

Regular Meeting
September 7, 2016
7:00 p.m.

With due call and notice thereof, the September 7, 2016 Regular Council Meeting of the City of Eden Valley was called to order by Mayor Bengtson at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, Thielen and Kern, and Clerk Haag. Also present Public Works Director Rademacher, Police Chief Junker, and others. Mayor Bengtson presided.

The agenda was approved on a motion by Bradshaw, seconded by Sheets.

A motion to approve the consent agenda was made by Thielen. Items on the consent agenda included Approve Minutes of August 3, 2016 regular meeting, Approve Minutes of August 31, 2016 Public Hearing & Special Meeting, Approve Donation Resolution #2016-18, Approve LG220 Application for Exempt Permit for North Browns Lake raffle on July 15, 2017 with no waiting period, Approve investment purchases of \$162,000 CD from HSBC Bank – 6 yr. 2% interest rate with 2-yr. call option and \$127,000 CD from Discover Bank – 7 yr. 1.8% interest rate through Financial Advisor Richard Knowlton, Morgan Stanley, Approve budgeted Transfers of \$10,000 from General Fund to Fire Truck Equipment Fund, \$9500 from Sewer Fund to 2007 GO Bond Debt Service Fund, \$9000 Street and \$5,000 Parks from General Fund to Streets & Park Equipment Fund. Motion to approve consent agenda was seconded by Bradshaw and carried unanimously.

The 2017 proposed budget as reviewed at the August 31, 2016 special Council meeting was presented, with the recommended \$60,000 increase in the proposed levy to result in a balanced budget. Mayor Bengtson reminded the Council the proposed levy could be lowered in December, but not increased. Resolution #2016-19 was introduced and moved for adoption by Thielen as follows:

RESOLUTION APPROVING PROPOSED TAX LEVY

BE IT RESOLVED, by the City Council of the City of Eden Valley, Counties of Meeker and Stearns, Minnesota, that the following sums of money be levied for the current year, collectible in 2017, upon the taxable property in the City of Eden Valley, for the following purposes.

GENERAL FUND LEVY	\$	480,000.00
2013B GO IMPROVEMENT BOND	\$	<u>60,000.00</u>
TOTAL LEVY TO BE CERTIFIED	\$	540,000.00

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Meeker and Stearns Counties, Minnesota.

Motion was seconded by Bradshaw. Voting in favor were Sheets, Bradshaw, Bengtson, Thielen and Kern; against: none, whereby Resolution #2016-19 was duly adopted. A motion was made by Bengtson to adopt the 2017 Proposed Budget as presented. Motion was seconded by Sheets and carried unanimously. The public hearing to review

the proposed 2017 budget and levy was set for December 7, 2016, at 7:00 p.m. in the Civic Center meeting room.

Correspondence was received from Sean Ferrari, new owner of Eden Terrace Park, requesting the Council consider waiving water and sewer base fees for mobile homes in the park, and instead charge one base fee for the entire park, since there is a master meter for the park that registers the total gallons used. Eden Terrace on-site Manager Brad Schmitz was present on Ferrari's behalf. Discussion followed on billing procedures, with Haag reporting per city ordinance base fees were per building, with the definition of building including mobile homes, and not related to the number of meters read by the Public Works Department. Base fees, along with rates are used to cover maintenance and operation of the water and sewer departments and, if waived, the revenue will need to come from other customers in the city and will result in rate or base fee increase. The history of billing water and sewer in the mobile home park was reviewed, with billing related per mobile home consistent throughout its history. Public Works Director Rademacher also reported on issues with frozen pipes and leaking pipes that led to installation of a master meter for improved water use accountability and Manager Schmitz reported he was also aware of continued maintenance issues. Haag reported the current number of mobile homes listed on city records is 35, and the park owner is to notify the City if that number changes. Schmitz thought the actual number was less than that and will notify the city office of the actual number once he obtains the count. After discussion, a motion was made by Bengtson to deny the request by Ferrari to waive base fees in the mobile home park. Motion was seconded by Bradshaw, and carried with Sheets abstaining.

A request for approval of a subordination agreement for the Housing Rehab grant/loan lien on the Curt Holmberg property has been received. After discussion, the subordination agreement was unanimously approved on a motion by Thielen, seconded by Bengtson.

A special event permit application to allow angle parking on Stearns Avenue West for an auto show on September 29, 2016, from 4-8 p.m. was submitted by Dee Dee's Corner Bar, and unanimously approved on a motion by Bengtson, seconded by Bradshaw.

The proposed Stearns County Attorney prosecution contract for 2017-2018 was reviewed, with the annual rate increasing from \$1000 to \$1500. A motion was made by Thielen to approve the contract as presented. Motion was seconded by Kern, and carried unanimously.

Police Chief Junker reported he had been working with City Attorney Ripple on an ordinance to address illegal parking issues in the city with administrative fines instead of the State parking fine of \$138 and presented the following for Council consideration:

ORDINANCE NO. 2016-5

AN ORDINANCE AMENDING CHAPTER 14 OF THE EDEN VALLEY CITY CODE

The Eden Valley City Council ordains:

Section 1: Section 1402.000 of the City Code is amended as follows (addition of Subdivision 8):

1402.000 AN ORDINANCE FOR THE ESTABLISHING OF THROUGH STREETS AND PARKING REGULATIONS AND SPEED LIMITS AND MOTOR VEHICLE OPERATION REGULATIONS WITHIN THE LIMITS OF THE CITY OF EDEN VALLEY.

1402.020. Subdivision 8.

Every vehicle parked upon any street with a curb shall be parked parallel to the right hand curb and with the right hand wheels of such vehicle within twelve (12) inches of the curb except on streets where angle parking is required and designated. On any such street, every vehicle parked shall be parked with such vehicle facing the curb or away from the traveled portion of the street at an angle of approximately forty-five (45) degrees from the direction of travel on the adjacent traffic lane and aligned between the painted marking on the street or curb indicating the parked space. No vehicle longer than twenty-two (22) feet shall be parked in any angle parking space. On any street without a curb, every vehicle shall be parked to the right of the main traveled portion thereof and parallel thereto facing the direction of travel in the adjacent traffic lane in such a manner as to not interfere with the free flow of traffic. No vehicle shall park in an area that is painted yellow. No vehicle shall park in a handicapped parking spot without the proper license plate designator or the proper placard designated as handicapped.

Section 2: This Ordinance shall be effective upon publication.

After discussion, a motion was made by Bengtson to adopt Ordinance No. 2016-5. Motion was seconded by Thielen, and carried unanimously. Junker reported the fines would be updated on the administrative fine resolution at the next regular meeting.

Mayor Bengtson opened the Public Forum. There were no comments.

The Clerk presented the bills.

Total Expense: \$ 137,199.78

A motion to approve the bills as presented was made by Bradshaw, seconded by Kern, and carried unanimously.

An invitation from Sauk River Watershed District to attend their 30th Anniversary Dinner and Celebration on September 27th was provided to the Council and Haag requested those interested in attending notify her by September 9th so she could provide the rsvp. Correspondence from American Legal Publishing Company regarding the ordinance codification process was reviewed and a workshop was scheduled for September 28, 2016 at 7:00 p.m. to review the draft and provide responses to questions from American Legal. Union negotiations are also scheduled for September 28th, with a special closed meeting at 6:30 p.m. Information on League of MN Cities Regional meetings was provided to the Council, with Paynesville hosting the October 13th meeting. Haag requested Council members interested in attending contact her in order to register and Councilor Sheets indicated she would be attending. Haag provided the Cash and Investment report as of August 31, 2016 for Council review. The proposed

Independent Contractor Agreement for Eden Valley Zoning Administrator/Compliance Officer Services was presented for Council review and Haag reported Brian Peterka had also been given a copy for review. After discussion, a motion was made by Bradshaw, seconded by Sheets, and carried unanimously to approve the Independent Contractor Agreement as presented.

Chief Junker provided the monthly report for August for Council review. He reported on various issues, including the need for a new computer for part-time officers and consideration of purchase of body cams for the Department. Discussion followed on use policies needed, compatibility with the squad camera, data storage, data privacy issues, and activation of the body cams.

Public Works Director Rademacher reported Chessa Frahm, of Stearns County Soil & Water Conservation Service, has assisted the City in obtaining \$9680 in grant funds to be used for Wellhead Protection services, including hosting a nitrate clinic, sponsoring the annual water festival, public education opportunities, and researching potential contamination sites in the drinking water source management area of the cities' wellhead. He also reported on various issues in the department including upcoming alley and sewer work, as well as general operations. Mayor Bengtson reported he had been contacted by Tom Inselman regarding an area near the former Mike's Standard station where the sidewalk appears to be sinking and questioned whether it was the city's to repair, or the property owner. Rademacher will look at the area in question to determine the answer.

A thank-you from the Paul Kerzman family was read by Mayor Bengtson.

Emergency management and the recent tornado in Watkins were discussed, with Emergency Management Director Rademacher reporting he has been in contact with both Watkins and Meeker County regarding some of the issues. Review of the city's current emergency plan was recommended.

Next meeting dates will be September 28, 2016 for a special closed meeting for union negotiations at 6:30 p.m., with a Council workshop on ordinance codification at 7:00 p.m. and regular Council meeting is scheduled for October , 2016, at 7:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Thielen, seconded by Sheets.

Attest:

Mona Haag, Clerk/Treasurer

Brent Bengtson, Mayor

CITY OF EDEN VALLEY

*Check Summary Register©

Name	Check Date	Check Amt
10100 STATE BANK IN EV		
Paid Chk# 009866 AFSCME LOCAL 65	8/26/2016	\$272.31 UNION DUES
Paid Chk# 009867 PAT ARNOLD	8/26/2016	\$114.00 ELECTION JUDGE
Paid Chk# 009868 LONA BRUTGER	8/26/2016	\$187.32 ELECTION JUDGE
Paid Chk# 009869 CENTER POINT ENERGY	8/26/2016	\$424.44 NATURAL GAS
Paid Chk# 009870 JACK'S OIL DISTRIBUTING INC	8/26/2016	\$992.12 GAS
Paid Chk# 009871 LEIGHTON BROADCASTING	8/26/2016	\$2,040.00 ADVERTISING-MSB
Paid Chk# 009872 LMCIT	8/26/2016	\$17,182.00 INSURANCE
Paid Chk# 009873 MADISON NATIONAL LIFE	8/26/2016	\$439.60 INSURANCE
Paid Chk# 009874 MEEKER COOPERATIVE	8/26/2016	\$418.50 ELECTRIC
Paid Chk# 009875 MN DEPT OF ADMINISTRATION	8/26/2016	\$441.42 SQUAD LEASE
Paid Chk# 009876 ANNA MORAN	8/26/2016	\$137.40 ELECTION JUDGE
Paid Chk# 009877 PRO MAINTENANCE INC	8/26/2016	\$3,938.90 EVEN CENTER MAINT/REPAIR
Paid Chk# 009878 PAT SCHLANGEN	8/26/2016	\$78.00 ELECTION JUDGE
Paid Chk# 009879 NICOLE SCHULTZ	8/26/2016	\$73.32 ELECTION TRAINING MILEAGE
Paid Chk# 009880 SELECT ACCOUNT	8/26/2016	\$8.44 INS ADMIN
Paid Chk# 009881 SRWD	8/26/2016	\$3,105.00 LOAN PAYMENT
Paid Chk# 009882 SHERRIE TEICHER	8/26/2016	\$150.00 ELECTION JUDGE
Paid Chk# 009883 WEST CENTRAL SANITATION	8/26/2016	\$68.23 SERVICES
Paid Chk# 009884 XCEL ENERGY	8/26/2016	\$1,695.30
Paid Chk# 009885 SHERRI ZIEGELMEIER	8/26/2016	\$49.20 ELECTION TRAINING MILEAGE
Paid Chk# 009886 AMERIPRIDE SERVICES	9/8/2016	\$197.33 UNIFORM RENTAL
Paid Chk# 009887 JUANITA ARENS	9/8/2016	\$450.00 SERVICES-BROOKVIEW
Paid Chk# 009888 ARVIG	9/8/2016	\$1,573.79 PHONE
Paid Chk# 009889 BOB TOTAL COUNTRY	9/8/2016	\$1,200.00 ADVERTISING
Paid Chk# 009890 BOLTON & MENK, INC	9/8/2016	\$420.00 ENGINEERING SERVICES
Paid Chk# 009891 CENTRAL MCGOWAN	9/8/2016	\$13.64 RENTAL
Paid Chk# 009892 CLARKE MOSQUITO CONTROL	9/8/2016	\$378.00 SUPPLIES-MSB
Paid Chk# 009893 COMDATA	9/8/2016	\$1,121.84 CREDIT CARD
Paid Chk# 009894 EDEN VALLEY LUMBER CO	9/8/2016	\$14.99 SUPPLIES
Paid Chk# 009895 EMP, INC	9/8/2016	\$637.30 SUPPLIES
Paid Chk# 009896 ERKENS WATER SOFTENER SE	9/8/2016	\$44.40
Paid Chk# 009897 ERTL HARDWARE	9/8/2016	\$1.69 SUPPLIES
Paid Chk# 009898 NEIL FREEMAN	9/8/2016	\$150.00 ADVERTISING
Paid Chk# 009899 GOPHER STATE ONE-CALL	9/8/2016	\$14.85 SERVICES
Paid Chk# 009900 GRANITE WATER WORKS	9/8/2016	\$9,766.44 SERVICES
Paid Chk# 009901 MONA HAAG	9/8/2016	\$129.60 MILEAGE
Paid Chk# 009902 HYDRO ENGINEERING	9/8/2016	\$545.99 SEWER IRRIGATION REPAIR
Paid Chk# 009903 JIM NEUMAN SMALL ENGINE RE	9/8/2016	\$173.66 SUPPLIES
Paid Chk# 009904 JOHNSON JET-LINE	9/8/2016	\$1,450.00 MAINT/REPAIR
Paid Chk# 009905 RANDY KRAMER	9/8/2016	\$732.11 SPEAKEASY JUDGEMENT EXCESS
Paid Chk# 009906 LMC	9/8/2016	\$1,268.00 DUES
Paid Chk# 009907 LOST & FOUND	9/8/2016	\$75.99 SUPPLIES
Paid Chk# 009908 MARCO	9/8/2016	\$138.50 COPIER LEASE
Paid Chk# 009909 MARY'S COUNTRY CATERING	9/8/2016	\$25.00 6
Paid Chk# 009910 MATT LAHR CONSTRUCTION	9/8/2016	\$250.00 SERVICES
Paid Chk# 009911 MEEKER COUNTY SHERIFF	9/8/2016	\$20.00 REPORTS

CITY OF EDEN VALLEY

*Check Summary Register©

Name	Check Date	Check Amt	
Paid Chk# 009912	MFSCB	9/8/2016	\$50.00 RECERTIFICATION FEES
Paid Chk# 009913	MINI BIFF LLC	9/8/2016	\$119.60 RENTAL
Paid Chk# 009914	MINNESOTA COMPUTER SYSTE	9/8/2016	\$37.44 SERVICES
Paid Chk# 009915	MN DEPARTMENT OF HEALTH	9/8/2016	\$714.00 TEST FEE
Paid Chk# 009916	440600 NCPERS MINNESOTA	9/8/2016	\$16.00 INSURANCE
Paid Chk# 009917	PAYNESVILLE PRESS	9/8/2016	\$133.05 ADVERTISING
Paid Chk# 009918	BOB PESCHON	9/8/2016	\$200.00 SERVICES-CIVIC
Paid Chk# 009919	BRIAN PETERKA	9/8/2016	\$2,500.00 MAY-JULY SVCS/COMPLIANCE OFF
Paid Chk# 009920	JAMES RADEMACHER	9/8/2016	\$105.30 MILEAGE
Paid Chk# 009921	RAMSEY PRINTING	9/8/2016	\$1,657.50 SUPPLIES
Paid Chk# 009922	REGION III MCFOA	9/8/2016	\$40.00 TRAINING
Paid Chk# 009923	REINER IRRIGATION	9/8/2016	\$343.00 REPAIRS
Paid Chk# 009924	RINKE NOONAN	9/8/2016	\$41.00 LEGAL
Paid Chk# 009925	RITWAY	9/8/2016	\$290.94 SUPPLIES
Paid Chk# 009926	RON'S SOFT WATER	9/8/2016	\$9.45 SUPPLIES
Paid Chk# 009927	JACK SCHLANGEN	9/8/2016	\$100.00 REPAIRS
Paid Chk# 009928	STEINS THRIFTWAY FOODS	9/8/2016	\$27.85 SUPPLIES
Paid Chk# 009929	STOCKMAN TRANSFER, INC.	9/8/2016	\$33.90 SERVICES
Paid Chk# 009930	JEFF TEICHER	9/8/2016	\$270.00 SERVICES-LIONS PARK
Paid Chk# 009931	THEIN WELL CO	9/8/2016	\$370.00 MAINT/REPAIR
Paid Chk# 009932	JUDY THIELEN	9/8/2016	\$50.00 SERVICES-EVENT CENTER
Paid Chk# 009933	THUNDER VALLEY	9/8/2016	\$20.00 REPAIRS
Paid Chk# 009934	TOTAL LAWN CARE	9/8/2016	\$86.00 SERVICES-WATERTOWER PARK
Paid Chk# 009935	UC LABORATORY	9/8/2016	\$1,507.60 TESTING
Paid Chk# 009936	USABLE LIFE	9/8/2016	\$153.00 INSURANCE
Paid Chk# 009937	VALLEY QUICK STOP	9/8/2016	\$180.01 MSB FUEL & SUPPLIES
Paid Chk# 009938	VERIZON	9/8/2016	\$339.39 PHONE
Paid Chk# 009939	XCEL ENERGY	9/8/2016	\$4,244.34 ELECTRIC
Paid Chk# 009940	PETER ZIEGLMEIER	9/8/2016	\$794.00 SERVICES
Paid Chk# 009941	SHERRI ZIEGELMEIER	9/8/2016	\$84.11 SUPPLIES
Total Checks			\$67,126.10

CHECK#	TO:	FOR:	AMOUNT
EFT453E	Clearant LLC	MSB online sales fee	24.95
400530	City of EV	City utilities	1,468.83
EFT454E- 462E	Payroll	Salaries	9,048.41
EFT463E	GWRS/MN	MN DCP	200.00
EFT464E	PERA	PERA	2,016.96
EFT465E	IRS	Payroll Taxes	2,404.29
EFT466E	Select Account	Flex	34.06
40054	Void	Void	0.00
40055	Risk Placement Services	Rain insurance – MSB	1,350.00
EFT467E	Select Account	Flex	46.78
EFT468E	State Bank in Eden Valley	ACH Service fee	13.57
40056	Pan-O-Gold	Supplies - MSB	175.05
40057	Fabulous Armadillos Inc	Services - MSB	4,875.00
40058	Chris Hawkey Entertainment	Services - MSB	2,000.00
40059	JD Music Experience	Services - MSB	1,000.00
40060	Midwest Sound & Stage	Services - MSB	1,350.00
40061	Cash	Starting cash - MSB	3,650.00
40062	Valley Daze	Parade services	350.00
40063	Wright Sound & Lighting	Services – MSB	2,800.00
EFT469E- 477E	Payroll	Salaries	8,335.66
EFT478E	GWRS/MN	MN DCP	200.00
EFT479E	IRS	Payroll Taxes	2,231.37
EFT480E	PERA	PERA	1,928.70
EFT481E	MN Revenue	State withholding tax	843.43
EFT482E	Select Account	Flex	183.58
40064	Albany Sod Farm	Supplies	500.00
EFT483E- 491E	Payroll	Salaries	9,088.84
EFT492E	GWRS/MN	MN DCP	200.00
EFT493E	IRS	Payroll Taxes	2,477.24
EFT494E	PERA	PERA	2,027.97
EFT495E	Select Account	Flex	43.99
EFT496E	Authnet Gateway	Website services	25.00
JE-201627	Water Treatment Plant	August Usage	9,180.00

TOTAL: \$ 70,073.68

GRAND TOTAL: \$ 137,199.78