Regular Meeting
September 10, 2014
7:00 p.m.

With due call and notice thereof, the September 10, 2014 Regular Council Meeting of the City of Eden Valley was called to order by Mayor Korman at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Korman, Councilors Gabrelcik and Bradshaw, and Clerk Haag. Absent: Councilors Thielen and Kern. Also present Chief Junker, Public Works Director Rademacher, Chuck DeWolf, and others. Mayor Korman presided and announced the Council would discuss the issues, but hold off on adoption of 2015 proposed budget and levy, plus action on the zoning issue regarding accessory buildings until the full Council was present.

The agenda was approved on a motion by Bradshaw, seconded by Gabrelcik.

The consent agenda was reviewed, and a motion to approve the consent agenda was made by Gabrelcik. Items on the consent agenda were Approve Minutes of August 6, 2014 regular meeting, Adopt Donation Resolution #2014-12, Approve payment of $5500 budgeted annual compensation to Zoning Administrator Haag, Approve investment purchase of $100,000 CD from Synchrony Bank- 6 yr., 2.35% interest rate through Financial Advisor Richard Knowlton, Morgan Stanley. Motion to approve consent agenda was seconded by Bradshaw and carried unanimously.

City Engineer Chuck DeWolf was present to update the Council on the Hwy 22 Street Project. DeWolf reported there has been a lack of activity the last weeks due to the Contractor waiting for the sub-contractor to complete cement work. They anticipate the concrete work will begin in a day or two, weather permitting, and next week the topsoil work and final paving should occur. Mayor Korman reported the two Councilmembers absent from the meeting had asked him to convey their concern with lack of progress on the project as well. DeWolf reported, according to reports they had been given, the concrete subcontractor had been busy elsewhere, but is due to start here tomorrow. Street lighting should be completed in the near future, and punch list items will be completed as well. Councilor Gabrelcik questioned what repercussions, if any, there could be for the delay in completion of the project. DeWolf reported the contract does include liquidated damages conditions and that could be looked at when the project is finalized. MNDOT also would have input on penalties for project delays. Clerk Haag reported Councilor Kern had asked her to convey his concern over the crosswalks not being painted yet, especially since he had requested the work be completed before school opened in September. Pay Estimate #9, in the amount of $145,933.84 to Kuechle Underground, was presented for payment. A motion was made by Bradshaw, seconded by Gabrelcik, and carried unanimously, to approve payment of Pay Estimate #9 as presented.

The next item on the agenda was review of Zoning ordinance in regards to accessory buildings. Mayor Korman reported the issue could be discussed, but no action would be taken until the full Council was present. Mike Kalahar was present and questioned when they anticipated action would occur and it is anticipated action will be taken at the next regular Council meeting scheduled for 7:00 p.m. on October 8, 2014. No further discussion on the issue was held.

The 2015 proposed budget and levy were reviewed. Haag reviewed issues discussed at the budget workshop held on August 26th, including a question raised there regarding 2014 legal

expenses. Budgeted expenses were $10,000 for 2014, and Haag had proposed $10,000 budget for 2015, but 2014 actual at this point are $17,800, which includes legal fees related to the Jack's Addition development agreement and Douglas Ruhland's counter-claim. Haag had reviewed the legal charges and reported $10,800 of the $17,800 was related to those issues, so $10,000 budget for 2015 should be sufficient. The proposed general fund budget for 2015 was reviewed, with Haag reporting increases based on discussions at the budget workshop included $4200 in the Police Department to add 10 hours/week of part-time coverage during the summer months, $5000 in the Street Department for sweeping services, $8000 for street repairs, and $2500 in various departments for natural gas expense. Total proposed budgeted expense in the general fund is $861,835, and revenue is $836,690, with approximately $25,000 in expense over revenue. 2014 general fund budget projected $18,000 expense over revenue to be taken from reserves. Haag reported the bond levy needed in 2015 for the street project that is underway is $60,000 which alone would increase the total city levy from $400,000 to $460,000, a 15% increase. General Fund reserves at the end of 2013 were projected to cover 8 ½ months of operating expenses, at an estimate of $60,000 to $65,000 per month and Council goal is to retain at least 6 months of reserves. Haag suggested the Council consider leaving the 2015 general fund levy the same as 2014, and use reserves to cover any excess of expense over revenue, and only increase the bond levies for 2015. After discussion, it was suggested Haag contact Council members not present to determine when they would be available next week for a special meeting to further discuss the proposed budget and levy and take action to adopt them. Once a date is determined proper notice will be posted and reported.

Minutes of the August 27, 2014 Planning and Zoning Commission regular meeting were reviewed. Review of the regular meeting minutes showed site permit applications from Crystal Pastien for a gazebo/deck/walkway and Kyle New for a garage were received, and recommended for approval. After review, a motion to accept the August 27, 2014 minutes of the Planning & Zoning Commission as presented and approve recommended site permit applications was made by Gabrelcik, seconded by Bradshaw, and carried unanimously.

Mayor Korman opened the Public Forum. There were no comments, but Haag had provided a copy of the public forum policy adopted by the City Council on July 12, 2006 for the Council's information and Korman reviewed the information with the Council.

The Clerk presented the bills.

Total Expense: $ 299,632.87

A motion to approve the bills was made by Bradshaw, seconded by Gabrelcik, and carried unanimously.

Clerk Haag provided sample rental ordinance information from the cities of Foley, St. Martin, Morris, Barrett, and Heron Lake for the Council's review and future discussion.
Information on 2014 LMC regional meetings was provided to the Council, with the October 30th meeting scheduled in Waite Park the closest one in the area. Councilmembers interested in attending should contact Haag for registration.
Stearns County Assessor's office had sent out the Agreement for property assessment services between Stearns County and the City of Eden Valley. The contract was similar to previous agreements with the only change being the contract is no longer a two-year contract, but a five-year, with a provision having an automatic renewal for each subsequent year after the initital

five year term. After review, the Agreement was unanimously approved on a motion by Gabrelcik, seconded by Bradshaw.
Correspondence from the MN Department of Health notifying the Council we have satisfactorily passed the audit of our wellhead protection plan was reviewed.
Haag provided the report of cash and investment balances as of 8/31/14.
Haag reported Dolores Stewart has completed her time with the Senior Community Service Employment Program as of September 4, 2014. Haag requested the Council consider allowing her to have Dolores fill in at the office as needed in the next couple of weeks when she is gone to conferences, etc., until a replacement is found and the Council agreed to the request.

Chief Junker provided July and August reports to the Council.

Public Works Director Rademacher reported Stearns County is considering cutting the STS program from the 2015 budget and Haag has conveyed concerns to Commissioner Mergen, but additional contact may be needed. Rademacher noted the City utilizes STS crews for numerous projects throughout the year.
He reported sewer vac services came in and cleaned lift stations, plus assisted water leak detection services in locating a water main leak on Hwy 55, which has been fixed, but there may be another leak near the intersection of 55 & 22 and he will check into that further.
He also reported on other maintenance issues throughout the City and is obtaining bids on lining the sewer in various areas where there are major I & I issues, including by the fire hall and on Park Ave. W. in the Industrial Park.

Next meeting dates will be sometime next week for a special meeting to review and adopt the 2015 budget and levy, and the regular meeting date is October 8, 2014 at 7:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Gabrelcik, seconded by Bradashaw.

Attest:

Mona Haag, Clerk/Treasurer	Peter Korman, Mayor

CITY OF EDEN VALLEY

*Check Summary Register©

August 2014 to September 2014

	Name	Check Date	Check Amt	
10100 STATE BANK IN EV				
Paid Chk# 008079	A & P PRODUCTIONS	8/15/2014	$600.00	MSB - SOUND/LIGHTING
Paid Chk# 008080	GREG HUBERTY	8/15/2014	$0.00	MSB SERVICES
Paid Chk# 008081	JOHN HOLM INC	8/15/2014	$8,500.00	MSB SERVICES
Paid Chk# 008082	MIDWEST SOUND & STAGE	8/15/2014	$650.00	MSB STAGE
Paid Chk# 008083	ANGELA WEGGEN	8/18/2014	$48.32	MSB SUPPLIES
Paid Chk# 008084	GREG HUBERTY	8/18/2014	$1,250.00	MSB SERVICES ADJUSTED
Paid Chk# 008085	JERRYS MEATS & PROCESSING	8/18/2014	$692.00	MSB SUPPLIES
Paid Chk# 008086	PAT ARNOLD	8/26/2014	$151.80	ELECTION JUDGE & MILEAGE
Paid Chk# 008087	LONA BRUTGER	8/26/2014	$163.36	ELECTION JUDGE & MILEAGE
Paid Chk# 008088	ANNA MORAN	8/26/2014	$160.80	ELECTION JUDGE & MILEAGE
Paid Chk# 008089	DAVID MORAN	8/26/2014	$73.36	ELECTION JUDGE & MILEAGE
Paid Chk# 008090	PAT SCHLANGEN	8/26/2014	$139.80	ELECTION JUDGE & MILEAGE
Paid Chk# 008091	NICOLE SCHULTZ	8/26/2014	$175.36	ELECTION JUDGE & MILEAGE
Paid Chk# 008092	SHERRIE TEICHER	8/26/2014	$151.80	ELECTION JUDGE & MILEAGE
Paid Chk# 008093	SHERRI ZIEGELMEIER	8/26/2014	$73.36	ELECTION JUDGE & MILEAGE
Paid Chk# 008094	AFSCME LOCAL 65	8/26/2014	$242.58	Union Dues - August
Paid Chk# 008095	CENTER POINT ENERGY	8/26/2014	$432.71	Natural gas
Paid Chk# 008096	FLEET SERVICES	8/26/2014	$558.31	SQUAD LEASE
Paid Chk# 008097	GRAPHIC PRINTING SOLUTIONS	8/26/2014	$747.75	MSB T-SHIRTS
Paid Chk# 008098	JACK'S OIL DISTRIBUTING INC	8/26/2014	$1,917.11	GAS & OIL
Paid Chk# 008099	MADISON NATIONAL LIFE	8/26/2014	$348.04	Insurance
Paid Chk# 008100	MEEKER COOPERATIVE	8/26/2014	$719.50	ELECTRIC
Paid Chk# 008101	MN REVENUE	8/26/2014	$821.01	State Withholding tax
Paid Chk# 008102	MORGAN STANLEY	8/26/2014	$100,000.00	INVESTMENT
Paid Chk# 008103	SELECT ACCOUNT	8/26/2014	$186.48	FLEX & ADMIN
Paid Chk# 008104	T-MOBILE	8/26/2014	$112.38	PHONE SERVICE
Paid Chk# 008105	TOM KRAEMER INC	8/26/2014	$1,096.40	RENTAL - MSB
Paid Chk# 008106	VALLEY DAZE COMMITTEE	8/26/2014	$200.00	SERVICES - (HAWKS DONATION)
Paid Chk# 008107	WEST CENTRAL SANITATION	8/26/2014	$180.13	SERVICES
Paid Chk# 008108	XCEL ENERGY	8/26/2014	$1,958.76	
Paid Chk# 008116	AMERIPRIDE SERVICES	9/11/2014	$124.16	UNIFORM RENTAL
Paid Chk# 008117	JUANITA ARENS	9/11/2014	$450.00	SERVICES
Paid Chk# 008118	ARNOLDS OF KIMBALL	9/11/2014	$121.62	SUPPLIES
Paid Chk# 008119	ARVIG	9/11/2014	$1,615.03	PHONE SERVICE
Paid Chk# 008120	BCBS/RESOURCE TRAINING	9/11/2014	$5,601.00	INSURANCE
Paid Chk# 008121	BOLTON & MENK, INC	9/11/2014	$63,586.40	SERVICES
Paid Chk# 008122	CENTRA CARE HEALTH PAYNES	9/11/2014	$2,403.58	PHYSICALS & SUPPLIES
Paid Chk# 008123	CENTRAL MCGOWAN	9/11/2014	$6.20	RENTAL
Paid Chk# 008124	CHICKADEE TREE	9/11/2014	$60.00	SUPPLIES
Paid Chk# 008125	COMDATA	9/11/2014	$718.17	SUPPLIES & SERVICE
Paid Chk# 008126	CUSTOM DRYWALL INNOVATIO	9/11/2014	$2,000.00	SERVICES
Paid Chk# 008127	EDEN VALLEY LUMBER CO	9/11/2014	$242.12	SUPPLIES
Paid Chk# 008128	ERKENS WATER SOFTENER SE	9/11/2014	$27.90	SUPPLIES
Paid Chk# 008129	GOPHER STATE ONE-CALL	9/11/2014	$24.65	SERVICES
Paid Chk# 008130	MONA HAAG	9/11/2014	$151.20	MILEAGE
Paid Chk# 008131	HABBEN HENNEN & CO P.A.	9/11/2014	$2,080.48	AUDIT SERVICES

CITY OF EDEN VALLEY

*Check Summary Register©

August 2014 to September 2014

	Name	Check Date	Check Amt	
Paid Chk# 008132	HENRYS WATERWORKS	9/11/2014	$438.52	SUPPLIES
Paid Chk# 008133	HYDRO ENGINEERING	9/11/2014	$8,035.13	REPAIRS
Paid Chk# 008134	JACK'S OIL DISTRIBUTING INC	9/11/2014	$1,188.18	GAS & OIL
Paid Chk# 008135	JIM NEUMAN SMALL ENGINE RE	9/11/2014	$258.02	SUPPLIES & REPAIRS
Paid Chk# 008136	KAESER & BLAIR INC	9/11/2014	$489.55	SUPPLIES
Paid Chk# 008137	KEEPRS, INC.	9/11/2014	$70.63	SUPPLIES
Paid Chk# 008138	LMC	9/11/2014	$1,173.00	DUES - MAYOR & CITY
Paid Chk# 008139	LMCIT	9/11/2014	$1,585.45	LEGAL/INSURANCE CLAIM
Paid Chk# 008140	MARC	9/11/2014	$232.04	SUPPLIES
Paid Chk# 008141	MEEKER COUNTY ASSESSOR	9/11/2014	$3,159.00	SERVICES
Paid Chk# 008142	MEEKER COUNTY ATTORNEY	9/11/2014	$310.00	LEGAL
Paid Chk# 008143	MEEKER COUNTY SHERIFF	9/11/2014	$20.00	REPORT CFS14000302
Paid Chk# 008144	MINI BIFF LLC	9/11/2014	$242.88	RENTAL
Paid Chk# 008145	MINNESOTA COMPUTER SYST	9/11/2014	$148.20	SUPPLIES & MAINTENANCE
Paid Chk# 008146	MN DEPARTMENT OF HEALTH	9/11/2014	$680.00	MDH CONNECTION FEE
Paid Chk# 008147	M-R SIGNS	9/11/2014	$177.43	SUPPLIES
Paid Chk# 008148	NATIONAL CHILD SAFETY	9/11/2014	$75.00	AMERICAN LEGION POST CONTRIBUT
Paid Chk# 008149	440600 NCPERS MINNESOTA	9/11/2014	$16.00	INSURANCE
Paid Chk# 008150	NOHNER ELECTRIC	9/11/2014	$73.30	REPAIRS
Paid Chk# 008151	OFFICE DEPOT	9/11/2014	$52.23	SUPPLIES
Paid Chk# 008152	PAYNESVILLE PRESS	9/11/2014	$49.36	ADVERTISING & PRINTING
Paid Chk# 008153	BOB PESCHON	9/11/2014	$200.00	SERVICES
Paid Chk# 008154	RAMSEY PRINTING	9/11/2014	$72.00	ADV & PRINTING
Paid Chk# 008155	RIDGEWATER COLLEGE	9/11/2014	$800.00	TRAINING
Paid Chk# 008156	RINKE NOONAN	9/11/2014	$23.60	LEGAL
Paid Chk# 008157	CRIS RISBERG	9/11/2014	$500.00	SERVICES
Paid Chk# 008158	JACK SCHLANGEN	9/11/2014	$55.00	SUPPLIES
Paid Chk# 008159	JAMES SCHUTZ	9/11/2014	$902.00	SERVICES
Paid Chk# 008160	SELECT ACCOUNT	9/11/2014	$324.41	
Paid Chk# 008161	SRWD	9/11/2014	$3,105.00	LOAN PAYMENT
Paid Chk# 008162	JEFF TEICHER	9/11/2014	$255.00	SERVICES
Paid Chk# 008163	THIELEN EXCAVATING	9/11/2014	$5,995.00	REPAIRS
Paid Chk# 008164	THIELEN MACHINE & WELDING,	9/11/2014	$15.00	REPAIRS
Paid Chk# 008165	THUNDER VALLEY	9/11/2014	$317.95	REPAIRS
Paid Chk# 008166	TOSHIBA FINANCIAL SERVICES	9/11/2014	$134.72	COPIER LEASE
Paid Chk# 008167	TOTAL LAWN CARE	9/11/2014	$86.00	
Paid Chk# 008168	UC LABORATORY	9/11/2014	$1,430.10	TESTING
Paid Chk# 008169	VALLEY DAIRY SUPPLY, INC.	9/11/2014	$10.80	SUPPLIES
Paid Chk# 008170	VALLEY QUICK STOP	9/11/2014	$53.52	PROPANE
Paid Chk# 008171	VALLEY VIEW ELECTRIC	9/11/2014	$1,170.65	REPAIRS
Paid Chk# 008172	VERIZON	9/11/2014	$96.04	CELL SERVICE
Paid Chk# 008173	VMG	9/11/2014	$109.72	SUPPLIES
Paid Chk# 008174	VOSS PLUMBING & HEATING	9/11/2014	$6,606.80	REPAIRS
Paid Chk# 008175	WEST CENTRAL SANITATION	9/11/2014	$86.46	SERVICES
Paid Chk# 008176	XCEL ENERGY	9/11/2014	$6,089.89	ELECTRIC SERVICE
		Total Checks	$248,477.21	

CHECK#	TO:	FOR:	AMOUNT
39946	USPS	Mail lead/copper samples	21.70
EFT34E	ING	MN DCP	100.00
EFT35E	IRS	Payroll Taxes	2,045.99
EFT36E	PERA	PERA	1,654.25
39947	Valley Inn	Election Judge meals	36.16
39948	SpeakEasy	Election Judge meals	34.20
39949	State Bank in Eden Valley	Cash start - MSB	2,675.00
39950	Becky Stenger	Supplies – MSB	502.62
EFT37E	ING	MN DCP	100.00
EFT38E	IRS	Payroll Taxes	1,903.16
EFT39E	PERA	PERA	1,635.64
39952	Valley Inn	Supplies – Nitrate clinic	27.77
39953	PreCast Systems	City Sign downpayment	1,650.00
39954	USPS	Postage	136.00
39955	Jay & Cindy Kuechle	Refund	139.30
JE-2014-22	Water Treatment Plant	August Usage	13,095.00
EFT40E	ING	MN DCP	100.00
EFT41E	IRS	Payroll Taxes	1,950.49
EFT42E	PERA	PERA	1,723.97
22332-22338	Payroll	Salaries	7,280.80
22339-22345	Payroll	Salaries	7,077.34
22346-22352	Payroll	Salaries	7,266.27
		TOTAL:	$ 51,155.66
		GRAND TOTAL:	$ 299,632.87