

Regular Meeting
September 9, 2015
7:00 p.m.

With due call and notice thereof, the September 9, 2015 regular meeting of the Eden Valley City Council was called to order at 7:00 p.m. in the Civic Center meeting room. Present were Mayor Bengtson, Councilors Sheets, Bradshaw, and Thielen and Clerk Haag. Absent: Kern. Also present Public Works Director Rademacher, Chief Junker, Kent Louwagie, Howard Covert, Pam Haag, and others. Mayor Bengtson presided.

The agenda was approved on a motion by Bengtson, seconded by Sheets.

A motion to approve the consent agenda was made by Thielen. Items on the consent agenda included Approve Minutes of August 5, 2015 regular meeting, Approve Budgeted Transfers of \$8334 from General Fund to Fire Truck Escrow Account and \$9500 from Sewer Fund to 2007 GO Bond Debt Service Fund, Approve Donation Resolution #2015-15. Motion to approve consent agenda was seconded by Bradshaw and carried unanimously.

Rescue Chief Howard Covert requested the Council consider increasing the annual City PERA DCP contribution for Rescue members from the current \$450 per member to \$600 per member effective in 2016. Covert reported the last increase from \$300 to \$450 was approved in 2007. Haag reported the requested increase had been projected in the 2016 proposed budget the Council had reviewed at their budget workshop on August 19th. After review, a motion to approve the increase of \$150 per member for Rescue DCP as requested, based on proposed budget for 2016, was made by Bengtson, seconded by Sheets, and carried, with Thielen abstaining from voting.

City Engineer Kent Louwagie was present to provide an update on the Hwy 22 Street project, reporting there was no pay request at this time, only minor items on the punch list remain to be completed, and the street light by the Chiropractic office that is not working has been reported to the Contractor for repairs. Council questioned mortar patching that was completed, mentioning it did not look like it would be satisfactory, especially in the area near the Quick Stop and Louwagie reported they would monitor that and reminded the Council of the two year warranty on the project that goes into effect upon official completion of the project. Driveway issues remaining were brought to Louwagie's attention by the Council and he will check into those concerns. Louwagie reported he is working with the contractor on getting final quantities, and there will be a few minor additions, including \$2000 related to gravel driveway work and a MNDOT density incentive offered, which has been met and would require an additional \$6700 due to the Contractor. The cost of this incentive offered by MNDOT would be split between MNDOT and the City according to the cost-share agreement of the project and will need to be included on a change order. Louwagie is hoping to have the Change Order and the final costs of the project available by the next regular council meeting.

The 2016 Proposed Budget and Levy were reviewed. Haag reported that, as was reviewed at the budget workshop, there were numerous additions to the General Fund expense budget for 2016, including approximately \$6275 for elections since 2016 is an election year; \$8165 for Fire & Rescue to cover anticipated \$1500 expense for Rescue calls, \$3000 for PERA DCP increase, \$2000 for physicals, and \$1664 for increase in truck escrow; \$10,300 for projected Rental Code enforcement; \$22,400 for Streets for repair and maintenance; and \$2000 for Parks equipment escrow, for an approximate total of \$50,000. In addition, there were increases due to union

contract agreements, and other areas in the general fund, for a total projected expense increase of approximately \$61,000, which would be 7.15% increase over the 2015 budget. As recommended at the budget workshop, a projected increase of \$56,500 to the general fund levy was proposed, increasing the general fund levy from \$383,500 to \$440,000. In reviewing the total levy, Haag found that based on fund balances and projected special assessments in the 2003 and 2007 General Obligation Improvement Bond funds the city could eliminate the \$5000 and \$12000 respective annual levies related to those bonds for 2016, which resulted in a net increase in the proposed total levy for 2016 of \$39,500, resulting in a proposed 8.58% increase in the total levy for 2016. Mayor Bengtson reminded the Council they have the ability to decrease the levy in December when they approve the final levy, but not to increase it, and suggested the Council consider approving the proposed budget and levy at this time, allowing them to review it again in December when they have more detail on actual revenue and expenses for 2015, and lower the levy then if feasible. After further review, Resolution #2015-16 was introduced and moved for adoption by Bengtson as follows:

RESOLUTION APPROVING PROPOSED TAX LEVY

BE IT RESOLVED, by the City Council of the City of Eden Valley, Counties of Meeker and Stearns, Minnesota, that the following sums of money be levied for the current year, collectible in 2016, upon the taxable property in the City of Eden Valley, for the following purposes.

GENERAL FUND LEVY	\$	440,000.00
2013B GO IMPROVEMENT BOND	\$	<u>60,000.00</u>
TOTAL LEVY TO BE CERTIFIED	\$	500,000.00

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Meeker and Stearns Counties, Minnesota.

Motion was seconded by Thielen. Voting in favor were Sheets, Bradshaw, Bengtson and Thielen. Against: none, whereby Resolution #2015-16 was duly adopted.

A motion to adopt the proposed budget for 2016 was made by Bengtson, seconded by Sheets, and carried unanimously.

The public hearing to discuss the 2016 budget and levy was set for December 9, 2015, at 7:00 p.m. in the Civic Center.

Requests for funding from Initiative Foundation and Southwest Initiative Foundation were received. Haag reported \$1000 for each had been budgeted from the Business Incentives EDA Fund for 2015 and suggested the Council may want to consider the same for 2016. A motion was made by Thielen, seconded by Bengtson, and carried unanimously to contribute \$1000 to each Initiative Foundation from the Business Incentives Special Revenue Fund in 2016.

Minutes of the August 26, 2015 Planning and Zoning Commission regular meeting were reviewed. Review of the regular meeting minutes showed site permit applications from Dennis & Bev Neu, 291 Rails Avenue, for construction of a steel garage and removal of two existing accessory structures and Warren Hovland, 700 Meeker Ave E., for an addition to an existing pole building, construction of an accessory structure, and withdrawal of plans to construct a steel industrial structure as approved 5/27/15 were received, and recommended for approval. After review, a motion to accept the August 26, 2015 minutes of the Planning & Zoning Commission as presented and approve recommended site permits was made by Bengtson, seconded by Sheets, and carried unanimously.

Mayor Bengtson opened the Public Forum. Nicole McCarney was present regarding the delinquent utility bill at 196 Meeker Ave E. and shut-off notice she and Patrick had received. She reported Patrick had been out of work for a time due to health issues, she worked part-time, they were experiencing a shortage of funds, and they requested a payment plan be worked out. Clerk Haag provided information to the Council on the account, showing a delinquent balance of \$523.99, total balance of \$681.00, with last payment of \$172.00 received 5/1/15 and previous payment received 9/15/14. McCarney proposed a payment plan where \$100 or more would be paid by Friday, 9/18/15, and the remaining balance would be paid off to a \$0 balance by the end of October. After review, Council consensus was to work with McCarneys on a payment plan, with the understanding the water would be shut off if the payment plan was not followed. A motion was made by Bengtson to accept the payment plan of receipt of \$100 or more by Friday, September 18, 2015, the remainder of the balance owed on the account by the end of October, 2015, and to keep the account current after that time, or shut-off would occur. Motion was seconded by Thielen, and carried unanimously.

The Clerk presented the bills.

Total Expense: \$ 212,854.18

A motion to approve the bills, with the exception of the bill from Thielen Machine & Welding, was made by Thielen, seconded by Bengtson, and carried unanimously. A motion to pay the bill from Thielen Machine & Welding was made by Bengtson, seconded by Sheets, and carried, with Thielen abstaining.

Clerk Haag provided information on League of MN Cities regional meetings coming up, with the nearest one in Becker on October 22nd, and asked Council to contact her if they were interested in attending.

Statements of Position from the MN State Auditor's office regarding Fire Relief Association maximum benefit levels and considerations when making benefit changes were provided to the Council for their review before the next regular meeting.

Haag reported credit card payment system from PACE is up and running, and e-payment option should be available in a short time.

Cash and investment report through August was provided by Haag for Council review.

Haag reported applications for the part-time Deputy Clerk position are coming in, and she may be losing her current part-time assistant under the SCSEP program in the next week or two.

Council discussed the request by the Fire Relief Board for consideration of an increase in the benefit, and Mayor Bengtson requested the subject be on the agenda at the next regular meeting for further discussion after the Council has reviewed the information from the State Auditor's office.

Chief Junker provided his monthly report of calls and said his Department has been quite busy both in the city, as well as assisting other law enforcement departments in the area. He reported Midsummer Blast went well and the school board has approved use of the site location for the next two years if the city continues with the event.

Public Works Director Rademacher reported maintenance on the pump at the industrial park lift station will be completed next week and he has some sidewalk maintenance within the city he hopes to complete before winter as well.

He has requested bids for street work on Rails Avenue West, Park Street North, and White Street South, which would include reclaim of existing tar, grading, compaction, and resurfacing with tar. His preference would be to have the blacktop laid in two steps, with 1 1/2" coat each time, for a total of 3" of blacktop. Currently he has received two bids, but one of the two is for only one application of 3" at one time, and that is from Mid MN Hotmix, for a price of \$77,000. He has requested a bid for the two applications of 1 1/2" each, but has not received it yet. He has received a bid from Hardrives for application of two 1 1/2" layers, for \$69,465.00, which also includes hauling the extra reclaim, which is not included in Mid MN Hotmix's bid. He would like to see what Mid MN Hotmix comes back with for the bid requested, and go with the lowest price, but did recommend the two lifts of blacktop be done. After discussion, a motion was made by Thielen, seconded by Bradshaw, and carried unanimously, to authorize Rademacher to move forward with the lowest bid and have the work completed once he receives the bid from Mid MN Hotmix for the work as requested. Nathan Schoenecker was present with concerns on the potential for additional runoff on his property on White Street if the work is completed, since snow removal procedure on White Street often results in additional runoff already, and the increase in height of the street could increase the problems there. Rademacher will work with the contractor and Schoenecker to try to improve the stormwater flow and runoff in that area. Doug Ruhland was present and suggested a rain garden be considered on the north end of White Street near the Vet Clinic, or at a minimum a pipe be installed under the street in that area for future use to assist in stormwater runoff there as well when the work is being completed. Rademacher will talk to the contractor about options for improving stormwater control there as well.

Rademacher reported on other maintenance issues including plans for replacement of a hydrant, and work going well preparing for winter at the ponds.

Next regular meeting date will be October 7, 2015 at 7:00 p.m.

As there was no further business, the meeting was adjourned on a motion by Bengtson seconded by Bradshaw.

Attest:

Mona Haag, Clerk/Treasurer

Brent Bengtson, Mayor

CITY OF EDEN VALLEY

*Check Summary Register©

Name	Check Date	Check Amt	
10100 STATE BANK IN EV			
Paid Chk# 009041	FABULOUS ARMADILLOS INC	8/14/2015	\$4,875.00 MSB - SERVICES
Paid Chk# 009042	GEORGE M BAYLESS	8/14/2015	\$3,000.00 MSB - PLATINUM FM
Paid Chk# 009043	JUAN FIESTA CORP	8/14/2015	\$10,000.00 MSB - JON PARDI
Paid Chk# 009044	WRIGHT SOUND & LIGHTING LL	8/14/2015	\$2,800.00 MSB - SOUND & LIGHTING
Paid Chk# 009045	AFSCME LOCAL 65	8/27/2015	\$257.92 UNION DUES
Paid Chk# 009046	ANGIE BERGER	8/27/2015	\$64.43 REIMBURSE FOR BERNICKS MDSE
Paid Chk# 009047	BEMBOOM FENCE	8/27/2015	\$685.00 ENTRANCE GATE
Paid Chk# 009048	CENTER POINT ENERGY	8/27/2015	\$341.89 NATURAL GAS
Paid Chk# 009049	EDEN VALLEY FIRE RELIEF ASS	8/27/2015	\$110.00 CALENDAR AD
Paid Chk# 009050	FLEET SERVICES	8/27/2015	\$558.31 SQUAD LEASE
Paid Chk# 009051	JACK'S OIL DISTRIBUTING INC	8/27/2015	\$987.84 GAS & OIL
Paid Chk# 009052	MADISON NATIONAL LIFE	8/27/2015	\$412.72 INSURANCE
Paid Chk# 009053	MEEKER COOPERATIVE	8/27/2015	\$475.50 ELECTRIC
Paid Chk# 009054	MINI BIFF LLC	8/27/2015	\$121.20 RENTAL
Paid Chk# 009055	PAYNESVILLE PRESS	8/27/2015	\$63.96 ADVERTISING
Paid Chk# 009056	MIKE SCHREIFELS	8/27/2015	\$200.00 RENTAL
Paid Chk# 009057	VALLEY DAZE COMMITTEE	8/27/2015	\$400.00 PARADE SERVICES - 40&8
Paid Chk# 009058	VALLEY INN	8/27/2015	\$4,994.42 MSB SERVICES
Paid Chk# 009059	WEST CENTRAL SANITATION	8/27/2015	\$154.69 SERVICES
Paid Chk# 009060	XCEL ENERGY	8/27/2015	\$1,671.30
Paid Chk# 009061	Voided	9/10/2015	\$0.00 Check AddUnused
Paid Chk# 009062	Voided	9/10/2015	\$0.00 Check AddUnused
Paid Chk# 009063	AMERIPRIDE SERVICES	9/10/2015	\$165.09 UNIFORM RENTAL
Paid Chk# 009064	JUANITA ARENS	9/10/2015	\$450.00 SERVICES
Paid Chk# 009065	ARVIG	9/10/2015	\$1,569.23 ADV & PHONE
Paid Chk# 009066	BCBS/RESOURCE TRAINING	9/10/2015	\$5,329.00 INSURANCE
Paid Chk# 009067	BOLTON & MENK, INC	9/10/2015	\$24,419.50 ENGINEERING
Paid Chk# 009068	CENTRA SOTA	9/10/2015	\$258.16 SUPPLIES
Paid Chk# 009069	CENTRAL MCGOWAN	9/10/2015	\$13.64 RENTAL
Paid Chk# 009070	COMDATA	9/10/2015	\$1,021.22 SUPPLIES & SERVICES
Paid Chk# 009071	EDEN VALLEY LUMBER CO	9/10/2015	\$91.31 SUPPLIES
Paid Chk# 009072	EDEN VALLEY MOTEL	9/10/2015	\$200.00 LODGING FOR MSB BAND
Paid Chk# 009073	EHLERS & ASSOCIATES INC	9/10/2015	\$750.00 SERVICES
Paid Chk# 009074	EMP, INC	9/10/2015	\$329.55 SUPPLIES
Paid Chk# 009075	ERKENS WATER SOFTENER SE	9/10/2015	\$49.70 SUPPLIES
Paid Chk# 009076	FRANKLIN OUTDOOR ADVERTIS	9/10/2015	\$9,447.75 ADVERTISING
Paid Chk# 009077	GOPHER STATE ONE-CALL	9/10/2015	\$13.05 SERVICES
Paid Chk# 009078	GRANITE WATER WORKS	9/10/2015	\$5,031.02 HYDRANT & SUPPLIES
Paid Chk# 009079	MONA HAAG	9/10/2015	\$57.50 MILEAGE
Paid Chk# 009080	HAWKINS INC	9/10/2015	\$3,030.95 SUPPLIES
Paid Chk# 009081	HEARTLAND SECURITY	9/10/2015	\$88.00 REPAIRS
Paid Chk# 009082	HENRYS WATERWORKS	9/10/2015	\$1,132.03 SUPPLIES
Paid Chk# 009083	HUTCHINSON LEADER	9/10/2015	\$668.95 ADVERTISING
Paid Chk# 009084	JACK'S OIL DISTRIBUTING INC	9/10/2015	\$1,405.42 GAS & OIL
Paid Chk# 009085	K & B SOLUTIONS	9/10/2015	\$474.25 SUPPLIES
Paid Chk# 009086	KEEPRS, INC.	9/10/2015	\$111.98 SUPPLIES

CITY OF EDEN VALLEY

*Check Summary Register©

Name	Check Date	Check Amt	
Paid Chk# 009087	KIMBALL PARTS CITY	9/10/2015	\$6.57 SUPPLIES
Paid Chk# 009088	LEIGHTON BROADCASTING	9/10/2015	\$3,199.50 ADVERTISING
Paid Chk# 009089	LMC	9/10/2015	\$1,227.00 DUES
Paid Chk# 009090	LMCIT	9/10/2015	\$45,594.00 INSURANCE
Paid Chk# 009091	MADISON NATIONAL LIFE	9/10/2015	\$412.72 INSURANCE
Paid Chk# 009092	MEEKER COMMUNICATION SER	9/10/2015	\$175.00 SERVICES
Paid Chk# 009093	MEEKER COUNTY SHERIFF	9/10/2015	\$60.00 SUPPLIES
Paid Chk# 009094	MINNESOTA COMPUTER SYSTE	9/10/2015	\$209.52 SERVICES & SUPPLIES
Paid Chk# 009095	MN DEPARTMENT OF HEALTH	9/10/2015	\$680.00 CONNECTION FEE
Paid Chk# 009096	440600 NCPERS MINNESOTA	9/10/2015	\$16.00 INSURANCE
Paid Chk# 009097	NELSONS SANITATION & RENTA	9/10/2015	\$1,785.00 RENTAL
Paid Chk# 009098	PAYNESVILLE PRESS	9/10/2015	\$277.51 ADVERTISING
Paid Chk# 009099	BOB PESCHON	9/10/2015	\$200.00 SERVICES
Paid Chk# 009100	RAMSEY PRINTING	9/10/2015	\$2,479.94 SUPPLIES & MSB SPONSORSHIP
Paid Chk# 009101	REINER IRRIGATION	9/10/2015	\$159.78 REPAIRS
Paid Chk# 009102	RINKE NOONAN	9/10/2015	\$546.00 LEGAL
Paid Chk# 009103	CRIS RISBERG	9/10/2015	\$500.00 SERVICES
Paid Chk# 009104	RON'S SOFT WATER	9/10/2015	\$9.30 SUPPLIES
Paid Chk# 009105	SCHLANGEN CABINETS	9/10/2015	\$1,165.00 EVENT CENTER WORK
Paid Chk# 009106	SELECT ACCOUNT	9/10/2015	\$8.44 INSURANCE ADMIN
Paid Chk# 009107	SHERRIES SIGNS	9/10/2015	\$320.00 SUPPLIES
Paid Chk# 009108	SPOONER & GLENZ LAW OFFIC	9/10/2015	\$84.00 LEGAL
Paid Chk# 009109	STEARNS COUNTY HUMAN SER	9/10/2015	\$150.00 STS SERVICES
Paid Chk# 009110	STRATEGIC	9/10/2015	\$116.46 SUPPLIES
Paid Chk# 009111	JEFF TEICHER	9/10/2015	\$260.00 SERVICES
Paid Chk# 009112	THIELEN EXCAVATING LLC	9/10/2015	\$368.50 SERVICES
Paid Chk# 009113	THIELEN MACHINE & WELDING,	9/10/2015	\$1,863.35 REPAIRS & SUPPLIES
Paid Chk# 009114	THUNDER VALLEY	9/10/2015	\$287.95 SUPPLIES & REPAIR
Paid Chk# 009115	TOSHIBA FINANCIAL SERVICES	9/10/2015	\$115.09 COPIER LEASE
Paid Chk# 009116	TRI-COUNTY NEWS	9/10/2015	\$42.00 ADVERTISING
Paid Chk# 009117	UC LABORATORY	9/10/2015	\$1,556.60 TESTING
Paid Chk# 009118	VALLEY QUICK STOP	9/10/2015	\$187.52 GAS
Paid Chk# 009119	VERIZON	9/10/2015	\$263.27 PHONE
Paid Chk# 009120	VESSCO	9/10/2015	\$95.92 SUPPLIES
Paid Chk# 009121	VMG	9/10/2015	\$162.23 SUPPLIES
Paid Chk# 009122	XCEL ENERGY	9/10/2015	\$5,765.16 ELECTRIC
Total Checks			\$158,630.81

CHECK#	TO:	FOR:	AMOUNT
40007	Outstate Data LLC	Grain Bin Rescue Kit	2,800.00
EFT159E	Clearent LLC	On-line ticket sale fee	29.83
EFT160E	GWRS/MN	MN DCP	100.00
EFT161E	IRS	Payroll Taxes	1,883.37
EFT162E	PERA	PERA	1,854.31
EFT163E	Select Account	Flex	104.00
40008	State Bank in Eden Valley	Starting Cash – MSB	3,650.00
EFT164E	Select Account	Flex	137.85
40009	Ridgewater College	Supplies	137.75
40010	Midwest Sound & Stage	MSB Stage	1,850.00
40011	Janice Sheets	MSB Supplies	1,005.70
EFT165E	Select Account	Flex	24.01
EFT166E	GWRS/MN	MN DCP	100.00
EFT167E	IRS	Payroll Taxes	1,964.27
EFT168E	PERA	PERA	1,799.21
EFT169E	MN Revenue	State withholding tax	743.20
EFT170E	Select Account	Flex	250.75
EFT171E	PACE	Credit Card Test Chgs	1.00
EFT172E	Authnet Gateway	MSB Website Chgs	25.00
EFT173E	State Bank in Eden Valley	NSF Check charge back	306.20
EFT174E	GWRS/MN	MN DCP	100.00
EFT175E	IRS	Payroll Taxes	1,966.30
EFT176E	PERA	PERA	1,841.87
EFT177E	Select Account	Flex	41.92
EFT178E	Clearent LLC	On-line ticket sale fee	121.50
EFT179E	American Express	Credit Card service-MSB	.77
JE-2015	Water Treatment Plant	August Usage	9,175.50
22660-			
22666	Payroll	Salaries	7,140.44
22667-			
22674	Payroll	Salaries	7,513.53
22675-			
22682	Payroll	Salaries	7,555.09
		TOTAL:	\$ 54,223.37
		GRAND TOTAL:	\$ 212,854.18