57 SUPPLIES-MSB
Paid Chk# 022864	VERIZON	10/6/2016	\$264.21 PHONE
Paid Chk# 022865	VFBA ASSOC.	10/6/2016	\$187.00
Paid Chk# 022866	XCEL ENERGY	10/6/2016	\$3,854.78 ELECTRIC
Paid Chk# 022867	RITA ANDERSON	10/6/2016	\$120.00 ZONING 7/27, 8/15, 8/24, 9/28
Paid Chk# 022868	MICHAEL RIPLEY	10/6/2016	\$90.00 ZONING 7/27, 8/15, 8/24
Paid Chk# 022869	JESSICA SATHER	10/6/2016	\$120.00 ZONING 7/27, 8/15, 8/24, 9/28
	Total Checks		\$54,565.15

CHECK#	TO:	FOR:	AMOUNT
400640	City of EV	City utilities	1,325.34
40065	Sweeper Services LLC	Street Sweeper (1/2 pymt)	30,000.00
EFT497E	Clearant LLC	MSB online sales fee	24.95
EFT498E	State Bank in Eden Valley	ACH Service fee	6.54
EFT499E- 506E	Payroll	Salaries	8,403.59
EFT507E	GWRS/MN	MN DCP	250.00
EFT508E	PERA	PERA	2,043.67
EFT509E	IRS	Payroll Taxes	2,294.77
EFT510E- 514E	Council	Salaries	1,232.09
EFT515E	PERA	PERA DCP	109.00
EFT516E	Internal Revenue Service	Payroll Taxes	66.79
EFT517E	MN Revenue	State withholding tax	879.64
40066	EV Fire Relief Association	State Fire Aid	22,017.86
40067	EV Fire Relief Association	City Contribution	8,000.00
EFT518E- 526E	Payroll	Salaries	8,593.38
EFT527E	GWRS/MN	MN DCP	250.00
EFT528E	IRS	Payroll Taxes	2,308.72
EFT529E	PERA	PERA	2,030.67
EFT530E	Authnet Gateway	Website services	25.00
JE-201630	Water Treatment Plant	September Usage	9,022.50
EFT531E- 557E	Fire & Rescue	Calls, Mtgs., Training	5,418.78
TOTAL:			\$ 104,303.29
GRAND TOTAL:			\$ 158,868.44